

Hawke's Bay Funders Forum

Terms of Reference – October 2020

Introduction

There are many funding organisations around Hawke's Bay that support charitable organisations in their efforts to work with and strengthen our communities. Each funding organisation has its own strategies and directions; however, the charitable sector and wider Hawke's Bay region would benefit from improved connection and coordination among these funders.

To achieve this stronger and more connected sector, the Hawke's Bay Funders Forum has been established.

Terms of Reference

Purpose of the Hawke's Bay Funders Forum

The intentions of the Hawke's Bay Funders Forum ("the Forum") are to:

Strengthen trust, communication and knowledge-sharing between charitable funders and other parties involved in the sector.

Provide an opportunity to discuss developments in the sector at strategic and operational levels.

Provide an opportunity to discuss significant community projects in Hawke's Bay, enabling Forum members (individually or jointly) to collaboratively initiate or contribute to projects where appropriate.

To allow Forum participants to identify and discuss key regional issues, trends, and opportunities.

Keep abreast of relevant policy and changes to policy of individual funders

Composition and Culture of the Forum

The Forum comprises key community funders in the region. Invitation for additional organisations to join the Forum will come from the Forum itself. This method of involvement is expected to continue with the intention being that membership is as wide as possible.

It is recognised that by its nature and composition, some of the Forum members could have some conflicts of interest and / or vested interests.

It is expected that those attending the Forum will:

1. Treat all information as confidential to Forum members – it is accepted that information will be disseminated beyond the Forum itself for use by individual funders/members. Such information is expected to remain exclusive to Forum member organisations.

2. Accept that the Forum exists to inform its membership about funding related issues only

3. Treat all members with respect and dignity

4. Encourage inclusive discussions amongst members

5. Share hosting, leadership, and recording duties amongst its membership.

6. Declare any conflicts of interest

Meetings will not be strictly scheduled but it is anticipated that these will be held every six months or so. If a member organisations' usual representative is unavailable for a meeting, it is appropriate for an alternate person to attend.

The tenure / tone of meetings is intended to be casual but professional.

Prospective new Forum members would typically be invited to first attend a meeting as a guest, following which both the Forum and the guest would consider their suitability.

Forum Members and / or those to be invited to the Forum are:

Class 4 Gambling Trusts	Regional Funding Organisations
<ul style="list-style-type: none"> • Endeavour Community Foundation • Four Winds Foundation • Firstlight Community Foundation • Flaxmere Licensing Trust (Trust House) • Grassroots Foundation • Lion Foundation • NZ Community Trust • Pub Charity • Youthtown Gaming Trust 	<ul style="list-style-type: none"> • Eastern and Central Community Trust • HB Foundation • Perpetual Guardian Foundation • Royston Health Trust • Sport Hawke's Bay
Local Councils	Central Government Agencies
<ul style="list-style-type: none"> • Central Hawke's Bay District Council • Hastings District Council • Hawke's Bay Regional Council • Napier City Council • Wairoa District Council 	<ul style="list-style-type: none"> • Department of Internal Affairs (administrator for Lottery and COGS) • Ministry of Business, Innovation and Employment (PDU) • Oranga Tamariki (MSD) • Te Puni Kōkiri