

Forecast Financial Statements

The Council's Annual Plan covers the period 1st July 2016 to 30 June 2017. (These financial reports are GST exclusive).

The financial statements of CHBDC have been prepared in accordance with the Local Government Act 2002, which includes the requirement to comply with Generally Accepted Accounting Practice in New Zealand (NZ GAAP).

These financial statements have been prepared in accordance with NZ GAAP. They comply with NZ IFRS and other applicable Financial Reporting Standards, as appropriate for public benefit entities.

The financial statements are presented in New Zealand Dollars (NZD). The functional currency of CHBDC is New Zealand Dollars.

Prospective Statement of Comprehensive Income

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Revenue			
Rates revenue	18,129	18,561	18,526
Interest and dividends	456	467	225
Subsidies and grants	6,552	6,552	6,563
Development contributions	111	111	111
Other revenue	2,397	2,402	2,382
Other gains/(losses)	0	0	22
Total revenue	27,645	28,093	27,829
Expenditure			
Personnel costs	3,740	3,814	3,902
Depreciation and amortisation	11,974	12,276	12,107
Finance costs	638	663	261
Other operating expenses	11,013	11,270	11,588
Total operating expenditure	27,365	28,023	27,858
Operating surplus/(deficit) before tax	280	70	(29)
Income tax expense	0	0	0
Net surplus/(deficit) after tax	280	70	(29)
Other comprehensive income			
Gains on the revaluation of property, plant and equipment	7,632	14,887	14,707
Total other comprehensive income	7,632	14,887	14,707
Total comprehensive income for the year	7,912	14,957	14,678

Prospective Statement of Changes in Equity

	Annual Plan 2016 \$000	Note	LTP 2017 \$000	Annual Plan 2017 \$000
Opening Equity Balance	759,990		758,723	767,901
Total comprehensive income for the year	7,911		14,957	14,678
Closing Equity Balance	767,901		773,680	782,579
Components of Equity				
Ratepayers Equity at the beginning of the Year	247,426		246,662	247,454
Net Surplus/(Deficit) for the Year	28		(371)	(433)
Ratepayers Equity at end of Year	247,454		246,291	247,021
Special Funds at the beginning of the Year	5,062		4,560	5,313
Transfers to (from) Special Funds	251		442	406
Special Funds at the end of the Year	5,313		5,002	5,719
Trust Funds at the beginning of the Year	195		195	195
Transfers to (from) Trust Funds	0		0	0
Trust Funds at the end of the Year	195		195	195
Revaluation Reserves at the beginning of the Year	507,305		507,306	514,937
Transfers to (from) Revaluation Reserves	7,632		14,887	14,707
Revaluation Reserves at the end of the Year	514,937		522,193	529,644
Total Equity at end of Year	767,899		773,681	782,579
* 1 July 2015 Opening Balance Sheet has been reforecast for the 2015/16 Annual Plan based on 30 June 2015 Actuals and expected performance for 2015/16.				

Prospective Balance Sheet

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Assets			
Current assets			
Cash and cash equivalents	3,005	2,718	2,387
Accounts receivable - exchange	304	339	312
Accounts receivable - non exchange	2,462	2,744	2,523
Prepayments	161	309	164
Other financial assets	0	0	0
Stock on Hand	2	2	2
Total current assets	5,934	6,112	5,388
Non-current assets			
Shares in Infracon	0	0	0
Shares in Local Government Insurance	32	32	32
Shares in Hawkes Bay LASS	1	1	1
Property, plant and equipment	771,029	775,661	785,812
Term Investments	5,066	8,508	6,062
Total non-current assets	776,128	784,202	791,907
Total assets	782,062	790,314	797,295
Liabilities			
Current liabilities			
Accounts payable	5,197	4,910	5,218
Provisions	0	0	0
Employee entitlements	306	290	313
Borrowings	667	2,000	2,000
Total current liabilities	6,170	7,200	7,531
Non-current liabilities			
Provisions for Landfill Closure	2,331	1,956	2,376
Borrowings	5,098	7,478	4,809
Total non-current liabilities	7,429	9,434	7,185
Total liabilities	13,599	16,634	14,716
Equity			
Retained earnings	767,901	773,680	782,579
Other reserves	0	0	0
Total equity	767,901	773,680	782,579
Total Liabilities and Equity	781,500	790,314	797,295
* 1 July 2015 Opening Balance Sheet has been reforecast for the 2015/16 Annual Plan based on 30 June 2015 Actuals and expected performance for 2015/16.			

Prospective Statement of Cash Flows

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Cash flows from operating activities			
Cash was provided from:			
Receipts from rates revenue	18,129	18,561	18,526
Interest received	456	467	225
Dividend received			
Receipts from other revenue	9,060	9,065	9,056
Cash was disbursed to:			
Payments to suppliers and employees	(14,753)	(15,044)	(15,490)
Interest paid	(638)	(663)	(261)
Income tax paid	0	0	0
Goods and services tax (net)	0	0	0
Net cash from operating activities	12,254	12,386	12,056
Cash flows from investing activities			
Cash was provided from:			
Proceeds from sale of property, plant and equipment	42	22	22
Proceeds from investments	0	0	0
Cash was disbursed to:			
Purchase of investment	(1,312)	(1,735)	(996)
Purchase of intangible assets	0	0	0
Purchase of property, plant and equipment	(12,026)	(11,323)	(12,182)
Net cash from investing activities	(13,296)	(13,036)	(13,156)
Cash flows from financing activities			
Cash was provided from:			
Proceeds from borrowing	2,170	1,030	1,711
Cash was disbursed to:			
Repayment of borrowings	(1,160)	(667)	(667)
Net cash from financing activities	1,010	363	1,044
Net (decrease)/increase in cash, cash equivalents and bank overdrafts	(32)	(287)	(56)
Cash, cash equivalents and bank overdrafts at the beginning of the year	2,475	3,005	2,443
Cash, cash equivalents and bank overdrafts at the end of the year	2,443	2,718	2,387

Funding Impact Statement

The purpose of the funding impact statement is to provide information about the income and funding streams we will use and is an indication of the amount of funding we will generate from each stream.

Council will use a mix of revenue sources to meet operating expenses, with major sources being general and targeted rates, land transport subsidies and fees and charges.

Capital expenditure for new works will be funded from loans and development contributions, with capital renewals being funded by rates and reserves set aside for this purpose.

At various points in this funding impact statement the Council has included an indicative level of rate or charge. These indicative figures support the calculations in the rates sample models and are included to provide you with an indication of the level of rates we are likely to assess on your rating unit in the coming year. So long as we set the rates in accordance with the system described in this statement, the amounts may change.

The following rating mechanisms are intended to be used in 2016-2017

Central Hawke's Bay District Council: Funding impact statement for 2016/2017 (whole of council)

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	12,020	12,283	12,370
Targeted rates	6,110	6,278	6,156
Subsidies and grants for operating purposes	2,051	2,052	2,062
Fees, charges	2,204	2,227	2,228
Interest and dividends from investments	456	467	225
Local authorities fuel tax, fines, infringement fees and other receipts	150	154	154
Total operating funding	22,991	23,461	23,194
Applications of operating funding			
Payments to staff and suppliers	14,753	15,085	15,490
Finance costs	638	663	261
Other operating funding applications	0	0	0
Total applications of operating funding	15,391	15,748	15,751
Surplus (deficit) of operating funding	7,600	7,712	7,443
Sources of capital funding			
Subsidies and grants for capital expenditure	4,501	4,501	4,501
Development and financial contributions	111	111	111
Increase (decrease) in debt	1,010	363	1,044
Gross proceeds from sale of assets	42	22	22
Lump sum contributions	0	0	0
Total sources of capital funding	5,664	4,997	5,679
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	1,971	1,407	299
- to replace existing assets	10,055	9,916	11,883
Increase (decrease) in reserves	1,238	1,386	417
Increase (decrease) of investments	0	0	523
Total application of capital funding	13,264	12,709	13,122
Surplus (deficit) of capital funding	7,600	(7,712)	(7,443)
Funding balance	0	0	0

2016/17 Rates Factors

The table below lists the rate factors for the 2016/17 year (1 July 2016 to 30 June 2017) that are proposed to be set by the Central Hawke's Bay District Council under the Local Government (Rating) Act 2002.

Description	Land Liabe	Differential	Factor of Liability	Rate Value **	Amount Sought including GST \$
District Wide Rates					
General	All rateable property	Uniform	Capital Value	0.12	\$4,838,973
Uniform Annual General Charge	All rateable property	Uniform	Fixed Amount per SUIP*	\$323.66	\$2,082,242
District Land Transport	All rateable property	Uniform	Land Value	0.27	\$7,188,074
Targeted Rates					
Economic Development	Commerical/Industrial	Uniform	Fixed Amount per SUIP*	\$108.03	\$29,925
Ruataniwha Ward Rate for Mainstreet Upgrades	Ruataniwha Urban Ward	Uniform	Fixed Amount per rating unit	\$19.55	\$55,788
Refuse Collection	Service Available	Uniform	Fixed Amount per SUIP *	\$17.68	\$70,091
Kerbside Recycling Collection	Service Available	Uniform	Fixed Amount per SUIP *	\$67.85	\$200,090
Water Supply	Service Available/Connected	Service Available/Connected	Fixed Amount per SUIP *	\$312.94 / \$625.88	\$2,573,919
Sewerage	Service Available/Connected	Service Available/Connected/Use	Fixed Amount per SUIP *, per Pan	\$408.80 / \$817.60	\$3,229,130
Stormwater	Catchment Area	Uniform	Capital Value	0.09	\$507,603
Drainage	Te Aute	Classifications	Fixed Amount per point	\$0.45	\$32,200
Water by Meter	Extraordinary users	Uniform	Fixed Amount per cubic metre	\$2.35	\$372,025
Total Sought					\$21,180,059

* Separately used or inhabited part

** Where no \$ sign shows, amounts are in cents per dollar

Rates Samples

PROPERTY DESCRIPTION			2012 VALUES		2015 VALUES			2012 VALUES				2015 VALUES		
Type	District	Value	Land	Capital	Land	Capital	Actual 2014/15	2015/16	Old	Increase	Increase	New	Increase	Increase
			Value	Value	Value	Value			values	(Decrease)	(Decrease)	Values	(Decrease)	(Decrease)
										\$	%		\$	%
Residential town	Waipukurau	Low	18,000	73,000	18,000	73,000	2014	2058	2085	27	1.3	2070	12	0.6
Residential town	Waipukurau	Medium	77,000	200,000	77,000	200,000	2457	2507	2540	33	1.3	2489	(18)	(0.7)
Residential town	Waipukurau	High	77,000	260,000	77,000	260,000	2579	2634	2669	35	1.3	2611	(23)	(0.9)
Residential town	Waipawa	Low	32,000	150,000	35,000	150,000	2214	2263	2294	30	1.3	2273	9	0.4
Residential town	Waipawa	Medium	32,000	170,000	35,000	170,000	2255	2305	2337	31	1.4	2313	8	0.3
Residential town	Waipawa	High	27,000	265,000	27,000	255,000	2433	2491	2526	35	1.4	2465	(26)	(1.0)
Residential town	Otane		60,000	205,000	54,000	205,000	2144	2196	2233	37	1.7	2173	(23)	(1.1)
Residential town	Porangahau	Low	39,000	78,000	27,000	59,000	1928	1975	2005	30	1.5	1927	(47)	(2.4)
Residential town	Porangahau	High	39,000	195,000	27,000	175,000	2067	2119	2156	36	1.7	2064	(55)	(2.6)
Residential town	Takapau		21,000	116,000	20,000	110,000	1917	1966	1998	32	1.6	1968	2	0.1
Residential town	Takapau	Lifestyle	250,000	410,000	265,000	425,000	2215	2251	2265	14	0.6	2188	(62)	(2.8)
Residential town	Tikokino		51,000	165,000	48,000	170,000	680	693	711	18	2.6	672	(21)	(3.0)
Beach	Blackhead		240,000	440,000	230,000	420,000	1780	1573	1646	73	4.7	1461	(112)	(7.1)
Beach	Kairakau		170,000	420,000	175,000	435,000	1977	2017	2031	14	0.7	1955	(62)	(3.1)
Beach	Mangakuri		345,000	780,000	360,000	800,000	2325	2354	2407	52	2.2	2262	(92)	(3.9)
Beach	Te Paerahi	Low	185,000	260,000	175,000	245,000	2600	2648	2689	41	1.6	2549	(99)	(3.7)
Beach	Te Paerahi	Medium	285,000	520,000	270,000	495,000	3219	3276	3331	55	1.7	3102	(174)	(5.3)
Rural	-	Lower	265,000	275,000	300,000	310,000	1464	1471	1494	23	1.6	1505	34	2.3
Rural	-	Lower	340,000	385,000	420,000	465,000	1828	1837	1866	29	1.6	2014	177	9.6
Rural	-	Medium	850,000	950,000	980,000	1,080,000	4090	4100	4164	64	1.5	4262	162	3.9
Rural	-	Medium	820,000	1,570,000	1,120,000	1,870,000	4728	4773	4868	95	2.0	5573	800	16.8
Rural	Aramoana	High	2,850,000	3,375,000	3,140,000	3,670,000	13205	13236	13444	208	1.6	13190	(46)	(0.3)
Rural	Ruataniwha	High	2,975,000	3,775,000	3,420,000	4,220,000	14068	14113	14343	230	1.6	14599	486	3.4
Rural	Ruahine	High	1,540,000	2,075,000	1,770,000	2,310,000	7575	7608	7736	128	1.7	7860	252	3.3
Commercial	Waipukurau		170,000	500,000	170,000	500,000	6457	6603	6744	141	2.1	6625	22	0.3
Commercial	Waipawa		56,000	80,000	58,000	87,000	2251	2295	2325	30	1.3	2315	20	0.9
Industrial	Waipukurau		150,000	360,000	150,000	360,000	3879	3957	4034	77	2.0	3939	(18)	(0.5)
CHB District														2.18%

There was a revaluation of all property in Central Hawke's Bay that took place in September 2015. This affects the rates calculation from July 1st 2016.

The table above shows the rates based on the land and capital values from 2012 and the rates based on the updated values from 2015.

The 2012 rates are for your information only.

Rates

The following rates are proposed to be set and assessed on all property within the District for the 2016/2017 year:

District Wide Rates

1. General Rate

A general rate set under section 13 of the Local Government (Rating) Act 2002 for the purposes of providing all or some of the cost of:

- All regulatory activities, including district planning, land use and subdivision consent costs, building control, public health, animal control, emergency management and bylaws.
- Solid waste
- Parks and reserves, public toilets, theatres and halls, cemeteries, and miscellaneous property costs

For the 2016/17 year this rate will be 0.118 cents per dollar (including GST) based on the rateable capital value of all rateable land within the District.

2. Uniform Annual General Charge

A rate set under section 15 of the Local Government (Rating) Act 2002 on each separately used or inhabited part of a rating unit within the District. See definition on below. This rate is for the purpose of providing:

- Community leadership, including administration, cost of democracy, community voluntary support grants, and economic and social development
- A portion of the cost of solid waste
- Libraries and swimming facilities

For the 2016/17 year this rate will be \$323.66 (including GST).

3. District Land Transport Rate

A rate for the Council's land transport facilities set under section 16 of the Local Government (Rating) Act 2002. This rate is set for the purpose of funding the operation and maintenance of the land transport system.

For the 2016/17 year this rate will be 0.272 cents per dollar (including GST) based on the land value of all rateable land in the district.

Targeted Rates

Definitions:

"Non Residential" is defined by reference to land use codes in the valuation database, being every code other than "residential" or "lifestyle".

"Non Rural" is defined by reference to land use codes in the valuation database, being every code other than 'farming'.

Separately Used or Inhabited Parts of a Rating Unit

Definition – for the purposes of the Uniform Annual General Charge and the targeted rates above, a separately used or inhabited part of a rating unit is defined as –

Any part of a rating unit that is, or is able to be, separately used or inhabited by the owner or by any other person or body having the right to use or inhabit that part by virtue of a tenancy, lease, licence or other agreement.

Examples of separately used or inhabited parts of a rating unit include:

- For residential rating units, each self-contained household unit is considered a separately used or inhabited part. Each situation is assessed on its merits, but factors considered in determining whether an area is self-contained would include the provision of independent facilities such as cooking/kitchen or bathroom, and its own separate entrance.
- Residential properties, where a separate area is used for the purpose of operating a business, such as a medical or dental practice. The business area is considered a separately used or inhabited part.

These examples are not considered inclusive of all situations.

4. Water Supply Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for water supply operations of a fixed amount per separately used or inhabited part of a rating unit. The purpose of this rate is to fund water supplies for Otane, Takapau, Waipukurau, Waipawa, Kairakau, Porangahau and Te Paerahi and a non potable supply for Pourerere.

The purpose of this rate is to fund the maintenance, operation and capital upgrades of water supplies and treatment in those parts of the District where these systems are provided.

The rate is subject to differentials as follows:

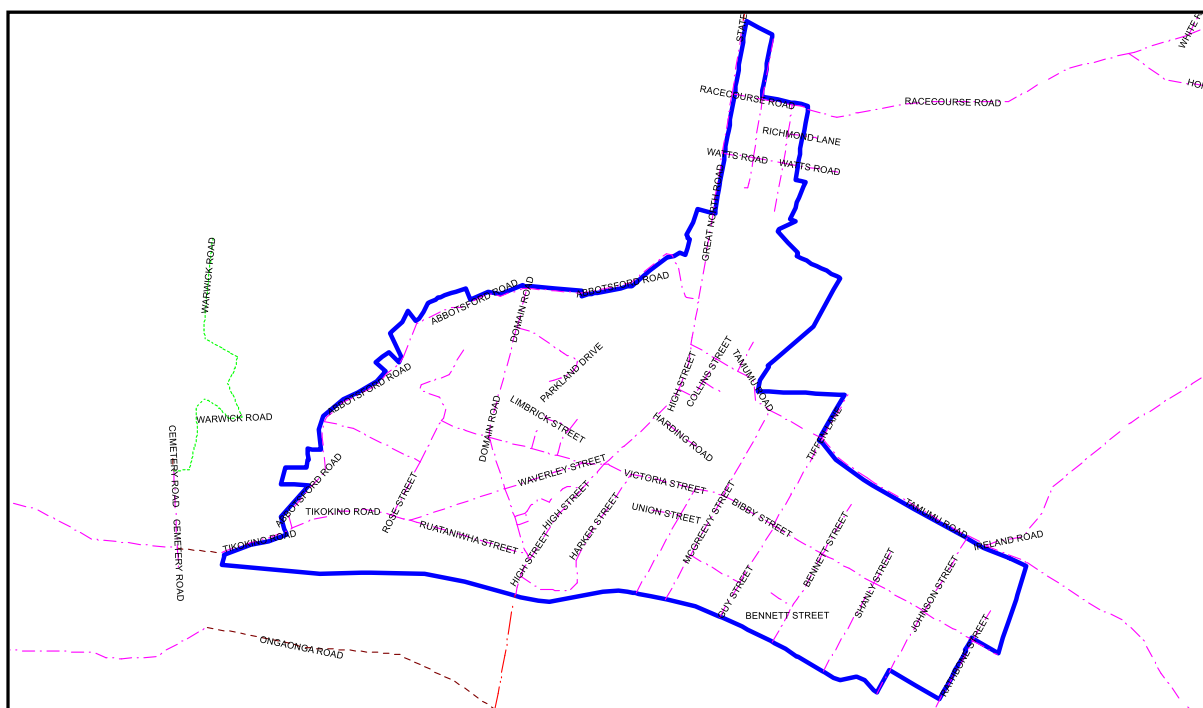
- a charge of per separately used or inhabited part of a rating unit connected in the Otane, Takapau, Waipukurau, Waipawa, Kairakau, Porangahau, and Te Paerahi Beach communities.
- a half charge per separately used or inhabited part of a rating unit which is serviceable for the above locations.

For this rate:

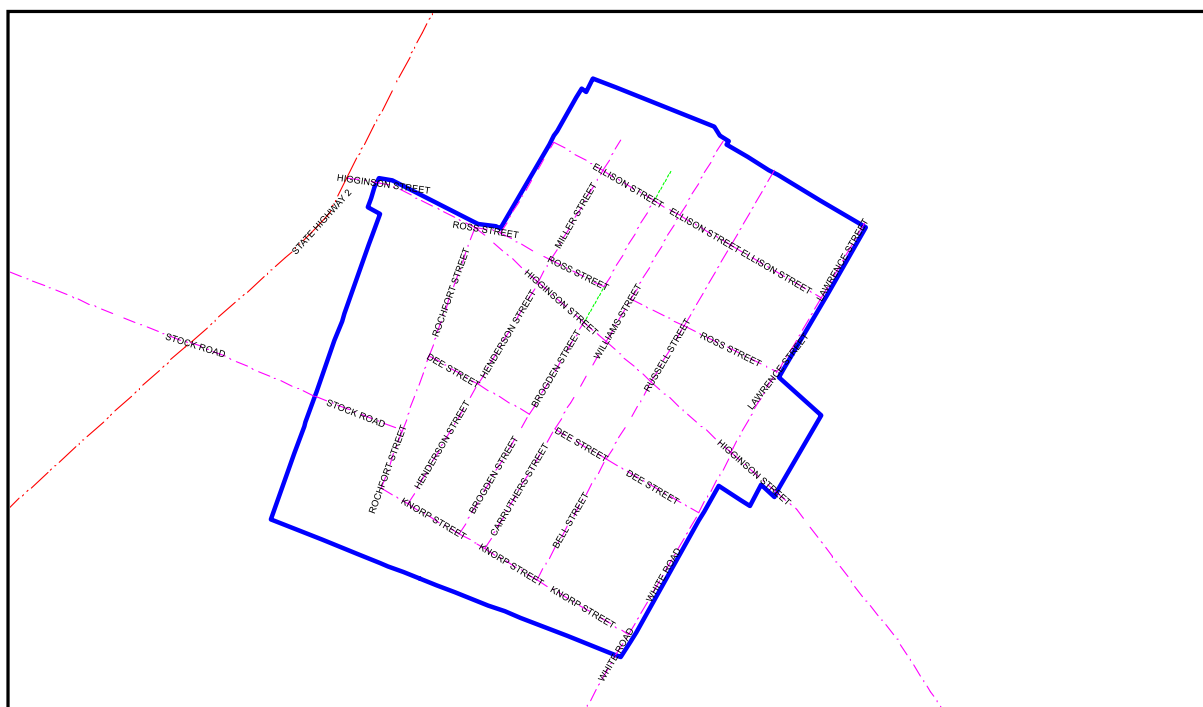
- "Connected" means a rating unit to which water is supplied.
- "Serviceable" means a rating unit to which water is not being supplied, but the property it is situated within 100 metres of the water supply.

For the 2016/17 year these rates will be:

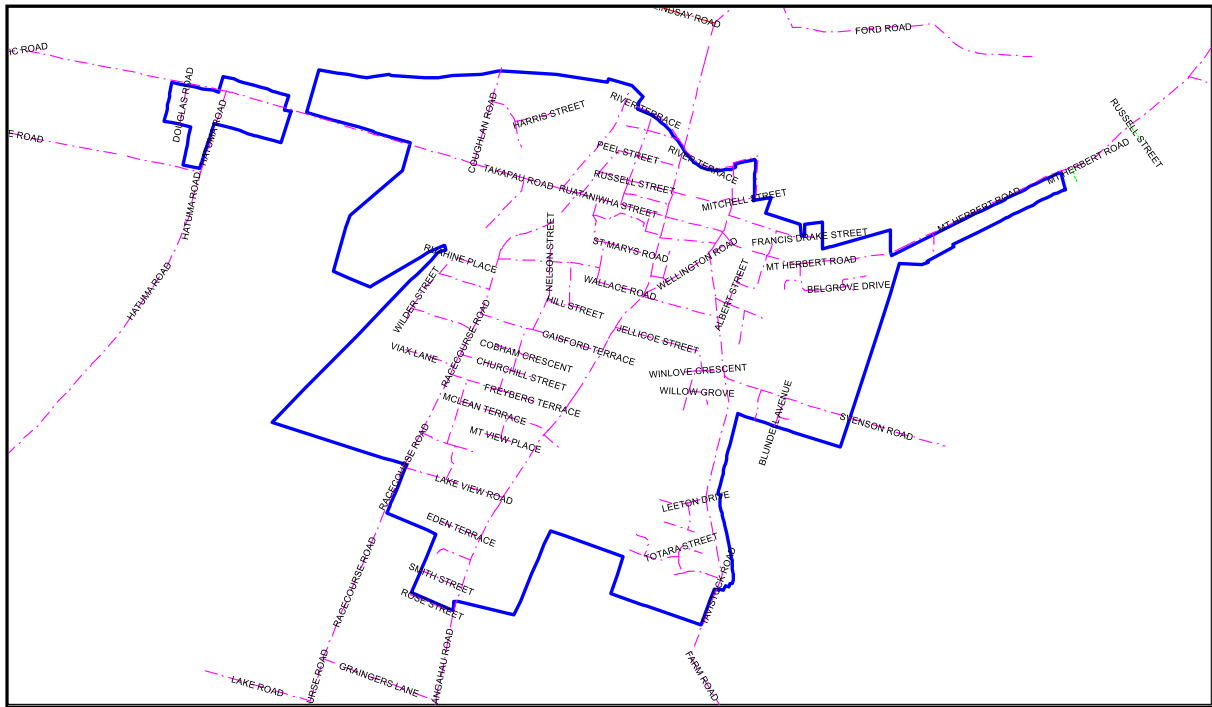
	Charge	Water Rate (incl GST)
a	Connected	\$625.88
b	Serviceable, not connected	\$312.94



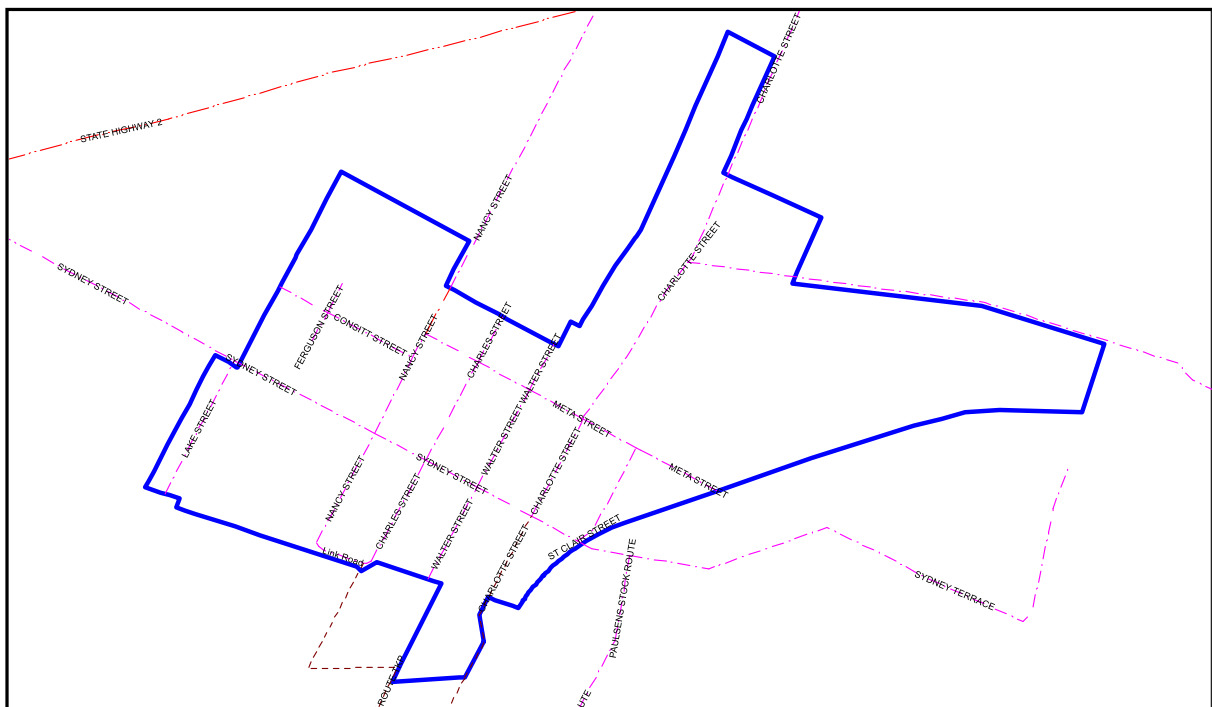
Waipawa water supply zone



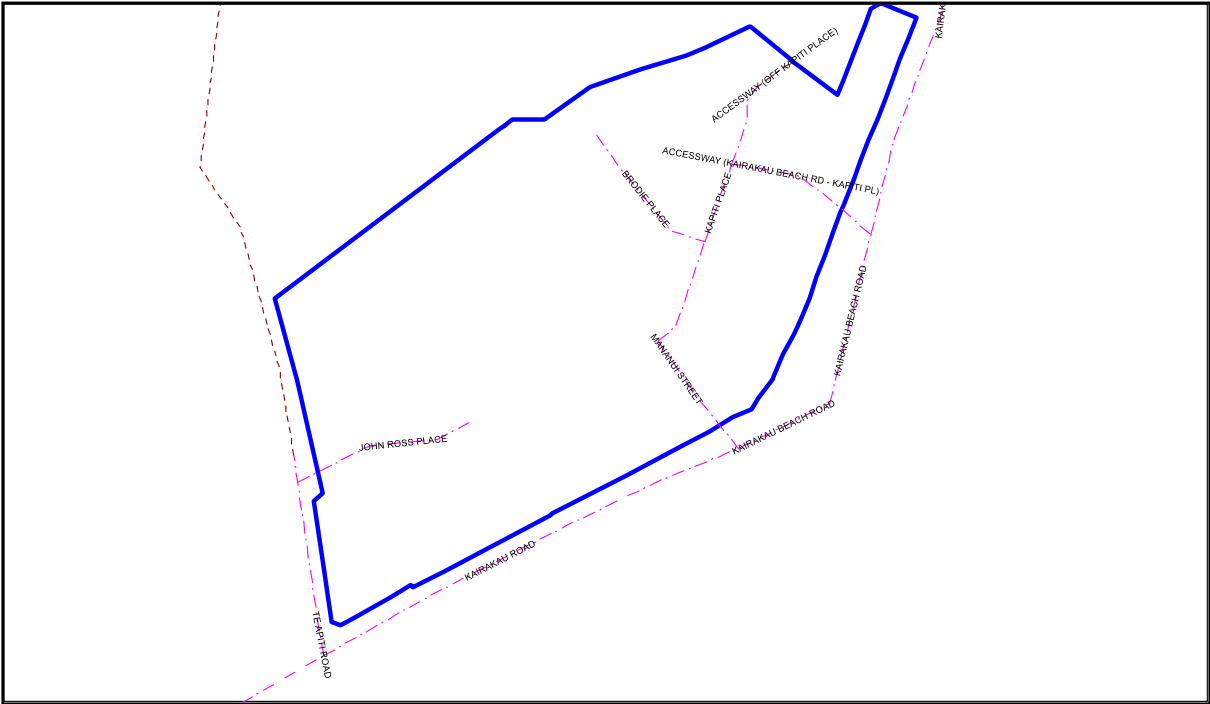
Otane water supply zone



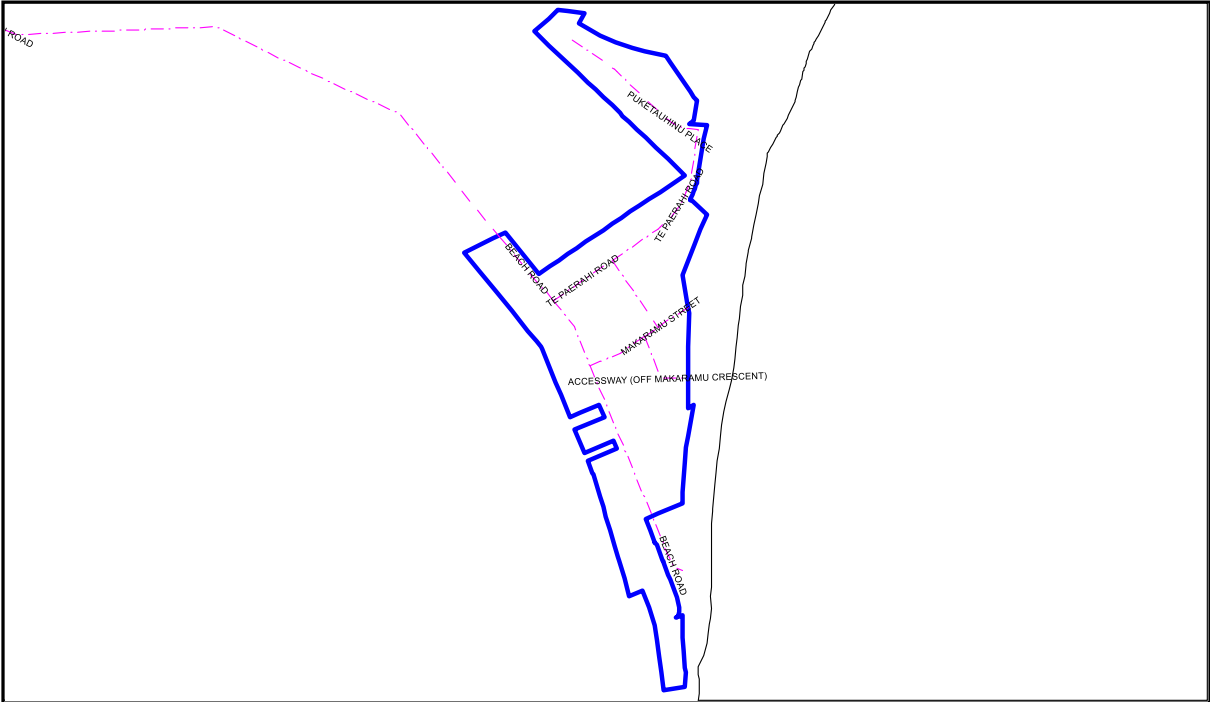
Waipukurau water supply zone



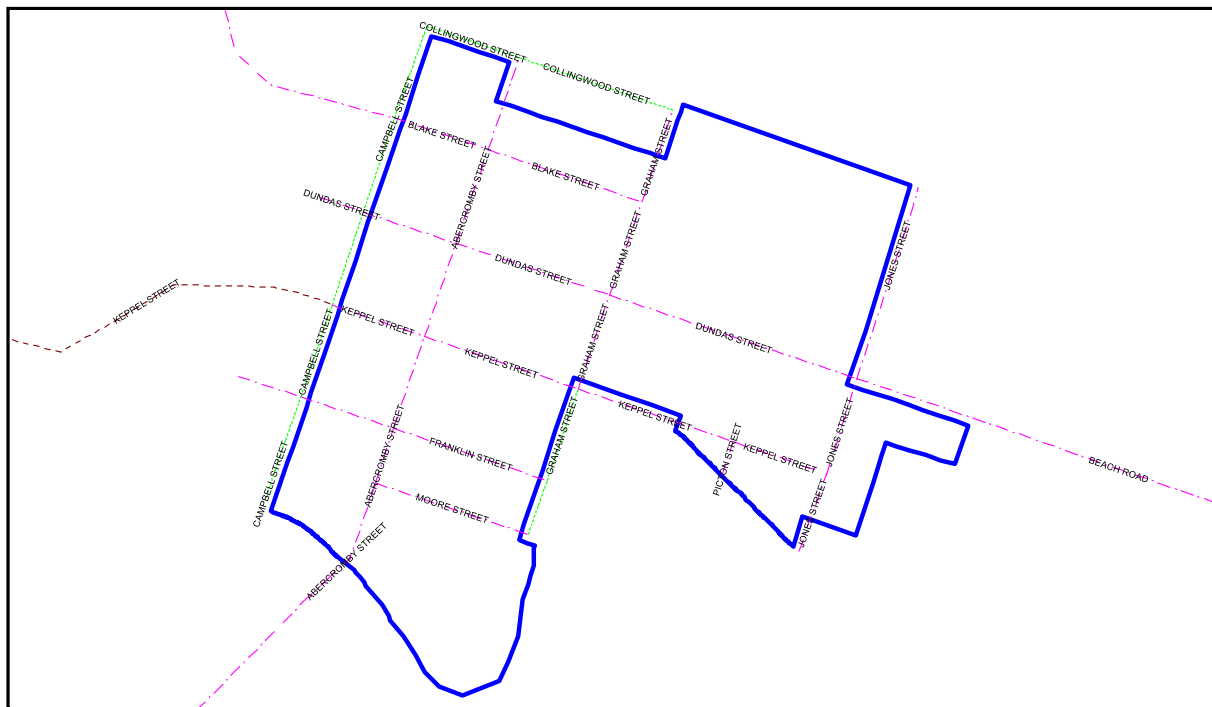
Takapau water supply zone



Kairakau water supply zone



Te Paerahi water supply zone



Porangahau water supply zone

5. Metered Water Rate

A targeted rate under section 19 of the Local Government (Rating) Act 2002 per cubic metre of water supplied, as measured by cubic metre, over 300 cubic metres per year. This is applied to water users deemed 'Extraordinary' where payment of the Water Operations rate above entitles extraordinary users to the first 300 cubic metres of water without additional charge.

For the 2016/17 year this rate will be \$2.35 per cubic metre (including GST).

6 Sewerage Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's sewage disposal function of fixed amounts in relation to all land in the district to which the Council's sewage disposal service is provided or available, as follows:

- (a) a charge per rating unit connected.
- (b) a charge per pan within the rating unit, after the first one.
- (c) a charge per rating unit which is serviceable.

The rate is subject to differentials as follows:

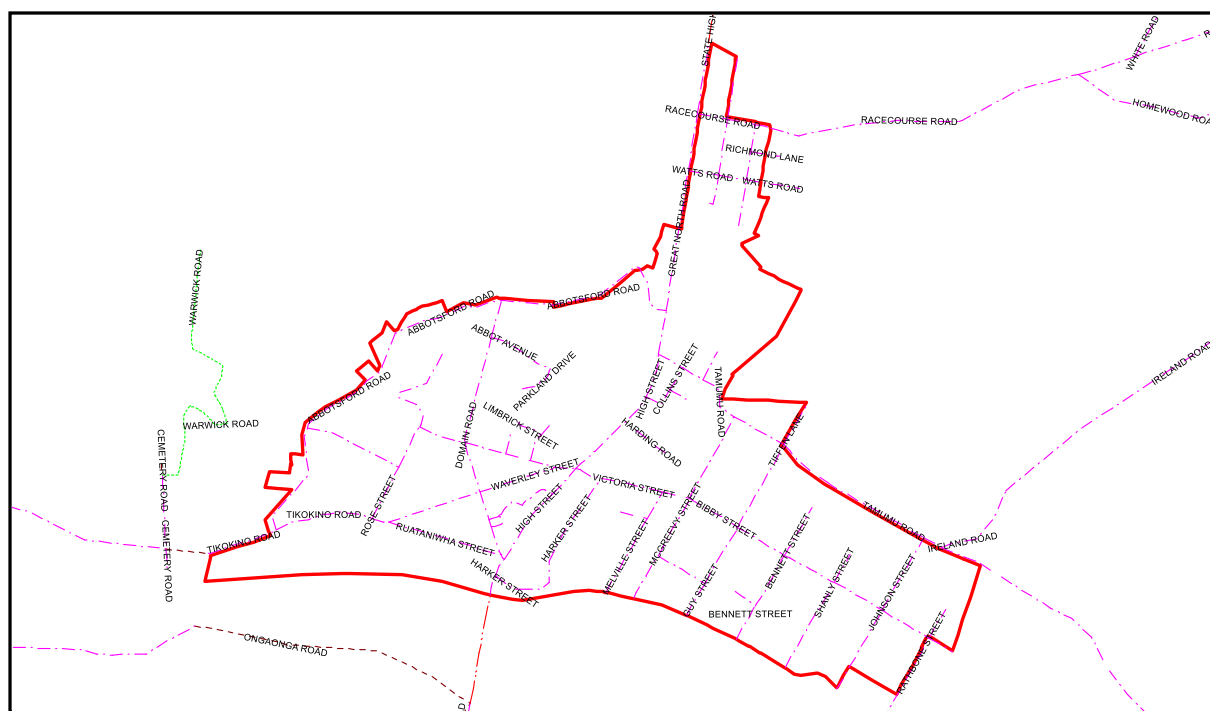
- "Connected" means the rating unit is connected to a public sewerage system.
- "Serviceable" means the rating unit is not connected to a public sewerage drain but is within 30 metres of such a drain.
- A rating unit used primarily as a residence for one household is treated as not having more than one pan.
- For commercial accommodation providers, each subsequent pan will be rated at 50% of the charge.

- For those Clubs who qualify for a rebate of their General Rates under Council's Club Rebate Remission Policy, and who are connected to the sewerage network, each subsequent pan will be rated at 50% of the Sewerage Operations and Loan Charge.

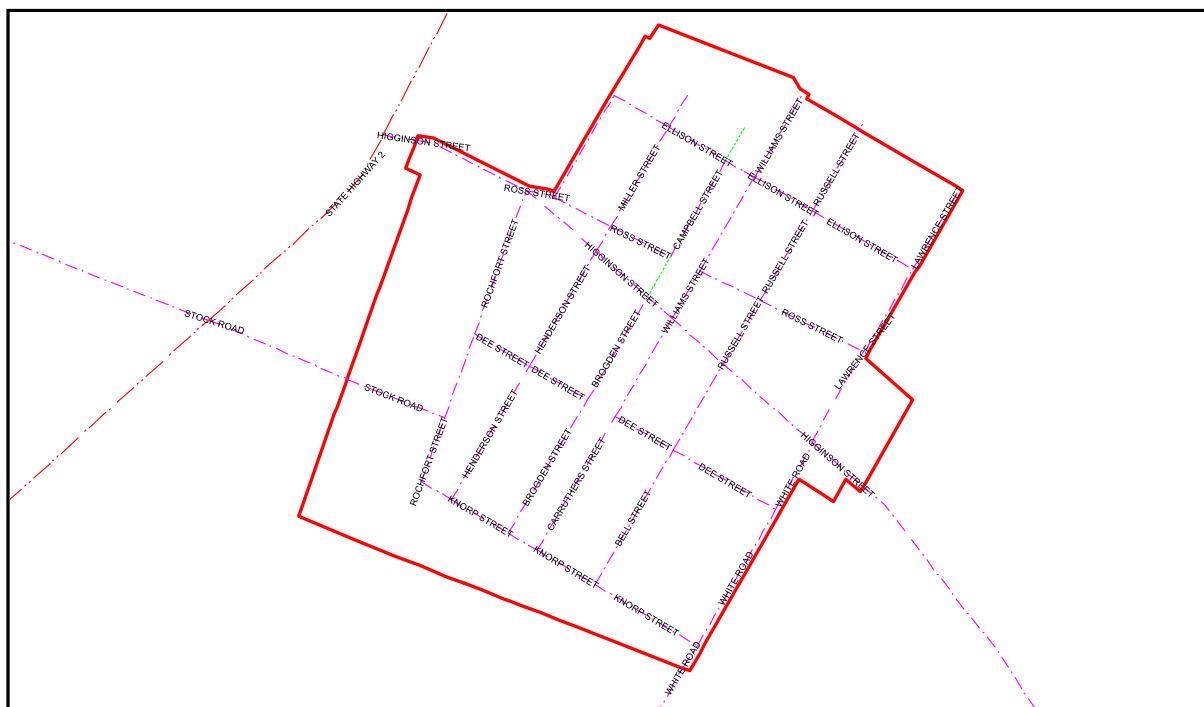
The purpose of this rate is to fund the maintenance, operation and capital upgrades of sewerage collection, treatment and disposal systems in those parts of the District where these systems are provided.

For the 2016/17 year these rates will be:

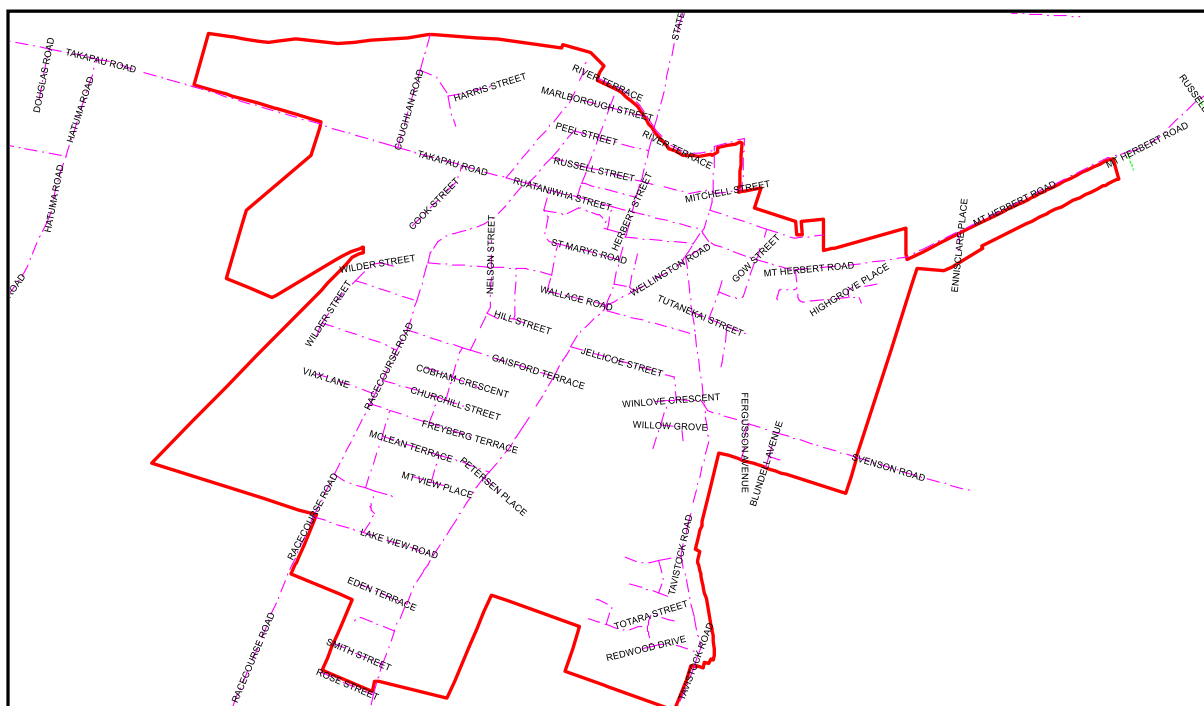
	Charge	Sewerage Rate (incl GST)
a	First charge per separately used or inhabited part of a rating unit connected	\$817.60
b	Additional charge per pan after the first	\$817.60
c	Serviceable, not connected, per separately used or inhabited part of a rating unit	\$408.80
d	Additional charge per pan after the first – commercial accommodation provider, qualifying club	\$408.80



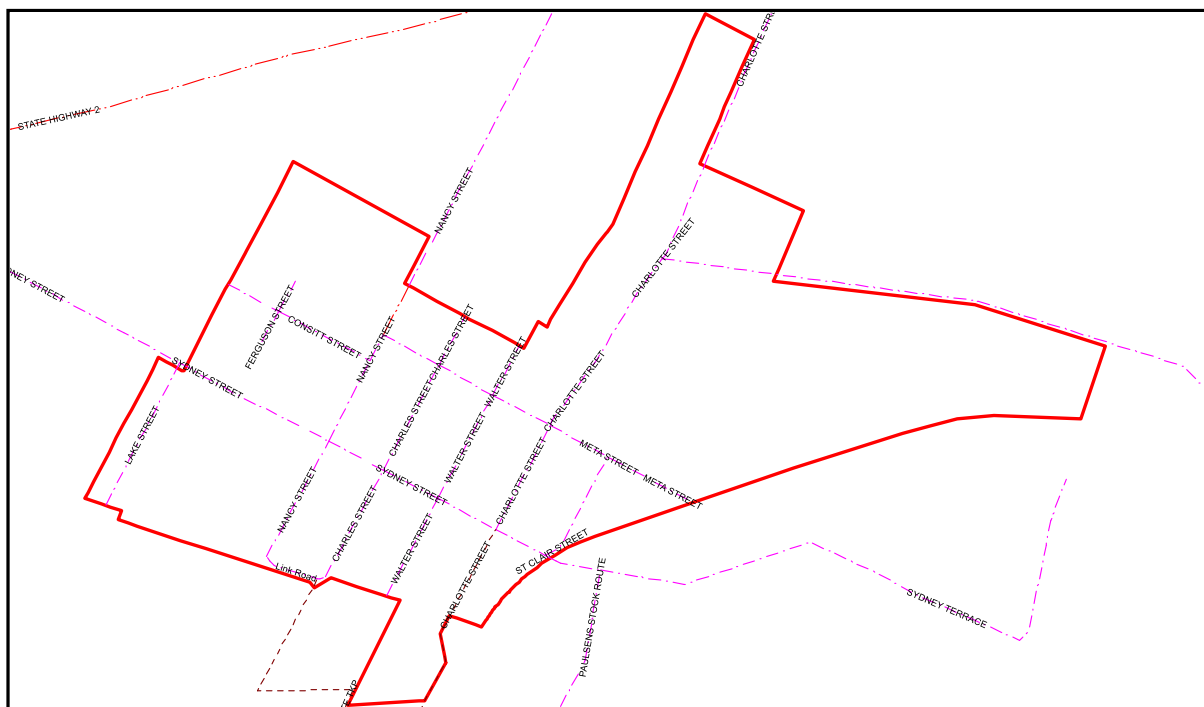
Waipawa sewer operation zone



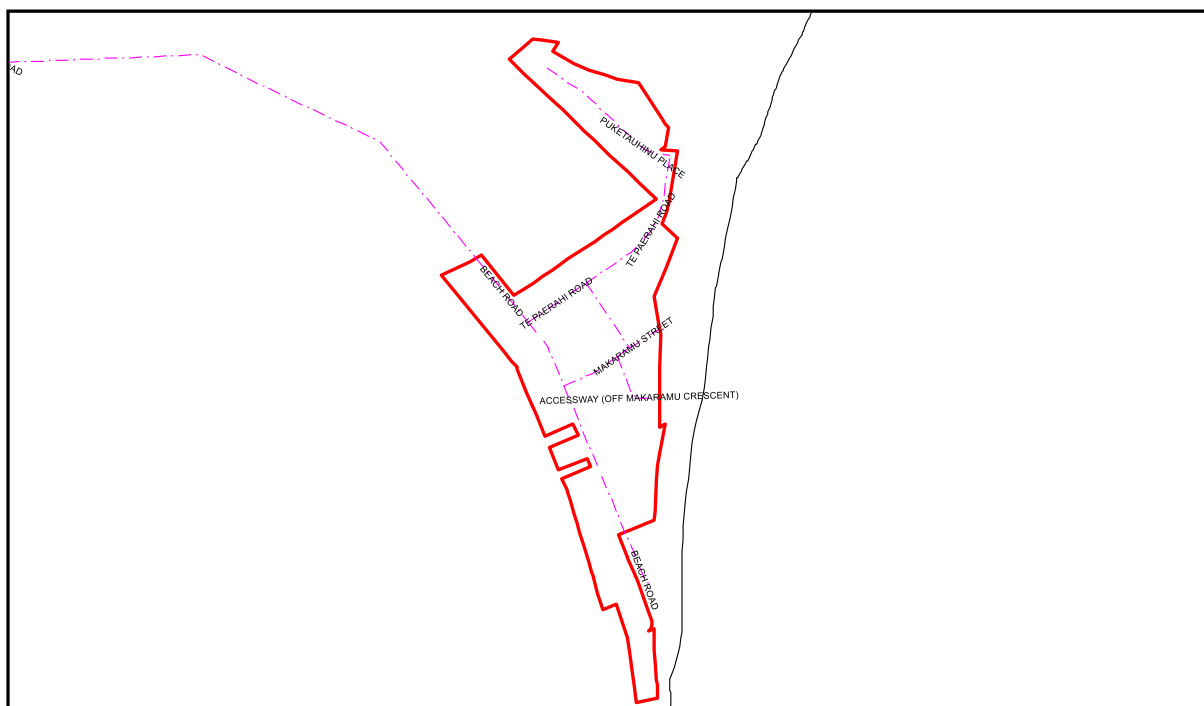
Otane sewer operation zone



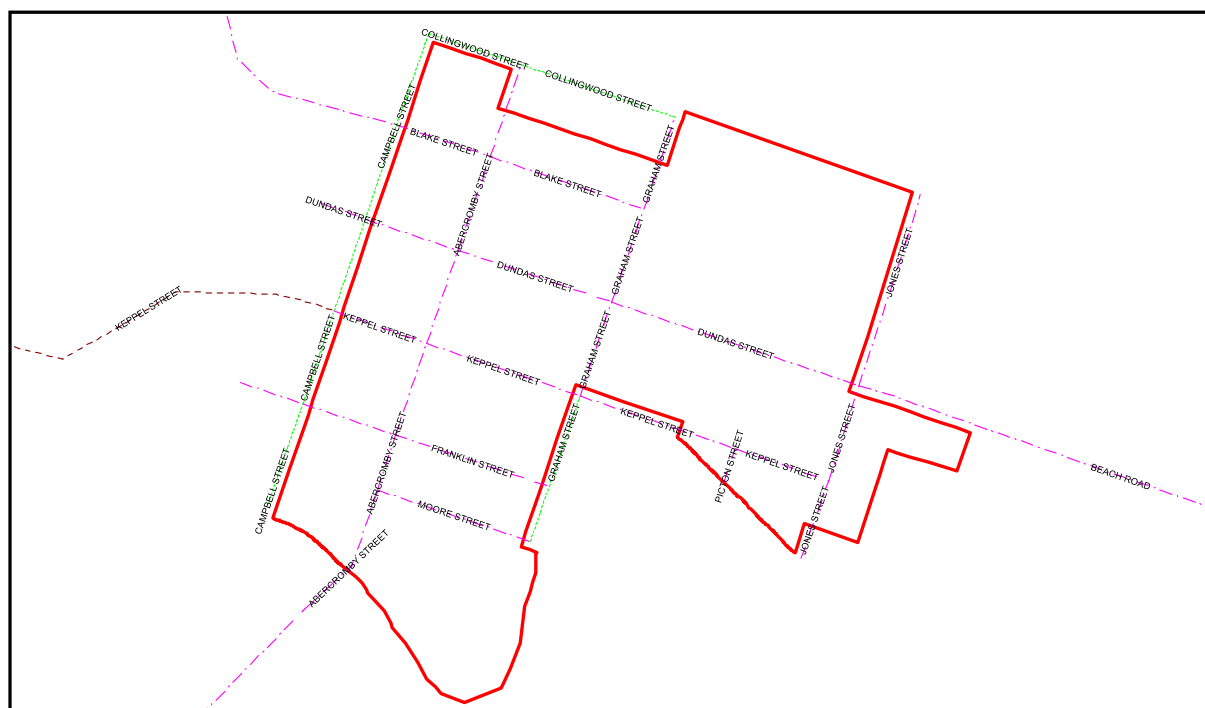
Waipukurau sewer operation zone



Takapau sewer operation zone



Te Paerahi sewer operation zone



Porangahau sewer operation zone

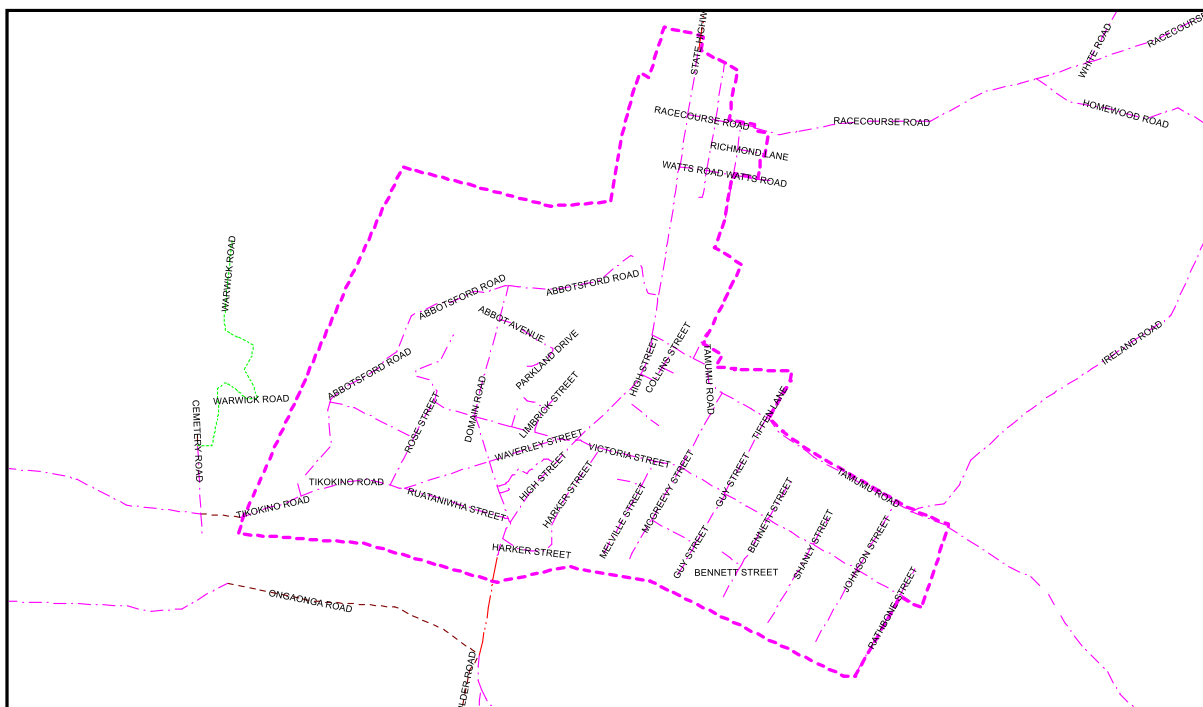
7. Stormwater Rates

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the purpose of funding operations and maintenance, plus improvements and loan charges on the stormwater drainage network as follows:

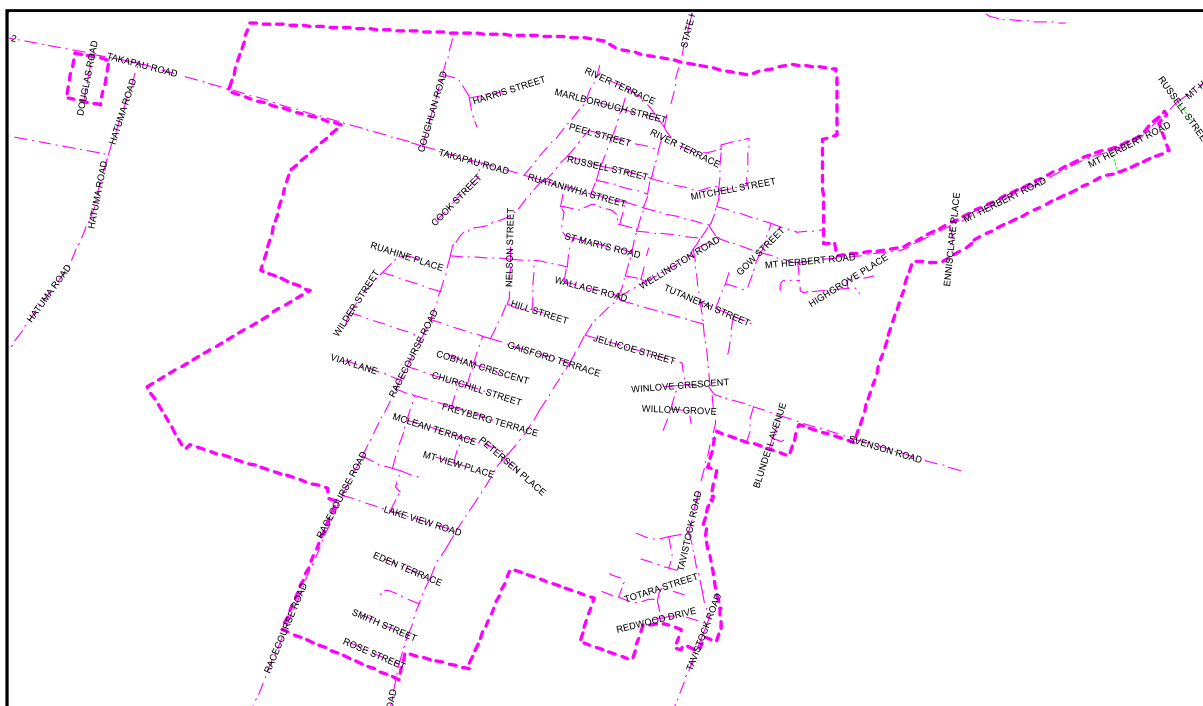
A uniform targeted rate on the capital value of all rateable land in the Waipukurau and Waipawa Stormwater Catchment Areas.

For the 2016/17 year this rate will be 0.086 cents per dollar (including GST).

The Waipukurau and Waipawa Stormwater Catchment Areas are defined by reference to stormwater catchment boundary plans held.



Waipawa stormwater operation zone

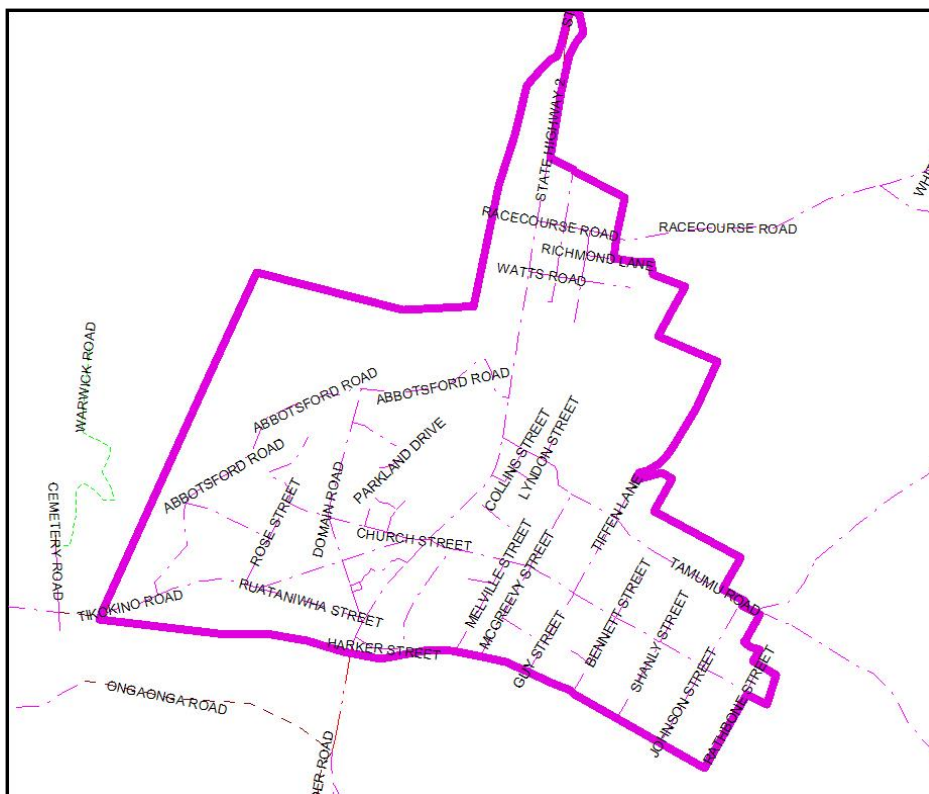


Waipukurau stormwater operation zone

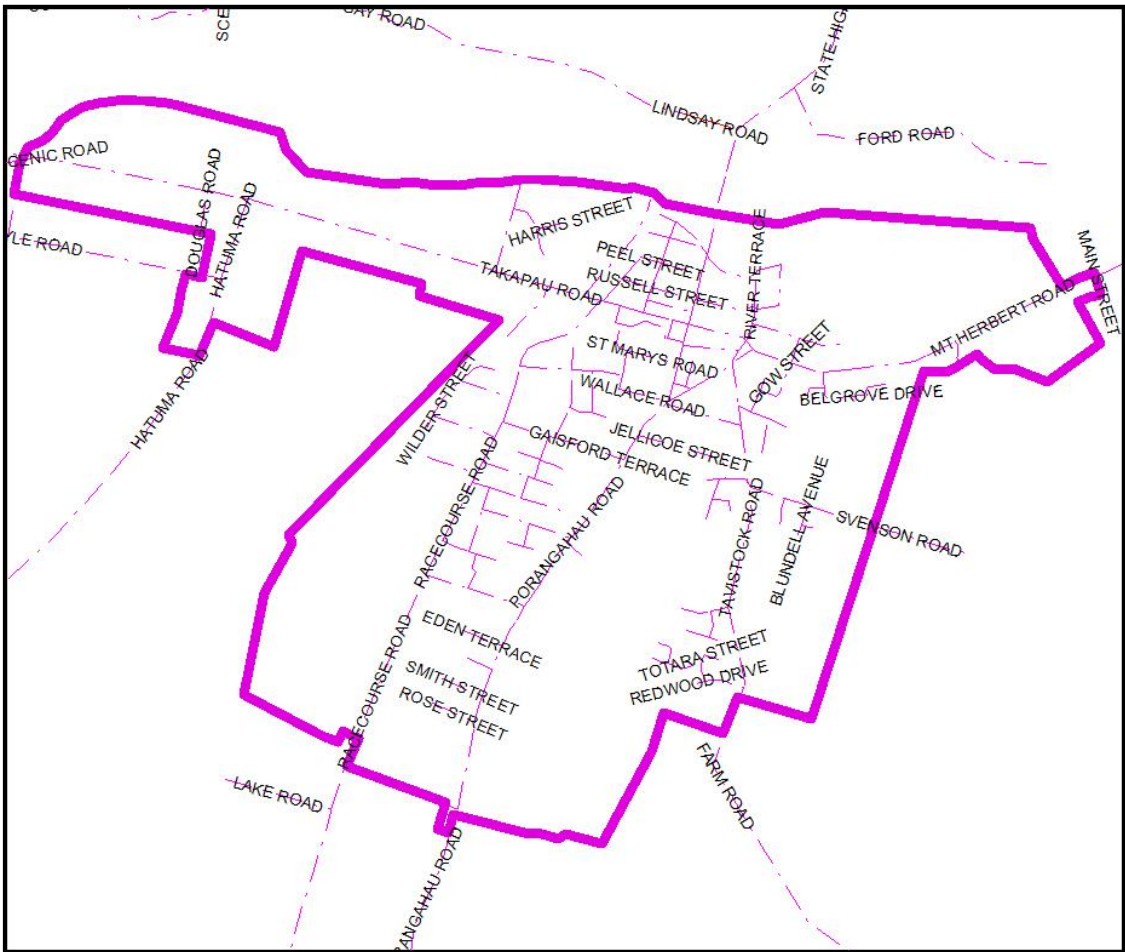
8. Kerbside Recycling Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the Council's collection of household recyclables for Waipukurau and Waipawa on each separately used or inhabited part of a rating unit to which the Council provides the service.

For the 2016/17 year this rate will be \$67.85 (including GST).



Waipawa kerbside recycling collection zone

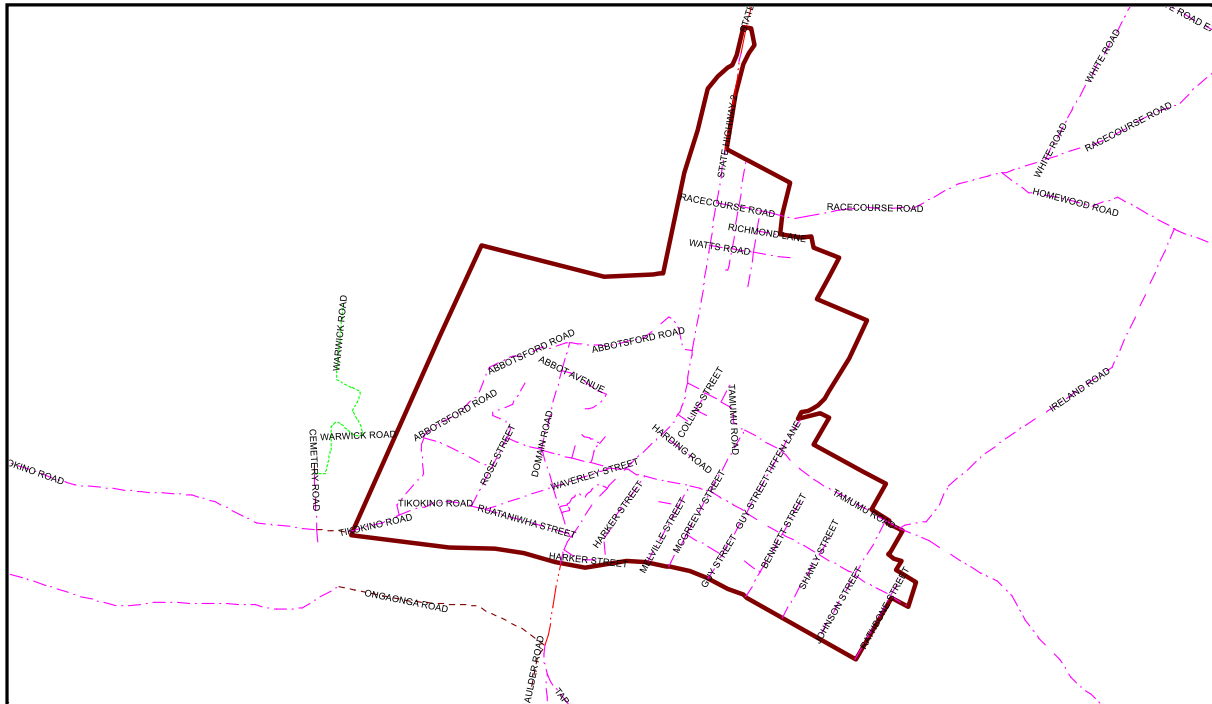


Waipukurau kerbside recycling collection zone

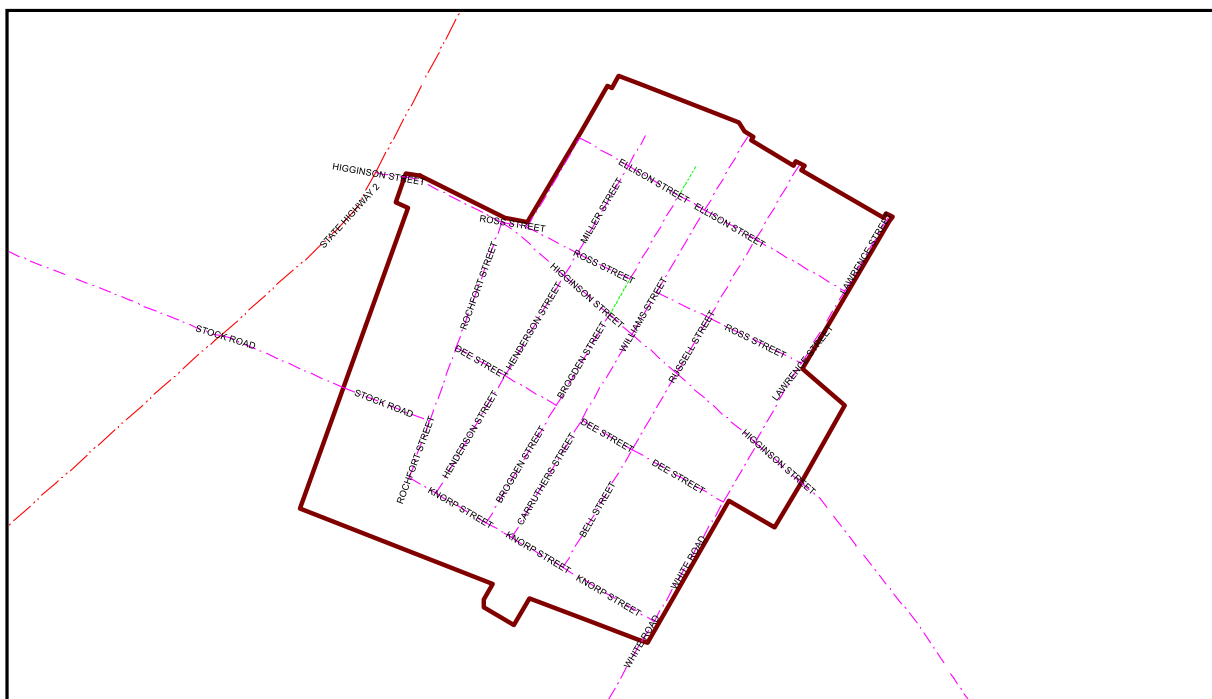
9. Refuse Collection Rate

A targeted rate set under section 16 of the Local Government (Rating) Act 2002 for the collection of household and commercial refuse for Otane, Onga Onga, Takapau, Tikokino, Waipukurau, Waipawa, Porangahau, Te Paerahi, Blackhead Beach, Kairakau, Mangakuri, Aramoana and Pourerere Beach on each separately used or inhabited part of a rating unit to which the Council provides the service.

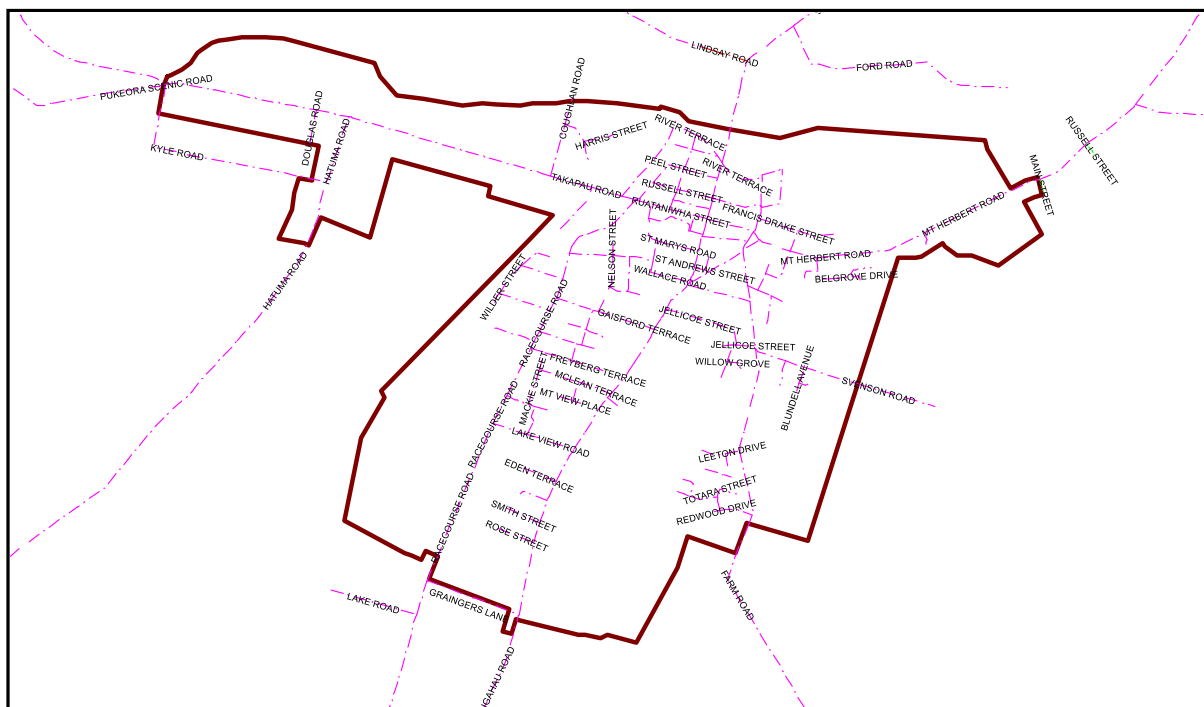
For the 2016/17 year this rate will be \$17.68 (including GST).



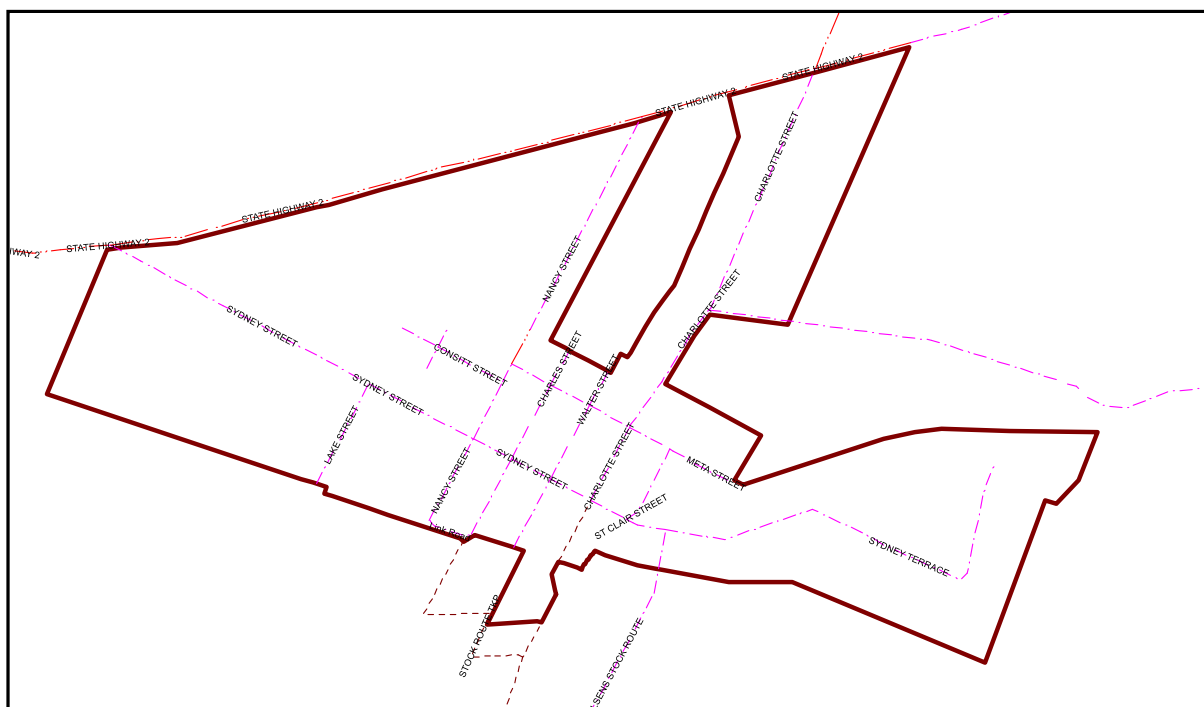
Waipawa refuse collection zone



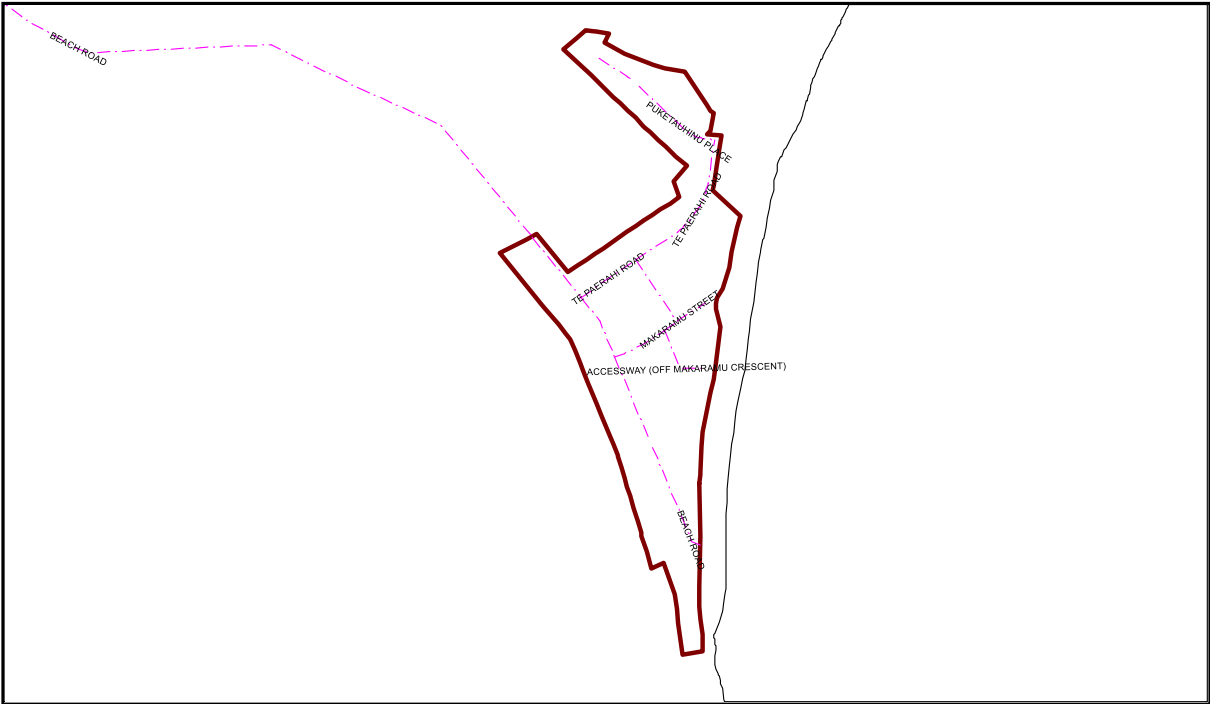
Otane refuse collection zone



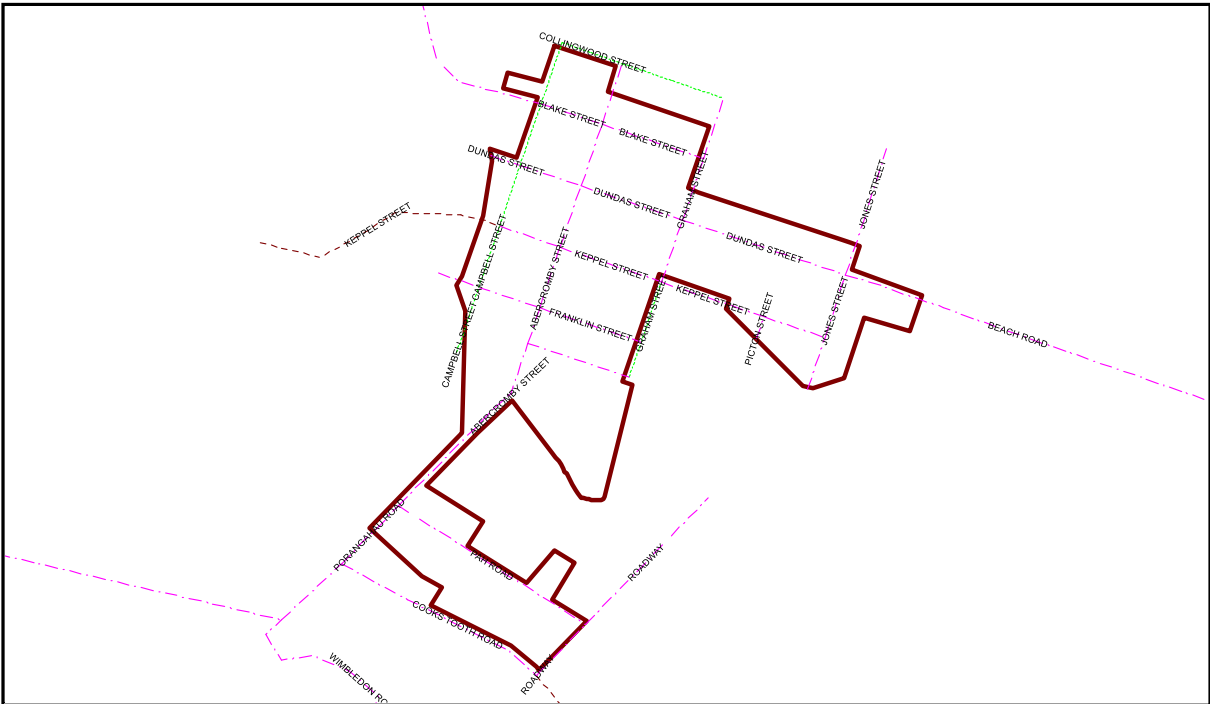
Waipukurau refuse collection zone



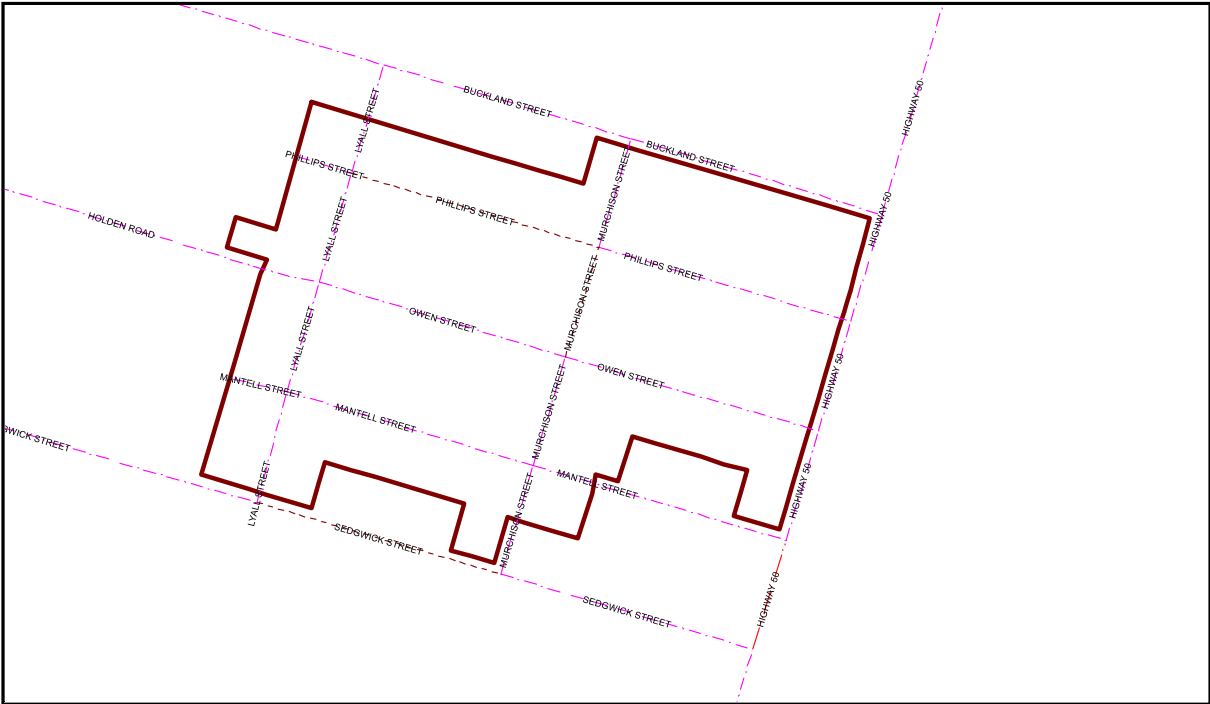
Takapau refuse collection zone



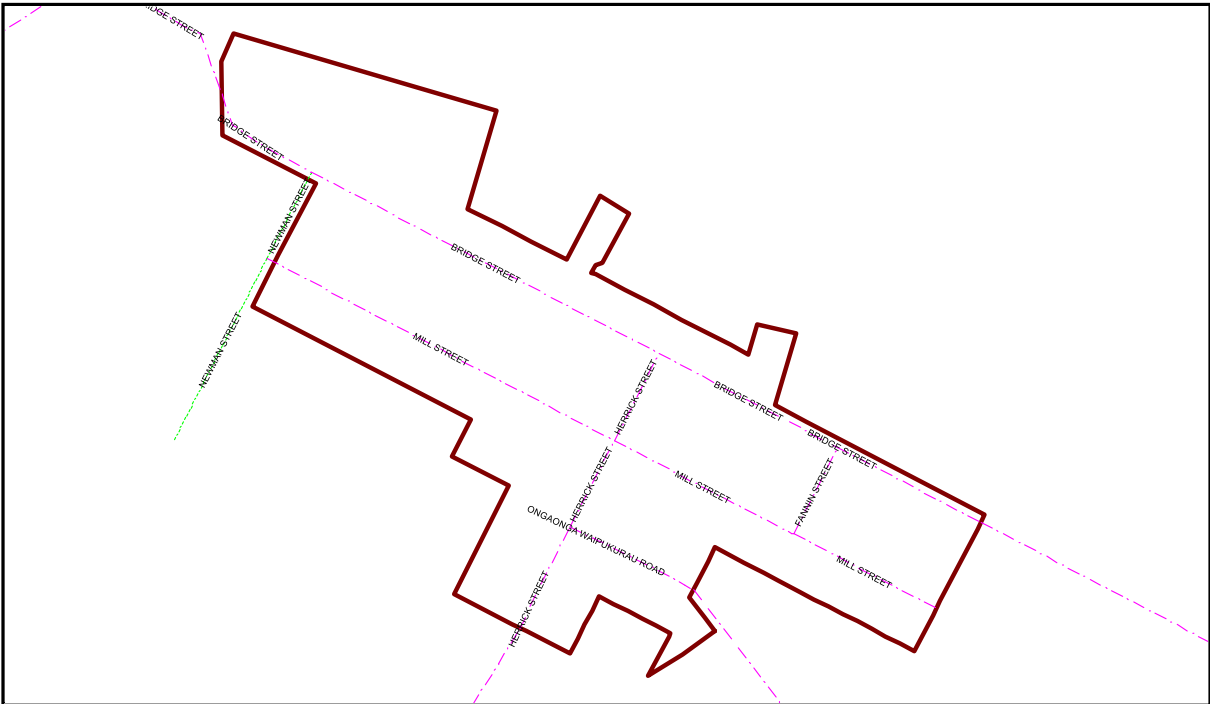
Te Paerahi refuse collection zone



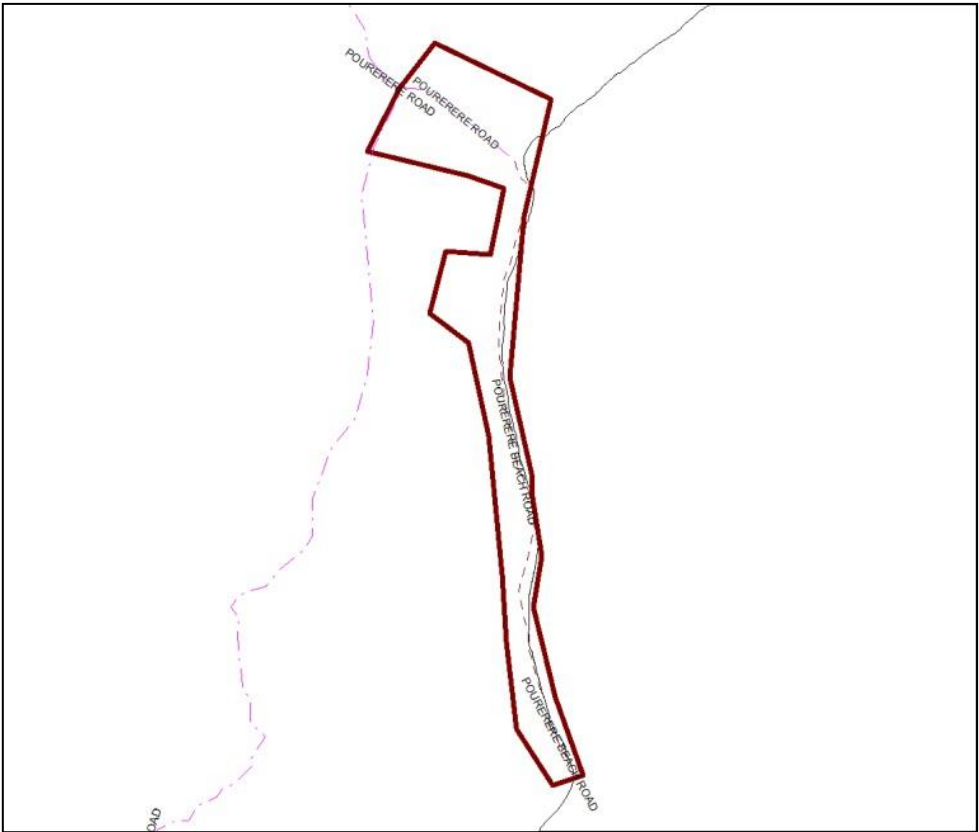
Porangahau refuse collection zone



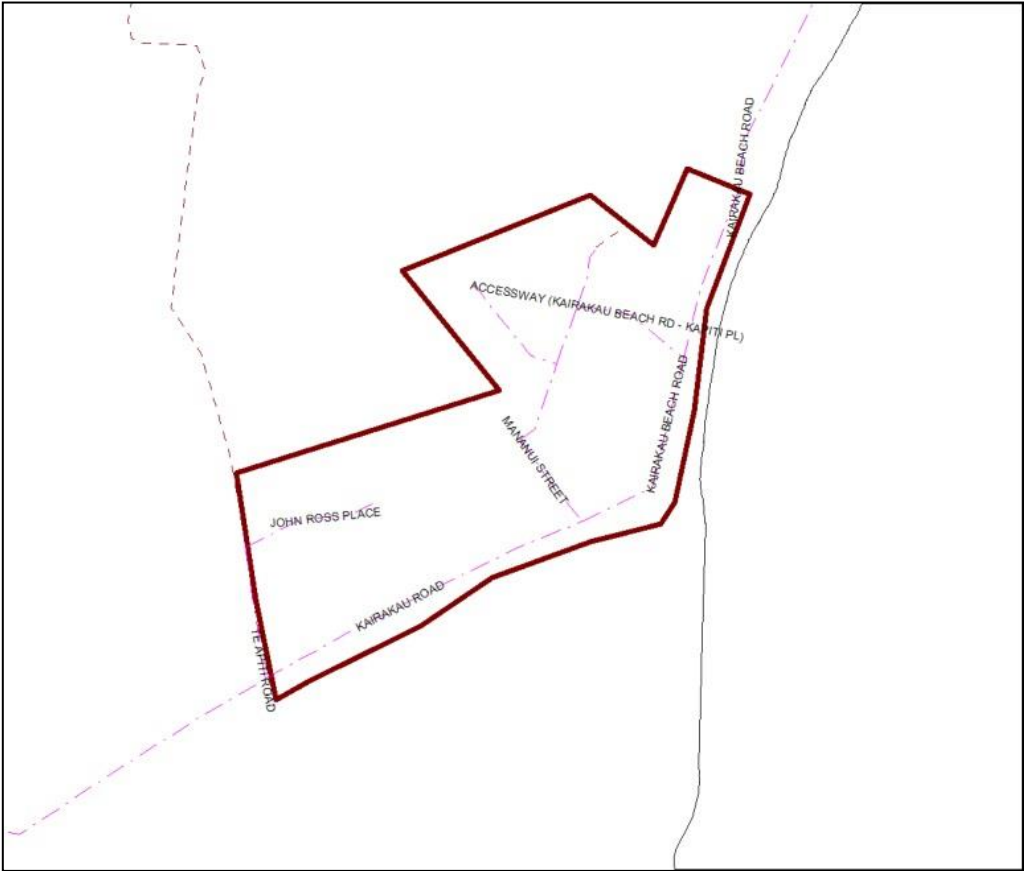
Tikokino refuse collection zone



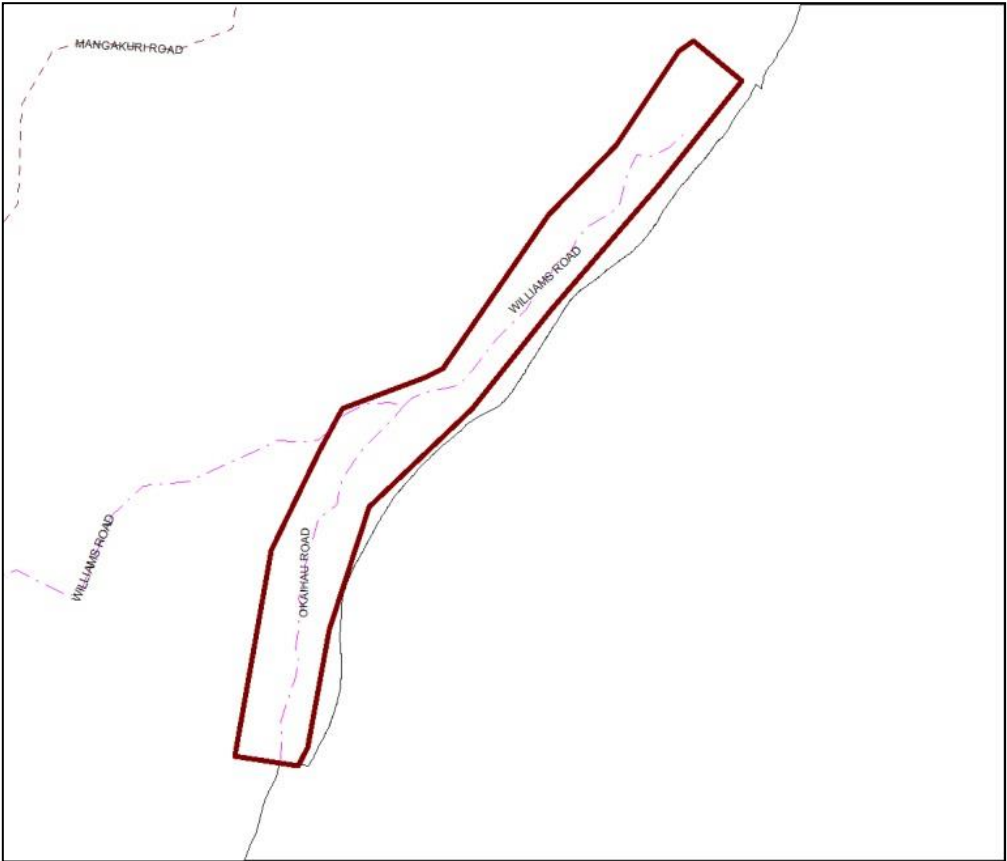
Onga Onga refuse collection zone



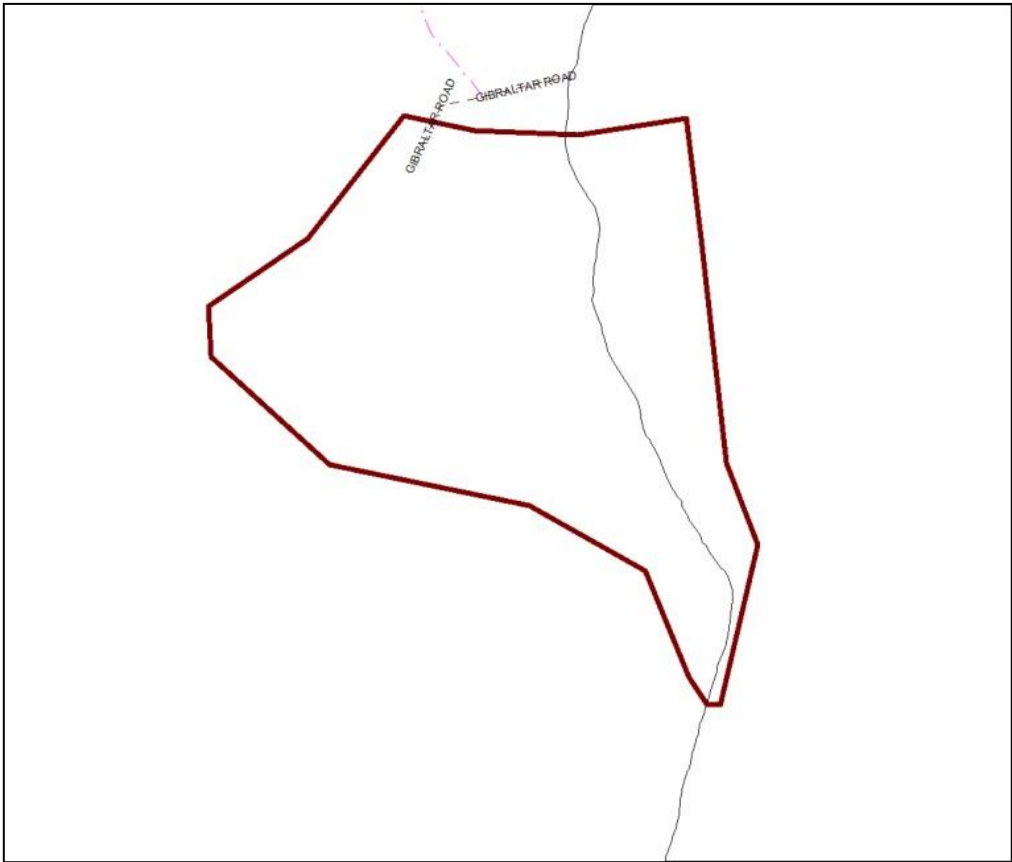
Pourerere Beach refuse collection zone



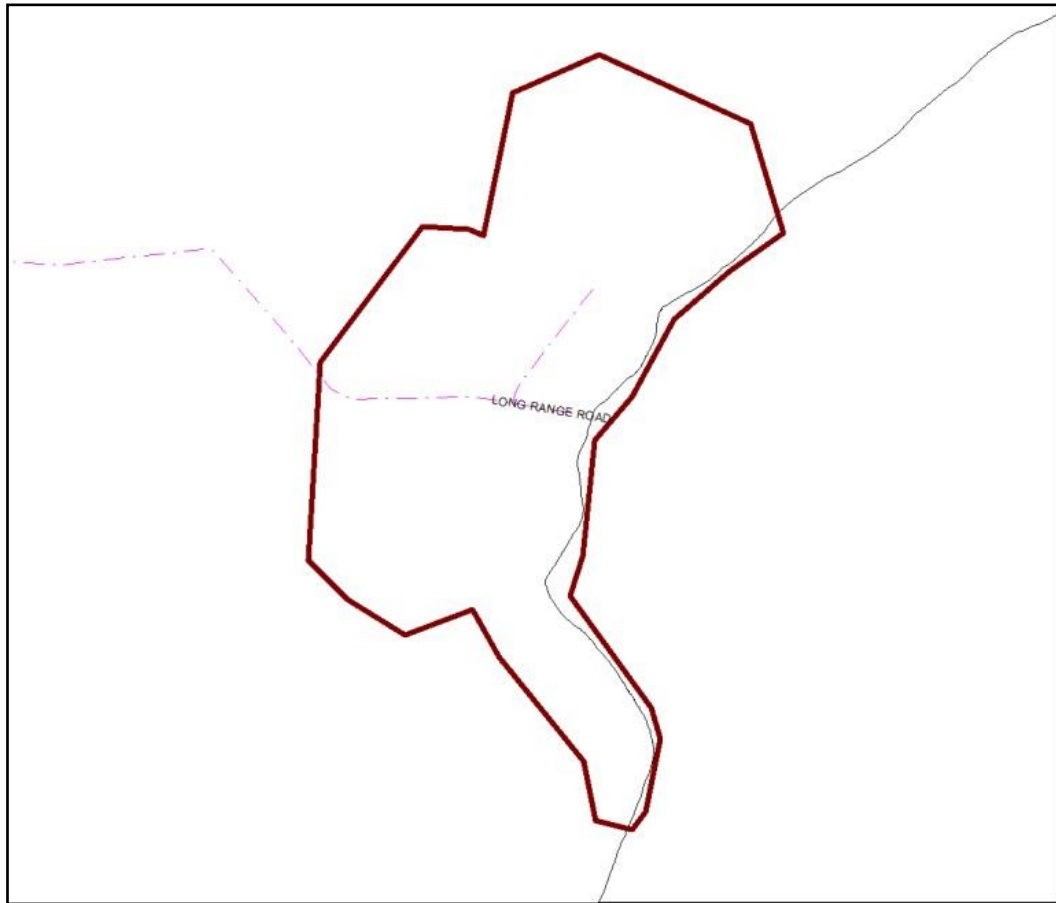
Kairakau Beach refuse collection zone



Mangakuri Beach refuse collection zone



Aramoana Beach refuse collection zone



Blackhead Beach refuse collection zone

10. Economic Development Rate

A uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002 to assist in the funding of Economic Development Activities within the district on each separately used or inhabited part of a rating unit that is Non Residential and Non Rural.

For the 2016/17 year this rate will be \$108.03 (including GST).

11. Ruataniwha Ward Rate for Mainstreet Upgrades

A uniform targeted rate on all rateable land in the Ruataniwha Ward Urban set under section 16 of the Local Government (Rating) Act 2002 for the purposes of funding the Main Street Waipukurau and Waipawa improvements undertaken between 2001 and 2005.

For the 2016/17 year this rate will be \$19.55 (including GST) per rating unit.

12. Te Aute Drainage Rate

Te Aute Drainage rates are set on all rateable area of rateable property within the designated area subject to a graduated scale for the purpose of funding the operations, loan charges and the repayment of loans for the Te Aute Drainage Scheme area.

The amount required and the classification is set by the Te Aute Drainage Committee. This means that the following information is based on the current method and could change at the AGM to be held in May 2016.

Each hectare of land in each property is classified according to the susceptibility of that hectare to flooding as follows:

A (100 points), B (80 points), C (15 points), F (3 points), and G (0 points).

The total number of points is 73614. The total amount of funding required each year determines how much each of these points are worth. In this way, the total amount required is apportioned on a pro rata basis using the weightings on each hectare.

The total amount of funding required for 2016/17 is \$32,200.

The amount per point is \$0.45, including GST.

The Te Aute drainage scheme area is defined by reference to the classification list establishing the graduated scale.

Valuation Number	Hectares in each classification				Total Points	Amount
	A (100pts)	B (80pts)	C (15pts)	F (3pts)		
1092000300	0	11.3	8.15	31.63	1,121	\$490.34
1092000800	0	32.83	74.69	23.42	3,817	\$1,669.62
1092000900	0	0	0.83	2.15	19	\$8.31
1092001001	77.96	16.65	11.94	17.95	9,361	\$4,094.66
1092001100	78.22	0	15.28	39.73	8,171	\$3,573.99
1092001107	0	0	10.00	61.44	334	\$146.24
1092001200	0	2.88	18.35	18.86	562	\$245.83
1092001201	0	20.25	19.15	12.31	1,944	\$850.34
1092001400	0	0	0	14.16	42	\$18.37
1092001600	0	0	0	10.12	30	\$13.12
1092001700	38.74	51.06	36.24	45.12	8,638	\$3,778.41
1092002100	188.81	0	0	23.93	18,953	\$8,290.36
1092002200	84.02	4.14	1.16	6.45	8,770	\$3,836.15
1092002300	41.02	5.2	20.43	22.8	4,893	\$2,140.28
1092002900	0	0	0	0.81	2	\$0.87
1092003400	0	0	8.02	6.6	140	\$61.24
1092005800	0	18.63	0	4.93	1,505	\$658.31
1092006100	0	65.81	0	15.84	5,312	\$2,323.56
Total	508.77	228.75	224.24	358.25	73,614	\$32,200.00

Approach to Rating

Rates are set and assessed under the Local Government (Rating) Act 2002 on all rateable rating units on the value of the land and improvements as supplied by Quotable Value New Zealand Limited. The last revaluation was carried out effective from 1 July 2016.

The objectives of the council's rating policy is to:

- (i) spread the incidence of rates as fairly as possible
- (ii) be consistent in charging rates
- (iii) ensure all ratepayers pay their fair share for council services
- (iv) provide the income needed to meet the council's goals.

The Central Hawke's Bay District Council rating system provides for all user charges and other income to be taken into account first, with the rates providing the balance needed to meet the council's objectives.

Rating Base

The rating base will be the database determined by the contracted rating service provider. Because this database is constantly changing due to change of ownership, subdivision, regular revaluations, change of status from rateable to non-rateable (and reverse), the rating base is not described in detail in this policy.

Rating Information Database and Rates Records

Council's rating information database and rates records are available for public inspection at the Council offices in Waipukurau and Waipawa during normal office hours -

- Waipukurau (Hours Monday – Friday 9am to 5.00pm)
- Waipawa (Hours Monday – Friday 8am to 5.00pm)

Due Dates for Rate Payments

Pursuant to Section 24 of the Local Government (Rating) Act 2002 the following dates are proposed to apply for assessing the amount of each instalment of rates for the year 1 July 2016 to 30 June 2017. Each instalment will be assessed in four equal amounts, rounded.

Instalment number	Instalment Start Date	Last day of payment without additional charge	Penalty date
1	1 July 2016	20 August 2016	21 August 2016
2	1 October 2016	20 November 2016	21 November 2016
3	1 January 2017	20 February 2017	21 February 2017
4	1 April 2017	20 May 2017	21 May 2017

Payment Options

Rate payments on instalments are to be received by Council no later than 5.00pm on the last day of payment detailed above. Payment options include:

- Online through Internet Banking.
- Direct Debit.
- Automatic Payments via your bank account, or Telephone Banking.
- Cheque sent by Post.
- At Council Offices in Waipukurau (Hours Monday – Friday 9am to 5.00pm) or Waipawa (Hours Monday – Friday 8am to 5.00pm). We accept Cash, Cheque and Eftpos.
- Online by Credit Card from our website.

Lump Sum Contributions

Council will not accept lump sum contributions in respect of any targeted rate.

Penalty Charges

(Additional Charges on Unpaid Rates)

Pursuant to Section 58(1)(a) of the Local Government (Rating) Act 2002, an additional charge of 10% will be added on the penalty date above, to all amounts remaining unpaid for each instalment.

Pursuant to Section 58(1)(b) of the Local Government (Rating) Act, a further additional charge of 10% will be added on 1 July 2016 to the amount of rates assessed in previous financial years and remaining unpaid as at 30 June 2016 (Section 58(1)(b)).

Groups of Activities and Funding Impact Statements

The Central Hawke's Bay District Council's activities fall into the following eight groups:

1. Community Leadership
2. Planning and Regulatory
3. Land Transport
4. Solid Waste
5. Water Services
6. Wastewater (Sewerage)
7. Stormwater
8. Recreation and Community Facilities

These eight groups cover twenty separate activities as follows:

Community Leadership Group

1. Leadership, Governance and Consultation
2. Economic and Social Development

Planning and Regulatory Group

3. District Planning
4. Land Use and Subdivision Consents
5. Building Control
6. Public Health
7. Animal Control
8. Emergency Management and Bylaws

Land Transport Group

9. Land Transport

Solid Waste Group

10. Solid Waste

Water Supplies Group

11. Water Supplies

Wastewater (Sewerage) Group

12. Wastewater (Sewerage)

Stormwater Group

13. Stormwater

Recreation and Community Facilities Group

14. Parks, Reserves and Swimming Pools
15. Public Toilets
16. Retirement Housing
17. Libraries
18. Theatre, Halls and Museums
19. Cemeteries
20. Property and Buildings

Funding Impact Statements for the Groups of Activities for 2016/2017 follow.

Community Leadership Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	742	759	827
Targeted rates	26	26	26
Subsidies and grants for operating purposes	24	25	35
Fees, charges	0	0	0
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
Total operating funding	792	810	888
Applications of operating funding			
Payments to staff and suppliers	554	565	666
Finance costs	0	0	0
Other operating funding applications	238	245	247
Total applications of operating funding	792	810	913
Surplus (deficit) of operating funding	0	0	(25)
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	0	0	0
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	(25)
Increase (decrease) of investments	0	0	0
Total application of capital funding	0	0	(25)
Surplus (deficit) of capital funding	0	0	25
Funding balance	0	0	0

Planning and Regulatory Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	976	1,047	1,162
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees, charges	713	697	697
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	10	10	10
Total operating funding	1,698	1,754	1,869
Applications of operating funding			
Payments to staff and suppliers	1,332	1,378	1,489
Finance costs	0	0	0
Other operating funding applications	356	366	370
Total applications of operating funding	1,688	1,744	1,859
Surplus (deficit) of operating funding	10	10	10
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	0	0	0
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	10	10	10
Increase (decrease) in reserves	0	0	0
Increase (decrease) of investments	0	0	0
Total application of capital funding	10	10	10
Surplus (deficit) of capital funding	(10)	(10)	(10)
Funding balance	0	0	0

Land Transport Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	6,186	6,243	6,250
Targeted rates	59	59	49
Subsidies and grants for operating purposes	1,969	1,969	1,969
Fees, charges	14	14	14
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	135	138	138
Total operating funding	8,363	8,423	8,420
Applications of operating funding			
Payments to staff and suppliers	3,718	3,725	3,725
Finance costs	13	9	7
Other operating funding applications	917	944	952
Total applications of operating funding	4,648	4,678	4,684
Surplus (deficit) of operating funding	3,715	3,745	3,736
Sources of capital funding			
Subsidies and grants for capital expenditure	4,501	4,501	4,502
Development and financial contributions	0	0	0
Increase (decrease) in debt	(47)	(50)	(42)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	4,455	4,451	4,460
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	299	299	299
- to replace existing assets	7,641	7,647	7,752
Increase (decrease) in reserves	230	250	145
Increase (decrease) of investments	0	0	0
Total application of capital funding	8,170	8,196	8,196
Surplus (deficit) of capital funding	(3,715)	(3,745)	(3,736)
Funding balance	0	0	0

Solid Waste Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	1,246	1,293	1,263
Targeted rates	219	231	235
Subsidies and grants for operating purposes	43	43	43
Fees, charges	900	923	923
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
Total operating funding	2,408	2,490	2,463
Applications of operating funding			
Payments to staff and suppliers	1,786	1,854	1,852
Finance costs	140	138	101
Other operating funding applications	273	281	283
Total applications of operating funding	2,199	2,273	2,236
Surplus (deficit) of operating funding	209	217	227
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(72)	(78)	(82)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	(72)	(78)	(82)
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	86	88	93
- to replace existing assets	51	51	51
Increase (decrease) in reserves	0	0	0
Increase (decrease) of investments	0	0	0
Total application of capital funding	137	139	144
Surplus (deficit) of capital funding	(209)	(217)	(227)
Funding balance	0	0	0

Water Supplies Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	0	0	0
Targeted rates	2,616	2,627	2,570
Subsidies and grants for operating purposes	0	0	0
Fees, charges	0	0	0
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
Total operating funding	2,616	2,627	2,570
Applications of operating funding			
Payments to staff and suppliers	1,068	1,110	1,133
Finance costs	175	188	132
Other operating funding applications	555	571	577
Total applications of operating funding	1,798	1,869	1,842
Surplus (deficit) of operating funding	818	758	728
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	25	25	25
Increase (decrease) in debt	(56)	332	696
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	(31)	357	721
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	150	564	0
- to replace existing assets	562	576	1,474
Increase (decrease) in reserves	75	(25)	(25)
Increase (decrease) of investments	0	0	0
Total application of capital funding	787	1,115	1,449
Surplus (deficit) of capital funding	(818)	(758)	(728)
Funding balance	0	0	0

Water Supplies Group

VARIATIONS BETWEEN YEAR 2 OF THE 2015-25 LTP AND 2016-17 ANNUAL PLAN

Project	Year 2 of 2015-25 LTP	2016-17 Annual Plan	Difference	Explanation
Waipukurau	0	335,000	335,000	UV Treatment project delayed to 2016/17 from 2015/16

Wastewater (Sewerage) Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	0	0	0
Targeted rates	2,723	2,854	2,808
Subsidies and grants for operating purposes	0	0	0
Fees, charges	150	154	154
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
Total operating funding	2,872	3,008	2,962
Applications of operating funding			
Payments to staff and suppliers	998	1,032	1,092
Finance costs	551	589	465
Other operating funding applications	459	471	478
Total applications of operating funding	2,008	2,092	2,035
Surplus (deficit) of operating funding	864	916	927
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	76	76	76
Increase (decrease) in debt	706	(7)	182
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	782	69	258
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	949	272	0
- to replace existing assets	621	637	1,109
Increase (decrease) in reserves	76	76	76
Increase (decrease) of investments	0	0	0
Total application of capital funding	1,646	985	1,185
Surplus (deficit) of capital funding	(864)	(916)	(927)
Funding balance	0	0	0

Wastewater (Sewerage) Group

VARIATIONS BETWEEN YEAR 2 OF THE 2015-25 LTP AND 2016-17 ANNUAL PLAN

Project	Year 2 of 2015-25 LTP	2016-17 Annual Plan	Difference	Explanation
Waipukurau Anaerobic Pond	0	200,000	200,000	Build an anaerobic pond at the Waipukurau Wastewater ponds which will significantly improve the level of treatment of the wastewater, thus allowing us to produce higher quality treated wastewater, reduce the risk of smells, and allow industries in Waipukurau to increase their capacity and employ more people. Total project \$300,000 with \$100,00 debt funded in 2015/16.

Storm Water Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	0	0	0
Targeted rates	467	480	469
Subsidies and grants for operating purposes	0	0	0
Fees, charges	0	0	0
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	0	0	0
Total operating funding	467	480	469
Applications of operating funding			
Payments to staff and suppliers	149	153	153
Finance costs	12	12	3
Other operating funding applications	98	101	102
Total applications of operating funding	259	266	258
Surplus (deficit) of operating funding	208	214	211
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	6	6	6
Increase (decrease) in debt	(8)	(9)	(6)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	(2)	(3)	
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	200	205	205
Increase (decrease) in reserves	6	6	6
Increase (decrease) of investments	0	0	0
Total application of capital funding	206	211	211
Surplus (deficit) of capital funding	(208)	(214)	(211)
Funding balance	0	0	0

Recreation and Community Facilities Group

	Annual Plan 2016 \$000	LTP 2017 \$000	Annual Plan 2017 \$000
Sources of operating funding			
General rates, uniform annual general charges and rates penalties	2,772	2,842	2,768
Targeted rates	0	0	0
Subsidies and grants for operating purposes	15	15	15
Fees, charges	429	439	441
Interest and dividends from investments	0	0	0
Local authorities fuel tax, fines, infringement fees and other receipts	5	5	5
Total operating funding	3,221	3,301	3,229
Applications of operating funding			
Payments to staff and suppliers	1,958	2,008	2,032
Finance costs	142	169	97
Other operating funding applications	427	440	445
Total applications of operating funding	2,527	2,617	2,573
Surplus (deficit) of operating funding	694	684	656
Sources of capital funding			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	4	4	4
Increase (decrease) in debt	488	173	297
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Total sources of capital funding	492	177	301
Applications of capital funding			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	574	271	0
- to replace existing assets	617	559	924
Increase (decrease) in reserves	(5)	31	33
Increase (decrease) of investments	0	0	0
Total application of capital funding	1,186	861	957
Surplus (deficit) of capital funding	(694)	(684)	(656)
Funding balance	0	0	0

Recreation and Community Facilities Group

VARIATIONS BETWEEN YEAR 2 OF THE 2015-25 LTP AND 2016-17 ANNUAL PLAN

Project	Year 2 of 2015-25 LTP	2016-17 Annual Plan	Difference	Explanation
Waipukurau Memorial Hall Upgrade	0	110,000	110,000	Part of the upgrade delayed to 2016/17 from 2015/16

1. Schedule of Fees and Charges

Leadership and Governance Group

There are no applicable charges in this activity area.

Planning and Regulatory Group

Resource Management	excl GST	GST	incl GST
Notes: <ul style="list-style-type: none">Pursuant to Section 36, 36(1) and 36(3) of the Resource Management Act 1991, Council may require the person who is liable to pay one or more of the below charges, to also pay an additional charge to recover actual and reasonable costs in respect of the matter concerned.These set fees relate to the minimum administration charge only. The actual fee payable includes the cost of time taken to process each application, memorandum, consent, certificate or schedule and the cost of the inspections required.Extra charges will be applicable for development levies. These will be assessed on a case by case basis. Please contact Council for exact costs.			
Administrative Charges			
Private District Plan Change (Deposit)	\$13,043.48	\$1,956.52	\$15,000.00
Land Use and Subdivision Consents			
Notified Applications (deposit)	\$3,478.26	\$521.74	\$4,000.00
Limited Notified Applications (deposit)	\$2,173.91	\$326.09	\$2,500.00
Non Notified Applications (deposit)	\$782.61	\$117.39	\$900.00
Relocation Consent (deposit)	\$782.61	\$117.39	\$900.00
Subdivision Consents (deposit)	\$869.57	\$130.43	\$1,000.00
Variation of Conditions of Consents	\$521.74	\$78.26	\$600.00
Designations and heritage orders (New and alterations) (deposit)	\$695.65	\$104.35	\$800.00
Certificate of Compliance (section 139 Resource Management Act 1991)	\$434.79	\$65.21	\$500.00
Subdivision Compliance Fee (section 223 and/or 224 Resource Management Act 1991	\$260.87	\$39.13	\$300.00
Subdivision Compliance Fee (section 223 and/or 224 Resource Management Act 1991 – more than 10 lots	\$1,304.35	\$195.65	\$1,500.00
Consent Notices and miscellaneous subdivision documents	\$95.66	\$14.34	\$110.00
Bond Administration Fee	\$104.35	\$15.65	\$120.00
Administration, monitoring and supervision of consents	Actual and reasonable costs		
Supply of documents	Photocopying costs		
District Plan (including Planning Maps) Hardcopy	\$130.44	\$19.56	\$150.00
District Plan (including Planning Maps) CD ROM	\$43.48	\$6.52	\$50.00
Engineering Plan Approval	Actual and reasonable costs		
Sec 224 12 Month Maintenance Bond for subdivision works equal to 5% of the cost of the construction works.			
Inspection Fee – Zone 1	\$160.87	\$24.13	\$185.00
Inspection Fee – Zone 2	\$169.57	\$25.43	\$195.00
Inspection Fee – Zone 3	\$186.96	\$28.04	\$215.00
Inspection Fee – Zone 4	\$204.35	\$30.65	\$235.00
Inspection Fee – Outside Zone 4	\$230.44	\$34.56	\$265.00
Hourly charge out rate	\$130.43	\$19.57	\$150.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00
Sale of Liquor Certificate (RMA)	\$65.22	\$9.78	\$75.00
Objection of RMA decisions (Section 357)	\$869.57	\$130.43	\$1000.00

Noise Complaints	excl GST	GST	incl GST
Note: <ul style="list-style-type: none"> Pursuant to Section 36(1) and 36(3) of the Resource Management Act 1991, Council may require the person who is liable to pay one or more of the below charges, to also pay an additional charge to recover actual and reasonable costs in respect of the matter concerned. 			
Seizure charge for noise emission equipment	\$173.92	\$26.08	\$200.00
Repeat Noise Complaints	\$173.92	\$26.08	\$200.00
Call Out Fee	\$130.44	\$19.56	\$150.00
Abatement Notice Fee	\$52.18	\$7.82	\$60.00

Building Consents			
NOTES: <ul style="list-style-type: none"> Building consent deposit payable on application. The actual fee payable includes the cost of time taken to process each application, project information memorandum, building consent or compliance schedule and the cost of the inspections required. Extra charges will be applicable for development levies. These will be assessed on a case by case basis. Please contact Council for exact costs. Deposits are based on adequate documentation being provided to Council at the time of application and a set number of inspections. Further charges will be incurred should further work be required during processing and issuing consent or should extra inspections be required. It is anticipated that the scheduled deposit will cover some of Council's actual and reasonable expenses. Where additional costs are incurred, the applicant will be charged accordingly. Where, upon issue of a Code of Compliance Certificate, the deposit is found to exceed the actual and reasonable cost, a refund will be made. Building Research Association and Department of Building and Housing levies are additional to the above at the Rates specified from time to time by the Association. Pursuant to Building Research Association Legislation, materials, labour and plant costs must be included in the total value of building work for the calculation of levies. An additional charge for the Property Information Memoranda will be made when requested prior to a Building Consent Application being filed, and when the project is more than minor works. The accreditation fee is to cover continuing Central Government accreditation costs relating to the Building Act 2004. Council intend to introduce a mileage recovery component to the inspection fee. 			
Consent Fees	excl GST	GST	incl GST
Solid Fuel Burner – Free Standing (including accreditation fee) (deposit)	\$221.74	\$33.26	\$255.00
Solid Fuel Burner – In Built (including accreditation fee) (deposit)	\$304.35	\$45.65	\$350.00
Marquee Consent / Inspection Fee (deposit)	\$313.05	\$46.95	\$360.00
Minor plumbing and drainage works including new connections, replacement septic tanks and effluent fields, demolition work and swimming pool fences (deposit)	\$326.09	\$48.91	\$375.00
Dwellings, commercial/industrial buildings and building alterations, repiling and in ground pools (deposit)	\$1,039.13	\$155.87	\$1,195.00
Pole Barn / Garage / Carport / Conservatory under \$20,000 (deposit)	\$669.57	\$100.43	\$770.00
Minor building work (deposit)	\$326.09	\$48.91	\$375.00

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Consent Fees continued	excl GST	GST	incl GST
Semi Permanent Awnings	\$126.09	\$18.91	\$145.00
Amendment to building consent - deposit	\$269.57	\$40.43	\$310.00
Variation processing under s45 BA04 as minor - hourly rate	\$130.44	\$19.56	\$150.00
Hourly Processing Fee	\$130.44	\$19.56	\$150.00

Administrative Charges	excl GST	GST	incl GST
Administration Fee – under \$20,000	\$230.44	\$34.56	\$265.00
Administration Fee – over \$20,000	\$413.05	\$61.98	\$475.00
Administration Fee – over \$100,000 and commercial buildings	\$539.13	\$80.87	\$620.00
Compliance Schedules (BWOFF) hourly rate	\$130.44	\$19.56	\$150.00
Amendments to Compliance Schedules hourly rate	\$130.44	\$19.56	\$150.00
Issue of Compliance Schedule	\$230.44	\$34.56	\$265.00
Building Warrant of Fitness Audit Fee (hourly rate additional)	\$134.79	\$20.21	\$155.00
Building Warrant of Fitness Audit Fee Hourly Rate	\$130.44	\$19.56	\$150.00
BRANZ and MBIE Levy	Actual cost		
Inspection Fee – Zone 1	\$172.17	\$25.83	\$198.00
Inspection Fee – Zone 2	\$180.87	\$27.13	\$208.00
Inspection Fee – Zone 3	\$196.52	\$29.48	\$226.00
Inspection Fee – Zone 4	\$217.39	\$32.61	\$250.00
Inspection Fee – Outside Zone 4	\$244.35	\$36.65	\$281.00
Re-Inspection Fee	As per Zone Fee		
Central Government Accreditation Recovery Fee – under \$20,000	\$26.96	\$4.04	\$31.00
Central Government Accreditation Recovery Fee – under \$100,000	\$58.26	\$8.74	\$67.00
Central Government Accreditation Recovery Fee – over \$100,000	\$107.83	\$16.17	\$124.00
Central Government Accreditation Recovery Fee – Commercial	\$160.87	\$24.13	\$185.00
Section 72 administration (Building subject to natural hazards)	\$173.92	\$26.08	\$200.00
Section 75 administration and Certification (Building across 2 or more allotments)	\$173.92	\$26.08	\$200.00
NZFS Design Review Unit Peer Review of Fire Reports	Actual Cost		
Hourly Charge Out Rate	\$130.44	\$19.56	\$150.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00
Peer review of engineering reports	Actual Cost		
Property File Request	\$30.43	\$4.57	\$35.00

GIS Map Information		excl GST	GST	incl GST
Every Day Map Requests (No Photograph) – Note – A request that involves less than 15 minutes to produce				
	A4	\$8.70	\$1.30	\$10.00
	A3	\$12.18	\$1.82	\$14.00
	A2	\$21.74	\$3.26	\$25.00
	A1	\$26.09	\$3.91	\$30.00
Every Day Map Requests (With Photograph) – Note – A request that involves less than 15 minutes to produce				
	A4	\$17.39	\$2.61	\$20.00
	A3	\$24.35	\$3.65	\$28.00
	A2	\$43.48	\$6.52	\$50.00
	A1	\$52.18	\$7.82	\$60.00
Special Map Request Charges				
Note: <ul style="list-style-type: none"> Specialised maps are those which require new layers to be added, minor analysis work and/or specialised printing techniques. In addition to the printing charges outlined above there is a charge based on actual time taken plus any disbursements. 				
Hourly charge out rate		\$130.44	\$19.56	\$150.00
Minimum charge for specialist maps		\$65.22	\$9.78	\$75.00

Information Memoranda	excl GST	GST	incl GST
Property Information Memoranda	\$260.87	\$39.13	\$300.00
Land Information Memoranda – ten (10) working days (Residential Property)	\$260.87	\$39.13	\$300.00
Urgent Land Information Memoranda – two (2) working days (Residential Property)	\$521.74	\$78.26	\$600.00
Land Information Memoranda (Commercial)	\$521.74	\$78.26	\$600.00
Certificate of Title	\$26.09	\$3.91	\$30.00
Hourly charge out rate	\$130.44	\$19.56	\$150.00

Miscellaneous Consents	excl GST	GST	incl GST
Certificate of Public Use	\$304.35	\$45.65	\$350.00
	Plus actual and reasonable costs		
Certificate of Acceptance	\$317.39	\$47.61	\$365.00
	Plus actual and reasonable costs		
Applications for Change of use of a building	\$347.83	\$52.17	\$400.00
	Plus actual and reasonable costs		
Inspections for which no other fee has been paid (mileage will be charged for inspections outside the district) – eg effluent system subdivision inspections	\$260.87	\$39.13	\$300.00
Non Consent Compliance Schedules / Warrant of Fitness check (per specified system) hourly rate	\$134.79	\$20.21	\$155.00
Hourly charge out rate	\$130.44	\$19.56	\$150.00

Swimming Pool Fences	excl GST	GST	incl GST
Compliance Inspection for existing fence (deposit)	\$173.92	\$26.08	\$200.00

Registration of Premises	excl GST	GST	incl GST
Annual Registration of Premises			
Food premises / Food control plans	\$304.35	\$45.65	\$350.00
Food Control Plan and National Programme Registration and Renewal	\$173.92	\$26.08	\$200.00
Verification Fee- hourly rate	\$130.44	\$19.56	\$150.00
Prepacked food only/low risk	\$173.92	\$26.08	\$200.00
Re-inspection for failure to comply / failure of CAR hourly rate	\$130.44	\$19.56	\$150.00
Offensive Trades: Operating under Schedule 3 of Health Act 1956	\$173.92	\$26.08	\$200.00
Hairdressers Registration	\$134.79	\$20.21	\$155.00
Camping Grounds	\$200.00	\$30.00	\$230.00
A discount of \$30 (inclusive GST) shall apply for any camping ground serviced with reticulated water and/or sewerage services. (i.e. \$30 (inclusive GST) discount for each service connected).	-\$26.09	-\$3.91	-\$30.00
Funeral Directors	\$173.92	\$26.08	\$200.00
Animal Sale Yards	\$173.92	\$26.08	\$200.00
Transfer of Registration	\$86.96	\$13.04	\$100.00
Registration of event on public / open space	\$65.22	\$9.78	\$75.00
Street tables and chairs	\$173.92	\$26.08	\$200.00

Liquor	excl GST	GST	incl GST
Note:			
▪ Fees set by Regulation under Sale and Supply of Alcohol Act 2012			
Application Fees			
Very low risk application	\$320.00	\$48.00	\$368.00
Low risk application	\$530.00	\$79.50	\$609.50
Medium risk application	\$710.00	\$106.50	\$816.50
High risk application	\$890.00	\$133.50	\$1,023.50
Very high risk application	\$1,050.00	\$157.50	\$1,207.50
Annual Fees			
Very low risk application	\$140.00	\$21.00	\$161.00
Low risk application	\$340.00	\$51.00	\$391.00
Medium risk application	\$550.00	\$82.50	\$632.50
High risk application	\$900.00	\$135.00	\$1,035.00
Very high risk application	\$1,250.00	\$187.50	\$1,437.50
Special Licence Applications			
Class 1 – 1 large event, more than 3 medium events or more than 12 small events	\$500.00	\$75.00	\$575.00
Class 2 – 1 to 3 medium events or 3 to 12 small events	\$180.00	\$27.00	\$207.00
Class 3 – 1 to 2 small events	\$55.44	\$8.31	\$63.75
Other Applications			
Managers Certificate Application	\$275.00	\$41.25	\$316.25
Temporary Authority / Temporary Licence	\$258.00	\$38.70	\$296.70
Permanent Club Charters annual fee	\$550.00	\$82.50	\$632.50
Extract from registrar	\$50.00	\$7.50	\$57.50
Sale of Liquor Certificate (Building)	\$60.87	\$9.13	\$70.00
District Licensing Committee Costs	At actual costs		

Hawkers, Pedlars, Itinerant Traders, Markets and Street Stalls	excl GST	GST	incl GST
Trading Licence (Public Places)			
Application and Licence Fee per annum - seasonal	\$434.78	\$65.22	\$500.00
Itinerant Trader	\$173.91	\$26.08	\$200.00
Lease/Rent of private land or buildings	\$173.91	\$26.08	\$200.00
Markets – Event Organisers – seasonal	\$65.22	\$9.78	\$75.00
Markets – Food Stall Holder – seasonal	\$21.74	\$3.26	\$25.00
Street Stalls, Raffle Days, Street Collections – Non Commercial	No permit fee is required		

Vehicle Stands	excl GST	GST	incl GST
LICENCES FOR VEHICLE STANDS ON STREETS:			
Omnibus and Taxicabs			
Application	\$173.92	\$26.08	\$200.00
Annual Rental	\$100.00	\$15.00	\$115.00

Advertising Signs	excl GST	GST	incl GST
Hoardings and Signs			
Application and Permit	As for building consents		
Annual Licence Fees (per m ² or part thereof per month)	\$1.74	\$0.26	\$2.00

Amusement Devices and Shooting Galleries	excl GST	GST	incl GST
Note:			
▪ The Permit Fee for Amusement Devices is in addition to any Ground Rental etc that may be required.			
Amusement Devices Permit Fees			
For one device, for the first 7 days of proposed operation or part thereof	\$17.39	\$2.61	\$20.00
For each additional device operated by the same owner, for the first 7 days or part thereof	\$4.35	\$0.65	\$5.00
For each device for each further period of 7 days or part thereof	\$2.61	\$0.39	\$3.00

Class 4 Gaming Licensing	excl GST	GST	incl GST
Note:			
<ul style="list-style-type: none"> Pursuant to the Gambling Act 2003. 			
Application Fee	\$186.96	\$28.04	\$215.00
License Inspection Fee	\$130.44	\$19.56	\$150.00

Skateboard and Bicycle Confiscation	excl GST	GST	incl GST
Return of confiscated skateboards and bicycles	\$43.48	\$6.52	\$50.00

Animal Control	excl GST	GST	incl GST
Early Payment Discount:			
A discount of \$10.00 is only available for those registrations paid prior to 1 st August each year.			
Note:			
<ul style="list-style-type: none"> Proportionate fees apply for Dog Registration from 1st August for all dogs legally required to be registered from that date and pups that turn 3 months of age after that date. 			
Dog Registration			
Town Dogs	\$82.61	\$12.39	\$95.00
Responsible Dog Owner	\$47.83	\$7.17	\$55.00
Rural Dogs	\$40.87	\$6.13	\$47.00
Responsible Dog Owner Property Inspection	\$43.48	\$6.52	\$50.00
Dangerous Dog	\$434.78	\$65.22	\$500.00
Penalty for payment received after 1 August	\$17.39	\$2.61	\$20.00
Dog Impounding			
First impounding	\$40.00	\$6.00	\$46.00
Second impounding	\$53.05	\$7.95	\$61.00
Third impounding	\$106.96	\$16.04	\$123.00
Daily charge	\$12.61	\$1.89	\$14.50
After hours opening fee	\$35.66	\$5.34	\$41.00
Other charges			
Microchipping	\$26.09	\$3.91	\$30.00
Replacement tags	\$2.61	\$0.39	\$3.00
Collars – Large	\$8.70	\$1.30	\$10.00
Collars – Small	\$6.96	\$1.04	\$8.00
Walk-eez lead with poop bag	\$8.70	\$1.30	\$10.00

Ranging Charges			
Note:			
<ul style="list-style-type: none"> Pursuant to the Impounding Act 1955. 			
Staff attendance at incidents of stock on roads including State Highways (per hour)	\$130.44	\$19.56	\$150.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00
Minimum charge	\$86.96	\$13.04	\$100.00

Impounding fees for stock (excluding dogs)	excl GST	GST	incl GST
Note:			
<ul style="list-style-type: none"> Trespass rates shall be additional and as described in the Regulations to the Impounding Amendment Act 1980. 			
Impounding for every animal per day	\$7.39	\$1.11	\$8.50
Sustenance for every animal per day	\$7.39	\$1.11	\$8.50
Notice to owner by post or delivery	\$7.39	\$1.11	\$8.50
Notice to owner by advertisement[s]	At cost		
Transport to Pound [By transport operators or other]	At cost		
Transport to Pound [By Council]	At cost		
Transport to Pound [By droving]	At cost		
Minimum charge for any impounding	\$104.35	\$15.65	\$120.00
Minimum Charge for second and subsequent impounding of stock from same owner -additional fee.	\$156.53	\$23.47	\$180.00

Emergency Management	excl GST	GST	incl GST
Fire Permit Inspection	\$56.53	\$8.47	\$65.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00
Attendance at bylaw breaches	\$173.92	\$26.08	\$200.00

Land Transport Group

Vehicle Crossings	excl GST	GST	incl GST
Notes: <ul style="list-style-type: none"> Vehicle crossings must be installed by a contractor approved by the Council. Council must approve the design and location of crossing prior to installation. Full cost must be paid by the applicant. The applicant shall supply to the Council an estimate of the cost of the vehicle crossing along with a bond of 150% of the estimate prior to approval to construct being granted by the Council. The estimate must be not more than 30 days old and must be provided by a Contractor acceptable to Council. Bond is refundable. The vehicle crossing must be constructed within 12 months of being granted the approval to proceed or the Council will construct the crossing using the bond. Extra charges will be applicable for development levies. These will be assessed on a case by case basis. Please contact Council for exact costs. 			
Administration Fee payable at time of Vehicle Crossing application	\$165.22	\$24.78	\$190.00
Bond Administration Fee	\$46.96	\$7.04	\$54.00

Plans and Consents	excl GST	GST	incl GST
Generic Traffic Management Plan (annual fee)	\$1,304.35	\$195.65	\$1,500.00
Individual Traffic Management Plan	\$49.57	\$7.43	\$57.00
Corridor Access Request	\$105.22	\$15.78	\$121.00
Generic Overweight Permit	\$165.22	\$24.78	\$190.00
Individual Overweight Permit	\$105.22	\$15.78	\$121.00

Temporary Road Closure	excl GST	GST	incl GST
Application	\$330.44	\$49.56	\$380.00
Road Inspection Staff (per inspection)	\$215.66	\$32.34	\$248.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00

Road Stopping	excl GST	GST	incl GST
Application	\$1,513.05	\$226.95	\$1,740.00

Livestock Crossing Permit	excl GST	GST	incl GST
Application	\$165.22	\$24.78	\$190.00

Licence to Occupy – Road Reserve	excl GST	GST	incl GST
Note: <ul style="list-style-type: none"> Pursuant to section 150 of the Local Government Act 2002. 			
Application Fee		No Charge	
Annual Licence Fee (up to one acre (4000m ²))		No Charge	
Annual Licence Fee (larger than one acre (4000m ²))		No Charge	

Solid Waste Group

NOTES:

The following conditions apply to all trade refuse users of the landfill and transfer stations:

- The disposal of Special wastes (as defined in the landfill management plan) at the landfill requires the Waste Generator to complete the "Special Waste Questionnaire" and "Waste Profile Declaration". Special waste will be only accepted after Council's approval of the application.
- Hazardous waste, Prohibitive waste and Trade waste (as defined in Council's Solid Waste Bylaw) will not be accepted at Council facilities.
- Council will invoice commercial users at appropriate intervals. The assessment of volumes of refuse for charging will be based on the volume of refuse in the vehicle, not the compacted volume in the landfill. Council's assessment of volumes will be final.
- Unless agreed with Council NO truckloads of trade refuse or loads of clean fill greater than 0.2m³ will be accepted at the transfer stations. Such loads may be accepted at the landfill and will be charged for separately at the landfill charge.
- Unless agreed with Council or the landfill operator no after hour access is allowed to the landfill or transfer stations. No keys to the landfill or transfer stations will be issued.

Special/Difficult Refuse is waste that is bulky, lightweight or requiring immediate burying due to containing offensive odour, or is easily windblown, attractive to vermin, has health implications, contains asbestos, or as required by the Council or landfill operator.

* based on \$10/tonne Waste Levy contribution (excluding GST) and \$3.50/tonne carbon credits (GST exempt).

Refuse and Greenwaste	excl GST	Waste Min Levy	GST	Carbon credits	incl GST
Landfill (minimum charge of \$60.00)					
Standard Refuse (per tonne)	\$112.17	\$10.00*	\$18.33	\$3.50*	\$144.00
Special/Difficult Refuse (per tonne)	Actual Costs of disposal (Min standard refuse rate charge)				
Landfill Keg Tag Bond	\$17.39	N/A	\$2.61	N/A	\$20.00
Landfill Admin Fee for Manual Dockets	\$43.48	N/A	\$6.52	N/A	\$50.00
Transfer Station - Refuse	excl GST	Waste Min Levy	GST	incl GST	
Car	\$10.66	\$0.65*	\$1.69	\$13.00	
Van or ute with a contained load being either a Wheelie bin/drum/small wool sack/up to 2 bags	\$10.66	\$0.65*	\$1.69	\$13.00	
Utilities and Vans	\$20.16	\$1.58*	\$3.26	\$25.00	
Trailers up to 2.0m long up to 1m high	\$20.16	\$1.58*	\$3.26	\$25.00	
Utilities and Trailers up to 2.0m loaded above 1m high (per 0.5m)	\$10.66	\$0.65*	\$1.69	\$13.00	
Trailers up to 2.6m long up to 1m high	\$29.90	\$2.27*	\$4.83	\$37.00	
Trailers up to 2.6m loaded above 1m high (per 0.5m)	\$20.16	\$1.58*	\$3.26	\$25.00	
Trailers larger than above	Per cubic metre rate				
Flat Deck Truck	Landfill or measured m³ rate				
Other Truck	Landfill or a pre agreed m³ rate				
Per cubic metre (compacted)	\$69.57	\$4.18*	\$10.43	\$80.00	

Transfer Station – Refuse continued	excl GST	Waste Min Levy	GST	incl GST
Per cubic metre (not compacted)	\$31.31	\$2.27*	\$4.69	\$36.00
Weighed load at Transfer Station (incl. weigh fee)	\$40.00 + per tonne fee			
Vehicle and Trailer	Charged for both individually			
Mixed loads	Charged at refuse rate			
Car Bodies (not accepted)	CHBDC's scrap metal partner			

Transfer Station – Greenwaste	excl GST	GST	incl GST
Car	\$6.09	\$0.91	\$7.00
Wheelie bin/ drum/ small wool sack / up to 2 bags	\$6.09	\$0.91	\$7.00
Utilities and Vans	\$11.30	\$1.70	\$13.00
Trailers up to 2.0m long up to 1m high	\$11.30	\$1.70	\$13.00
Utilities and Trailers up to 2.0m loaded above 1m high (per 0.5m)	\$6.09	\$0.91	\$7.00
Trailers up to 2.6m long up to 1m high	\$21.74	\$3.26	\$25.00
Trailers up to 2.6m loaded above 1m high (per 0.5m)	\$11.30	\$1.70	\$13.00
Trailers larger than above	Per cubic metre rate		
Flat Deck Truck	Measured m³ rate		
Other Truck	Pre agreed m³ rate		
Per cubic metre	\$26.09	\$3.91	\$30.00
Vehicle and Trailer	Charged for both individually		
Mixed loads	Charged at refuse rate		

Tyre Disposal - All tyres are to be charged independently and are on top of other refuse charges.

Car	\$3.48	\$0.52	\$4.00
Motorcycle	\$1.74	\$0.26	\$2.00
4x4	\$5.22	\$0.78	\$6.00
Truck	\$7.83	\$1.17	\$9.00
Tractor	\$22.18	\$3.32	\$25.50
Tyres on rims	2 x individual tyre charge		
Tyres to landfill in bulk	Counted and charged individually		

Refuse bags / Recycling bin Charges (Recommended Retail Price)

Refuse Bag – 35 litre	\$1.57	\$0.23	\$1.80
Refuse Bag – 60 litre	\$1.92	\$0.28	\$2.20
Recycling Bin	\$19.13	\$2.87	\$22.00

Unauthorised dumping - Council will prosecute persons caught dumping rubbish unlawfully.

Staff time for investigating and clearing per hour	\$108.70	\$16.30	\$125.00
Travel Costs (per km)	\$0.87	\$0.13	\$1.00
Minimum Charge	\$108.70	\$16.30	\$125.00

Water Services Group

Water Supply	excl GST	GST	incl GST
Charges for Water			
Notes: <ul style="list-style-type: none"> ▪ Extraordinary users may be charged by private arrangement with Council. ▪ Quarterly water billing will apply for metered water users. ▪ Extra charges will be applicable for development levies. These will be assessed on a case by case basis. Please contact Council for exact costs. 			
Tankered water (taken from standpipes) per m ³	\$3.04	\$0.46	\$3.50
Note: <i>- for information only as this charge is a rate and is set as a rate</i>			
Water to metered properties per m ³	\$2.04	\$0.31	\$2.35
Common Charges			
Note: <ul style="list-style-type: none"> ▪ Water Connections from the Council main, to and including the toby and/or meter manifold must be installed by a contractor approved by Council for the installation of water connections, at the applicant's expense. 			
Application fee	\$108.70	\$16.30	\$125.00
Inspection fee	\$108.70	\$16.30	\$125.00
Debt Recovery – hourly rate	\$108.70	\$16.30	\$125.00
Restrictor Fee	\$217.39	\$32.61	\$250.00
	Plus actual costs		
Disconnections and Reconnections	Contractors cost		
Reconnection following Council imposed disconnection	Contractors cost		
New Connections	Contractors cost		

Wastewater (Sewerage) Group

Sewerage	excl GST	GST	incl GST
New Connections			
Notes: <ul style="list-style-type: none"> Sewerage connections must be installed by a contractor approved by the Council for the installation of sewerage connections. Connections at the applicant's expense. Note: Extra charges will be applicable for development levies. These will be assessed on a case by case basis. Please contact Council for exact costs. 			
Application fee	\$108.70	\$16.30	\$125.00
Inspection fee	\$108.70	\$16.30	\$125.00
Existing Connections			
Note: <ul style="list-style-type: none"> Work and repair to existing connections to Council sewer main. All physical work associated with repair at applicant's expense. 			
Inspection fee	\$108.70	\$16.30	\$125.00

Discharge of Trade Waste				
Note: <ul style="list-style-type: none"> Charges for the discharge of Trade Waste and conditions thereof are recovered under the Central Hawke's Bay District Council Trade Waste Bylaw 2006. The following charges are provided in Schedule 1D of the Bylaw. 				
B Trade Waste Charges				
Category	Description	excl GST	GST	incl GST
B1 Volume	Payment based on the volume discharged \$/m ³			
	Waipukurau	\$0.17	\$0.02	\$0.19
	Waipawa	\$0.17	\$0.02	\$0.19
B3 Suspended solids	Payment based on the mass of suspended solids \$/kg			
	Waipukurau ISS	\$0.98	\$0.14	\$1.12
	VSS	\$0.12	\$0.01	\$0.13
	Waipawa ISS	\$1.26	\$0.18	\$1.44
	VSS	\$0.17	\$0.02	\$0.19
B4 Organic loading	Biochemical oxygen demand or chemical oxygen demand \$/kg.			
	Waipukurau	\$1.31	\$0.19	\$1.50
	Waipawa	\$0.83	\$0.12	\$0.95
B5 Nitrogen	Payment based on the defined form(s) of nitrogen \$/kg.			
	Waipukurau	\$1.96	\$0.29	\$2.25
	Waipawa	\$1.74	\$0.26	\$2.00
B6 Phosphorous	Payment based on the defined form(s) of phosphorous \$/kg.			
	Waipukurau	\$6.48	\$0.97	\$7.45
	Waipawa	\$5.23	\$0.78	\$6.01
Tanker Waste Charges				
Tankered Wastes (per tanker load)		\$102.61	\$15.39	\$118.00

Storm Water Group

Storm Water	excl GST	GST	incl GST
New Connections			
Note: <ul style="list-style-type: none"> Storm water connections must be installed by a contractor approved by the Council for installation of storm water connections. Connections at the applicant's expense. 			
Application fee	\$108.70	\$16.30	\$125.00
Inspection fee	\$108.70	\$16.30	\$125.00
Existing Connections			
Note: <ul style="list-style-type: none"> Work and repair to existing connections to Council's storm water drain, kerb and channel, or open drain. All physical work associated with repair at applicant's expense. 			
Inspection fee	\$108.70	\$16.30	\$125.00

Recreation and Community Facilities Group

Parks and Reserves	excl GST	GST	incl GST
Note: <ul style="list-style-type: none"> Fees for Parks and Reserves are set and collected under the FM Contract. 			
Pourerere Beach Freedom Camping			
Note: <ul style="list-style-type: none"> For permits issued for a one week period between the 20th December and 6th February each summer. At all other times no fee applies. 			
Booking Administration Fee	\$30.44	\$4.56	\$35.00

Library Charges	excl GST	GST	incl GST
Notes: <ul style="list-style-type: none">All residents of Central Hawke's Bay have free membership.Charges are reduced at librarian's discretion as books and magazines get older.			
Rental Books			
Hardback	\$0.87	\$0.13	\$1.00
Paperback	\$0.71	\$0.11	\$0.90
Trade paperback	\$0.87	\$0.13	\$1.00
Magazines	\$0.61	\$0.09	\$0.70
Library Request books from libraries with reciprocal agreement	\$6.09	\$0.91	\$7.00
Library Request books from other libraries (fee as imposed by other library)	\$6.09 - \$21.73	\$0.91 - \$3.26	\$7.00 - \$25.00
Books for Sale	Librarians discretion		
Lost books	Charged at replacement cost (purchase price minus discount (if any), plus 30% administration charge)		
Other Charges			
DVDs per week	\$4.35	\$0.65	\$5.00

Photocopying / Printing			
Note:			
<ul style="list-style-type: none"> There is no discount if the customer has supplied their own paper. 			
A4 Single Sided per sheet	\$0.18	\$0.02	\$0.20
A4 Double Sided per sheet	\$0.35	\$0.05	\$0.40
A4 Colour Single Sided	\$1.31	\$0.19	\$1.50
A3 Single Sided per sheet	\$0.35	\$0.05	\$0.40
A3 Double Sided per sheet	\$0.70	\$0.10	\$0.80
A3 Colour Single Sided	\$2.61	\$0.39	\$3.00
A2 Single Sided per sheet (Council Office Only)	\$2.18	\$0.32	\$2.50
A1 Single Sided per sheet (Council Office Only)	\$4.35	\$0.65	\$5.00
A4 Scanning for first page	\$0.87	\$0.13	\$1.00
A4 Scanning for extra pages	\$0.18	\$0.02	\$0.20
A1 and A2 Scanning to USB drives only (Council Office Only)	\$8.70	\$1.30	\$10.00
Laminating			
A4 size	\$1.74	\$0.26	\$2.00
A3 size	\$3.48	\$0.52	\$4.00
Miscellaneous			
Replacement Library Cards	\$2.61	\$0.39	\$3.00
Book Covering	\$2.61	\$0.39	\$3.00
Bond for temporary membership	\$17.39	\$2.61	\$20.00
Road Code Bond	\$8.70	\$1.30	\$10.00

Cemeteries and Crematoria

Notes:

- R.S.A. Personnel:
No charges are made for plots or niches for R.S.A. personnel in the R.S.A. section of the Takapau, Waipukurau or Waipawa Cemeteries but interment fees as below apply.
- The sale of reserve plots is restricted to one and then only in conjunction with the burial of a member of the same family. (With each application a standard form is filled out so that an accurate record of the reserve plot is kept. A copy of this form is also forwarded to the local Funeral Director.)
Those persons who have reserved plots on behalf of another person or for family members cannot reserve a further plot until the original reserved plots are used.
Pursuant to section 10 (4) of the Burial and Cremation Act 1964 the exclusive right of burial will lapse after sixty (60) years. All plots not used after 60 years will be offered for re-sale following deliberate effort to trace the purchaser or descendants thereof.
- The cost of general grounds maintenance in the cemetery including mowing plots in the lawn cemetery areas is carried out by Council and paid for in the Burial Plot Fee. However maintenance of headstones, fences, concrete-work, etc on any plot is the responsibility of the deceased's descendants and relatives.
- There are no additional charges for extra depth burial plots.
- With burials, including ashes and still born, where the grave has a concrete top additional charges are payable for concrete cutting and reinstatement.

Burial Plot Fees	excl GST	GST	incl GST
Burial Plots - adult			\$655.00
Burial Plots – children 12 & under (caskets up to 1200mm x 600mm)	No charge		
Burial Plots (stillborn – around the base of the memorial at Waipukurau Cemetery) (caskets up to 400mm x 340mm)	No charge		
Ashes or Crematorium Berm			\$210.00
Crematorium Garden Plot			\$260.00
Crematorium Family Garden Area (8 plots)			\$2,056.00
Crematorium Family Garden Area (10 plots)			\$2,570.00
Interment Fees			
Standard – including public holidays and weekends			\$715.00
Children 12 & Under and Stillborn - including public holidays and weekends	No charge		
Ashes			\$185.00
Miscellaneous Charges			
Permits for headstones			\$44.00
Permits for plaques			\$23.00
Permits for renovations	No charge		
Prepare Ashes Plot			\$100.00
Disinterment and Re-interment	Every disinterment and/or re-interment shall be at a fee set by the Council based on actual cost plus 20%.		

Council Chamber	excl GST	GST	incl GST
Note:			
<ul style="list-style-type: none"> Non-Council organisations and club using the Council Chamber will be charged \$30.00 per hour with a minimum charge of \$60.00. This includes the use of the kitchen and crockery. 			
Minimum Charge	\$52.18	\$7.82	\$60.00
Hourly Charge	\$26.09	\$3.91	\$30.00

Retirement Housing		excl GST	GST	incl GST
Notes: <ul style="list-style-type: none">Retirement housing rentals have been included in the Fees and Charges Schedule purely for review and information purposes. They do not form part of the Special Order procedures.New tenancies that occur during the year, may be negotiated at rentals which exceed the below.Rentals are reviewed annually.				
Kingston Place Waipawa or Ruahine Place Waipukurau (per week)	Single Occupancy	\$90.43	\$13.56	\$104.00
	Married Occupancy	\$98.26	\$14.74	\$113.00
With Council owned and maintained heat pump	Single Occupancy	\$101.74	\$15.26	\$117.00
	Married Occupancy	\$109.57	\$16.43	\$126.00
Wellington Road Waipukurau (per week)	Single Occupancy	\$103.48	\$15.52	\$119.00
	Married Occupancy	\$113.04	\$16.96	\$130.00
With Council owned and maintained heat pump	Single Occupancy	\$113.91	\$17.09	\$131.00
	Married Occupancy	\$124.35	\$18.65	\$143.00



Proposal to join the Local Government Funding Agency Scheme

CENTRAL HAWKE'S BAY DISTRICT COUNCIL



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Introduction

The Central Hawke's Bay District Council is considering participating in the New Zealand Local Government Funding Agency Ltd (LGFA) scheme, which is a scheme designed to allow local authorities to borrow at more favourable interest rates. The LGFA, which sits at the heart of the scheme, is a council-controlled trading organisation (CCTO) established by a group of local authorities and the Crown.

There are 31 shareholders, comprising the New Zealand Government (20%) and thirty councils (80%). The LGFA governance structure comprises the New Zealand Government and thirty councils, the LGFA Shareholders Council and the LGFA Board of Directors.

The LGFA Shareholders Council comprises five-to-ten appointees from the Council Shareholders and the Crown.

The LGFA Board is responsible for the strategic direction and control of the LGFA's activities, and is led by Craig Stobo as independent chair.

Council is proposing it will participate as a Non-Guaranteeing Local Authority (one which does not guarantee the obligations of all other Guaranteeing Local Authorities and the obligations of the LGFA and is referred to as a Cross Guarantee).

All local authorities are able to borrow from the LGFA but different benefits apply depending on the level of participation. Most local authorities borrowing from LGFA enter into guarantees in favour of LGFA and other local authorities. However, this is not compulsory. A local authority can choose not to provide these guarantees, which means it will not have this contingent liability, but will only be able to borrow a limited amount, and will be required to pay higher funding costs. Council proposes not to provide these guarantees.

Principal Shareholding Local Authorities are required to invest capital in the LGFA, but are expected to receive a return on that capital; it is acknowledged that this may be less than might be achieved by alternative investments. This is because the overarching objective is that the benefits of the LGFA scheme are passed to Local Authorities as lower borrowing margins, rather than being passed to shareholders as maximised profits.

Summary of the Proposal

Given the short nature of this entire Statement of Proposal, Council is not producing a separate summary, this full version also serves as the summary.

Statutory Considerations

Section 56 of the Local Government Act 2002 (LGA 2002) requires that before a local authority may establish or become a shareholder in a council-controlled organisation, the local authority must undertake consultation in accordance with section 82. Although Council is not proposing to acquire shares in the LGFA, borrowing under the LGFA Scheme will require it to acquire some capital notes issued by the LGFA that could, in some circumstances be converted into shares in the LGFA.

Reason for the proposal

Council is proposing participating in the LGFA Scheme because it believes it provides an opportunity that will enable it to borrow at lower interest margins, and that this benefit outweighs any costs and risks associated with the LGFA Scheme.

Council is proposing that its participation is as a Non-Guaranteeing Authority rather than as a Principal Shareholding Local Authority or as a Guaranteeing Local Authority (i.e. Council will participate solely as a potential borrower) for two reasons:

1. Council's view is that for the Central Hawke's Bay District Council the risks associated with being Principal Shareholding Local Authority or a Guaranteeing Local Authority outweighs the rewards.
2. Central Hawke's Bay District Council is not in a position to commit the required capital to be a Principal Shareholding Local Authority, and in any event, there is no guarantee that it could become one if it wanted to, because it would need to find a current Principal Shareholding Local Authority to sell shares to it.

Council is consulting on this proposal for the reasons set out above under "Statutory Considerations".

Analysis of Reasonably Practicable Options

The reasonably practicable options are as follows:

1. Participate in the LGFA scheme as a Principal Shareholding Local Authority.
2. Participate in the LGFA scheme as a Guaranteeing Local Authority.
3. Participate in the LGFA scheme as a Non-Guaranteeing Local Authority.
4. Not participate in the LGFA scheme.

That analysis is supplemented by some consideration of Council's specific circumstances below.

Q. Should Council participate in the LGFA Scheme as a borrower?

The level of Council's borrowing is projected to peak at \$10.486 million over the next ten years. Based on the financial forecasts contained in the 2015-2025 the peak in Council's debt will occur in 2020. By 2025 debt is forecast to reduce to \$7.964 million.

Based on these forecasts, the benefits of lower interest rate margins and a reduction in the size of the Council's committed facilities are significant. On the basis of the modelling completed, Council could save between \$200,000 and \$400,000 over the ten years to 2025. Although the modelling is based on a number of assumptions, this number gives an indication of the scale of potential savings.

Joining LGFA as a member council does not result in Council having any legal obligation to use LGFA for its borrowings. This means Council is free to borrow from whatever borrowing source is the cheapest at the time of borrowing. As a result Council cannot be in a more disadvantageous position had it not joined LGFA.

Council believes that the benefits of these savings outweigh the costs.

Consequently, Council proposes that option (4) is NOT adopted.

Q. Should the Council participate in the LGFA Scheme as a Principal Shareholding Local Authority?

Investing in the LGFA Scheme as a Principal Shareholding Local Authority would provide a return on the amount invested in purchasing shares in the LGFA. It would also give the Council some rights in relation to the governance of the LGFA. However:

- a. Any return paid would be a return on equity and would not be paid if the LGFA ever got into financial strife.
- b. The Council would have to invest additional capital to join the LGFA scheme, because it would need to purchase shares in the LGFA.
- c. The Council would be required to subscribe for uncalled capital in the LGFA; and
- d. The Council would have to also become a Guaranteeing Local Authority with the attendant risks detailed below. In any event, the Council would not easily be able to join as a Principal Shareholding Local Authority. Among other things it would need to find a current Principal Shareholding Local Authority that was prepared to sell some of its shares in the LGFA to the Council.

Consequently, Council proposes that option (1) is NOT adopted.

Q. Should Council participate in the LGFA Scheme as a Guaranteeing Local Authority?

If the Council joined the LGFA Scheme as a Guaranteeing Local Authority, it would be able to borrow more than \$20million from the LGFA and would be charged a lower interest margin for its borrowing.

Over the life of the 2015-25 Long Term Plan, debt is projected to peak at \$10.486 million, Council is significantly below the \$20 million threshold for the requirement to be a Guaranteeing Local Authority.

There is also an associated shared risk through:

- Guaranteeing Local Authorities having to guarantee the obligations of all other Guaranteeing Local Authorities and the obligations of the LGFA.
- Guaranteeing Local Authorities are required to commit to contributing additional equity to the LGFA if there an imminent risk that the LGFA will default.

The risk is assessed as low; but nonetheless it is a risk that Council is proposing not to inherit.

Consequently, Council proposes that option (2) is NOT adopted.

Q. Should the Council participate in the LGFA Scheme without being a Guaranteeing Local Authority?

If the Council was to join LGFA without being a Guaranteeing Local Authority, it would face slightly higher funding costs, reducing some of the benefit of participating. The Council would also be restricted to borrow a maximum of \$20,000,000. However, this restriction will not constrain Council as it is not anticipating borrowing more than \$20,000,000. Also the slightly higher funding costs for Council will be offset by Council assuming fewer risks. Council also has the option of becoming a guarantor at some future stage even if it chooses not to be a guarantor at the current point in time.

Consequently, the Council is proposing that it will participate in the LGFA Scheme as a Non-Guaranteeing Local Authority, but not as a Principal Shareholding Local Authority or as a Guaranteeing Local Authority (i.e. Option 3 is adopted)

Investment Policy

The Investment Policy has a proposed amendment to make it clear that the Council's investment activity includes an option of participating as a Principal Shareholder in LGFA.

Although there will be a direct return on this investment, it is acknowledged that this may be less than might be achieved by alternative investments.

The primary objective for Council's interest in LGFA is to lower Council's cost of borrowing. Although Council is not proposing to immediately acquire shares in the LGFA, borrowing under the LGFA Scheme will require it to acquire some capital notes issued by the LGFA that could, in some circumstances be converted into shares in the LGFA.

Liability Management Policy

The Liability Management Policy has a proposed amendment to make it clear that the Council may participate in the LGFA Scheme, including borrowing from the LGFA and entering into the transactions relating to that borrowing.

The primary objective of these changes is to allow borrowing by the Council at lower interest margins than it currently faces.

Opportunity to Make Submissions

The consultation required for this proposal is being undertaken as part of the consultation for the Annual Plan 2016-17. This proposal will be available for inspection and copying, as required by section 82 of the Local Government Act 2002.

This statement of proposal is available for inspection at Council's main office, libraries and from Council's website; www.chbdc.govt.nz.

There are five ways to make a submission. Complete the submission form at the back of this 2016-17 Annual Plan Consultation Document and either post, fax or deliver it to Council or you can complete the online submission form on the website – www.chbdc.govt.nz or you can email your submission to cp@chbdc.govt.nz (remember to include your contact details).

Any person or organisation that makes a submission has a right to be heard by the Council. Submitters who wish to be heard must request this in their submission. Please note that your submission (including any personal information supplied) will be made available to Councillors and the public.

The consultation process dates are as follows:

Adopts Statement of Proposal	23 March 2016
Consultation opens	8 April 2016
Consultation close at 5pm	6 May 2016
Submissions heard	19 May 2016
Council considers outcome of consultation	26 May 2016
Decision comes into effect	1 July 2016

