



Meeting Minutes – Wastewater Treatment Plants Reference Group #4

Project	Wastewater Treatment Plant Upgrades	From	Darren de Klerk
Subject	Community Reference Group Meeting #4		
Venue/Date/Time	CHBDC Council Offices (Council Chambers) / 13/11/2018 / (830am start)		
Present	Cr Ian Sharp (CHBDC Councillor) Cr David Tennent (CHBDC Councillor) Haana Wilcox (Community) Clint Deckard (Community) Michael Severinsen (Community) Tania Diack (HBRC)		Josh Lloyd (CHBDC) Karen Bothwell (CHBDC) Shane Kingston (CHBDC) Darren de Klerk (CHBDC) John Crawford (BECA) Hamish Lowe (LEI)
Apologies	Malcolm Miller (HBRC) Sarah Burgess (BECA)		

Time	Agenda	Presenter
830-845	Project Name Discussion	Darren de Klerk
845-915	Call for widening the group with more community members	Darren de Klerk
915-930	Taiwhenua Summary	Darren de Klerk Haana Wilcox
930-100	Summary of previous values exercise	Hamish Lowe
100-1015	Morning Tea	
1015-1100	High Level Option Introduction	John Crawford
1100-1200	Creating a Vision Establishing Criteria Framework Big Picture Objectives	Hamish Lowe
1200-	Lunch and Finish	



Minutes																																																																			
Subject			Action																																																																
<p>Project Names</p> <p>Discussed further and requested that the group think about the name in more detail. Was suggested need 'programme' in title. Should also acknowledge project spans time, is planned, future focused and not have wastewater in it.</p>			<p>Note</p>																																																																
<p>Widening the group</p> <p>Discussion had around ensuring all demographics are covered and that we widen the group to create greater discussion and ensure all voices are heard. All agreed need to ensure financial limitations of the community should be captured by representation.</p> <p>Agreed to target the following;</p> <table border="1"> <thead> <tr> <th>Demographic</th> <th colspan="3">Suggested – Update 29th Nov 2018</th> </tr> </thead> <tbody> <tr> <td>Trade Waste/ Commercial Business</td> <td colspan="3"> <ul style="list-style-type: none"> Ricky Carnie (Triple NZ) </td> </tr> <tr> <td>Young</td> <td colspan="3"> <ul style="list-style-type: none"> Youth Council </td> </tr> <tr> <td>Young</td> <td colspan="3"> <ul style="list-style-type: none"> Rose Hay (School Teacher – Argyle East School) </td> </tr> <tr> <td>Old</td> <td colspan="3"> <ul style="list-style-type: none"> Grey Power </td> </tr> <tr> <td>Fish and Game</td> <td colspan="3"> <ul style="list-style-type: none"> Jessie Friedlander or Peter Wilson </td> </tr> <tr> <td>Farmers and Otane</td> <td colspan="3"> <ul style="list-style-type: none"> Simon White or Neil White </td> </tr> <tr> <td>Forest & Bird</td> <td colspan="3"> <ul style="list-style-type: none"> Clint Deckard </td> </tr> <tr> <td>Wider Community</td> <td colspan="3"> <ul style="list-style-type: none"> Michael Severinsen </td> </tr> <tr> <td>Wider Community</td> <td colspan="3"> <ul style="list-style-type: none"> Haana Wilcox </td> </tr> <tr> <td>Hapu</td> <td colspan="3"> <ul style="list-style-type: none"> John Barry-Smith (to attend next meeting) </td> </tr> <tr> <td>Mataweka Marae</td> <td colspan="3">TBC</td> </tr> <tr> <td>Tapairu Marae</td> <td colspan="3">TBC</td> </tr> <tr> <td>Te Whatuiāpiti Marae</td> <td colspan="3">TBC</td> </tr> <tr> <td>Waipukurau Marae</td> <td colspan="3">TBC</td> </tr> <tr> <td>Attending</td> <td>Contacted, indicated will be attending</td> <td>Contacted, no response or undecided</td> <td>No contact made yet</td> </tr> </tbody> </table>				Demographic	Suggested – Update 29 th Nov 2018			Trade Waste/ Commercial Business	<ul style="list-style-type: none"> Ricky Carnie (Triple NZ) 			Young	<ul style="list-style-type: none"> Youth Council 			Young	<ul style="list-style-type: none"> Rose Hay (School Teacher – Argyle East School) 			Old	<ul style="list-style-type: none"> Grey Power 			Fish and Game	<ul style="list-style-type: none"> Jessie Friedlander or Peter Wilson 			Farmers and Otane	<ul style="list-style-type: none"> Simon White or Neil White 			Forest & Bird	<ul style="list-style-type: none"> Clint Deckard 			Wider Community	<ul style="list-style-type: none"> Michael Severinsen 			Wider Community	<ul style="list-style-type: none"> Haana Wilcox 			Hapu	<ul style="list-style-type: none"> John Barry-Smith (to attend next meeting) 			Mataweka Marae	TBC			Tapairu Marae	TBC			Te Whatuiāpiti Marae	TBC			Waipukurau Marae	TBC			Attending	Contacted, indicated will be attending	Contacted, no response or undecided	No contact made yet
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Minutes

Taiwhenua Summary

J Lloyd, H Lowe and D de Klerk presented to Tamatea o Taiwhenua on Monday 12th November to update Taiwhenua on the project status, and to call via Taiwhenua for Iwi and marae representation on the community reference group.

Haana provided an update, and outlined the lack of attendance by the marae's affected at the meeting was disheartening.

Darren stressed that there was a need to get iwi involved. Key Points raised were:

- they go back to marae and consult
- Would like to consider co-design
- Discussed difference between communication v consultation v engagement. Iwi want to be engaged.

Discussed the level of iwi engagement in the Group. All agree on importance of representation and involvement.

Suggestion that H.Wilcox and D.de Klerk with Cr I.Sharp to visit marae's once agree with Taiwhenua

Lead by Darren de Klerk

Values Exercise Summary

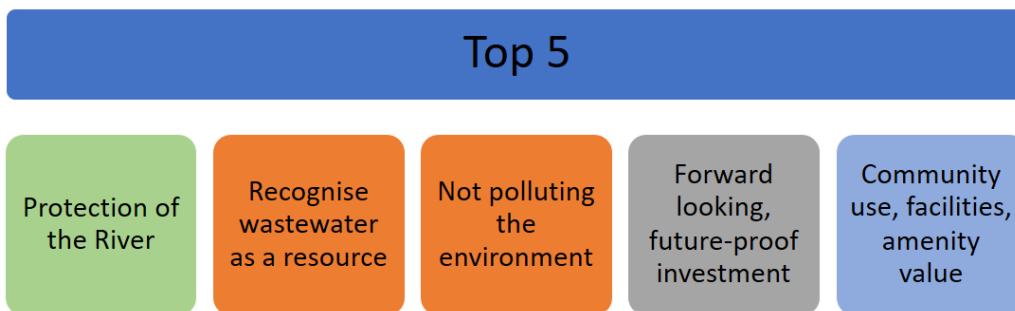
Hamish presented a summary from the last meeting.

BPO = Best Practicable Option

Values

- Social (Recreational) **16%**
- Cultural **31%**
- Environmental (Ecological) **31%**
- Economic (Financial) **22%**

Top 5 Values



Note

Introduction of high level options

John Crawford presented on high level options across;

- Broad scheme options
- Broad treatment options
- Broad discharge options

Note



Minutes

- How many options.... Over 360...

Creating a vision

Group created a vision for the project. Several key messages:

- Should try and ensure discussion is about creating a resource
- options are future proofed beyond election cycle
- minimise environmental impact
- sustainable/affordable – spread costs

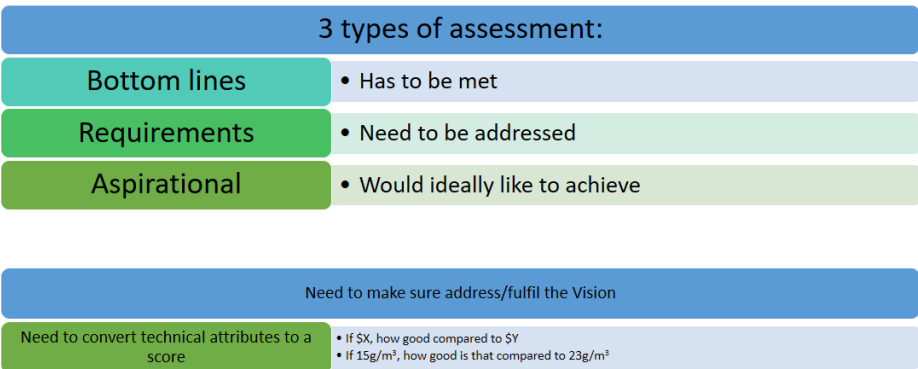
“Our effluent is treated in a sustainable way that creates a resource, protects our environment and continues to do so for generations to come”

Note

Creating Framework

Hamish presented discussion about developing selection criteria.

Criteria framework



Note



Minutes

Criteria framework

Level applied

- What level of evaluation is used :
 - Phase A - Screening
 - Phase B - Preference
 - Phase C - BPO
- It can change over time

Screening may be qualitative

BPO may be quantitative

Less detail

More detail

Big picture objectives

Hamish presented on the big picture objectives of the group

Big picture objectives

What are we trying to achieve?

Will this achieve the Vision?

Future Proofing

Considering the long term, solutions must provide for:

- Population growth
- Climate change
- Likely expectations with respect to environmental performance
- New pollutants: pharmaceuticals, nano-particles, pesticides etc
- Intergenerational funding (to include query in public questionnaire)



Minutes

Selection Criteria

Group workshoped development of broad discharge concepts. Then considered criteria/developed requirements to base a decision on. Enabled a selection matrix to be formed, which is intended to be further discussed in next meeting.

Community Update

Group reviewed the media release, and approved release, scheduled for 20th Nov 2018 CHB Mail

Note

Meeting closed at 12:20pm