



**CENTRAL
HAWKE'S BAY**
DISTRICT COUNCIL

Council and Community Representation Schedule 2022-2025

8 December 2022

Together we thrive! E ora ngātahi ana!

Version Control: 2022 – 2025 Triennium

Version	Changes	Date
1.0	Document creation for the new Triennium.	8 December 2022
1.1	Appointment of Neil Bain as Independent Chair of Risk and Assurance Committee	8 December 2022
1.2	Correction of Cr Taylor as RTC Representative	23 March 2023
1.2	Added: Climate Action Joint Committee Representation	23 March 2023
1.2	Appointment of two public members to the CVOS Committee representation	23 March 2023

CONTENTS

Council	4
Central Hawke’s Bay District Council	4
Standing Committees	4
Tamatea Partnerships Committee	4
Risk and Assurance Committee.....	4
Regulatory Hearings Panel	4
Chief Executive Performance and Employment Committee.....	5
Other Special Committees	6
District Licensing Committee	6
Civic Awards Committee	6
CVOS Committee.....	6
Mayoral and Councillor Portfolio Appointments	7
Project Governance Group Appointments	7
Wastewater Governance Group.....	7
Waipukurau Second Supply Project	7
Streets for People	7
Regional Joint and other Regional Committees of Council	8
Hawke’s Bay Disaster Relief Trust.....	8
Joint Standing Committee Civil Defence Emergency Management	8
Regional Transport Committee	8
Climate Action Joint Committee	9
Local Government Sector Appointments (National and Regional)	10
Local Government NZ – Rural and Provincial Sector	10
Local Government NZ Zone 3	10
Mayoral Taskforce for Jobs	10
Regional Community and Group Appointments	11
Biodiversity Hawke’s Bay	11
Hawke’s Bay Crematorium Committee	11
Hawke’s Bay Medical Research Foundation	11
Hawke’s Bay Sports Council.....	12
Heritage Hawke’s Bay	12

Howard Estate Advisory Board (Smedley Station)	12
Rural Advisory Group	12
Council Community Organisation Appointments	13
Central Hawke’s Bay Museum	13
Creative Communities Funding Panel.....	13
Eric Tate Scholarship Trust	13
Forest Gate Domain	14
Landfill Committee (operational).....	15
Porangahau Environmental Management Team	15
Te Aute Drainage Scheme.....	15
Waipawa Building Society Trust	16
Council Trustee Appointments.....	17
Central Hawke’s Bay District Community Trust.....	17
Ngā Ara Tipuna Operatonal Trust.....	17
Councillor Community Hall Appointments	18
Ashley Clinton/Makaretu/Sherwood Sherwood Halls.....	18
Elsthorpe, Omakere, Otane Halls	18
Ongaonga, Tikokino, Argyll Halls	18
Porangahau, Takapau Halls	18
Waipukurau	18

Council and Community Representation Schedule 2022-2025 Triennium

Council

	Role	Appointment
Central Hawke's Bay District Council	Mayor	Her Worship the Mayor Alex Walker
	Deputy Mayor	Councillor Kelly Annand
	Council	Mayor Alex Walker (Chair) Councillor Kelly Annand (Deputy Chair) All Councillors

Standing Committees

Committee	Membership	Appointment
Tamatea Partnerships Committee	The Mayor and 2 Councillors	Her Worship the Mayor Alex Walker Deputy Mayor Kelly Annand Councillor Jerry Greer
	Three representatives of Manawhenua, as endorsed by the Heretaunga Tamata Settlement Trust and Mārae via Te Taiwhenua o Tamatea	TBC
Risk and Assurance Committee	Independent Chair	Neil Bain
	Councillor Deputy Chair	Tim Aitken (Deputy Chair)
	The Mayor and 3 Councillors	Her Worship the Mayor Alex Walker Councillor Gerard Minehan Councillor Pip Burne
	Independent Member	TBC
Regulatory Hearings Panel	Chair	Councillor Tim Aitken – Regulatory Hearings Panel Chair (Panel accredited)
	Councillor Commissioners	Councillor Pip Burne (Panel) Councillor Kate Taylor (Panel) Councillor Jerry Greer (Panel)
	Independent Commissioners	Commissioner Eileen von Dadelszen (Chair and Panel) Commissioner George Lyons (Chair and Panel) Commissioner Janeen Kydd-Smith (Chair and Panel) Commissioner Robert Schofield (Chair and Panel) Commissioner Mick Lester (Chair and Panel) Commissioner Dr Roger Maaka (Panel) Commissioner Loretta Lovell (Panel) Commissioner Liz Lambert (Panel) Commissioner Grey Wilson (Panel) Commissioner Lucy Cooper (Panel)

Committee	Membership	Appointment
Chief Executive Performance and Employment Committee	Chair	Her Worship the Mayor Alex Walker
	3 Councillors	Deputy Mayor Annand Councillor Kate Taylor Councillor Brent Muggerridge

Other Special Committees

Committee	Membership	Appointment
District Licensing Committee	Chair	Councillor Gerard Minehan
	Deputy Chair	Councillor Exham Wichman
	Commissioners	Commissioner Tania Kerr
	List Members	Sally Butler Mark Williams
Civic Awards Committee	Mayor Alex Walker, Councillor Pip Burne, Councillor Gerard Minehan	<p>Central Hawke’s Bay District Council introduced its Civic Honours Award system in 1991 to enable voluntary service within the District to be duly recognised.</p> <p>The Civic Honours Award was established at the initiative of the Central Hawke’s Bay Country Women’s Institute and the 1990 Commission to mark the NZ 1990 year.</p> <p>Since its inception, a Civic Honours Award has been presented on an annual basis. In 2019 the Civic Honours Award Panel sought to broaden the way it was acknowledging and celebrating service within the District.</p>
	<p>The two citizen representatives will be the Group President of the CHB Women’s Institute (or a replacement nominated by the CHB Women’s Institute), and an additional citizen appointed by Council.</p> <p>Councils appointment is Theresa Murdoch.</p>	<p>The award (pending adoption of a policy by Council) now provides for multiple acknowledgements of Community Services through a Certificate of Recognition, with the most prestigious honours awarded as the Civic Honours Award.</p> <p>A Selection Panel will form a Committee and consist of the Mayor, two Councillors and two citizens, and shall be confirmed by Council following the triennial election for a three-year term and have the power to act in making the awards.</p>
CVOS Committee	Chair – Councillor Exham Wichman Councillor Kate Taylor Councillor Jerry Greer	<p>The Community Voluntary Organisation Support Fund seeks to support Community based not-for-profit organisations that support our community to THRIVE.</p> <p>The Assessment Committee consists of three Councillors and three members of the public, assisted by the Community Development Co-ordinator, who co-ordinates the annual CVOS applications. The three public members of the Assessment Committee are appointed by resolution of Elected Council, following the triennial election and these appointments will be reported to Council for confirmation.</p>
	<p>Three members of the Public:</p> <p>Carmel Thompson Rachel Baker Brenden Reidy Janette Birdsall</p>	<p>There are two categories of funding available, with each category of funding having different purposes and funding eligibility criteria.</p>

Mayoral and Councillor Portfolio Appointments

Elected Member	Portfolios
Deputy Mayor Kelly Annand	Housing, Town Centre Activation
Councillor Brent Muggeridge	Finance
Councillor Exham Wichman	Housing
Councillor Gerard Minehan	Three Waters
Councillor Jerry Greer	Thriving Places and Spaces
Councillor Kate Taylor	Transport
Councillor Pip Burne	Wastefree CHB
Councillor Tim Aitken	Climate and Water Resilience

Project Governance Group Appointments

Group	Elected Member Appointments
Wastewater Governance Group	Deputy Mayor Kelly Annand, Councillor Brent Muggeridge
Waipukurau Second Supply Project	Councillor Pip Burne, Councillor Jerry Greer
Streets for People	Councillor Pip Burne

Regional Joint and other Regional Committees of Council

Organisation	Appointment	Description of Organisaioin
Hawke's Bay Disaster Relief Trust	Mayor Alex Walker	<p>Created by the Hawke's Bay Civil Defence Emergency Management (CDEM) Group in March 2020, the Hawke's Bay Disaster Relief Trust is a charitable Trust that provides financial and any other relief or assistance to meet the welfare and other needs of people who have suffered any injury, damage or loss following the occurrence of a disaster that qualifies as an "emergency" under the Civil Defence Emergency Management Act 2002 (or any later replacement thereof), whether natural or otherwise, within the legal boundaries of the Wairoa, Hastings, and Central Hawke's Bay District Councils and Napier City Council.</p> <p>Under the Trust deed, the Hawke's Bay Mayors and Regional Council Chair are the Trustees.</p>
Joint Standing Committee Civil Defence Emergency Management	Mayor Alex Walker	<p>The Civil Defence Emergency Management Group Joint Committee is required under section 12 (1) of the Civil Defence Emergency Management Act, with membership made up of Mayors and Regional Council Chair and their deputies as alternates.</p>
Regional Transport Committee	Councillor Kate Taylor Alternate: Mayor Alex Walker	<p>The RTC is a subcommittee of the Hawke's Bay Regional Council (HBRC). It has two HBRC Councillors. One Bridgette is the chairman, and the other is their elected representative on the RTC and the Mayor from each of the four (4) Hawke's Bay local authorities.</p> <p>Each of the Land Transport Managers in the local authorities are a representative on the TAG (Transportation Advisory Group) who support and provide information and recommendations to and attend the RTC meetings.</p> <p>The key responsibility of the RTC is to coordinate, discuss and prioritise the land transport projects and direction at a regional level before they are submitted to HBRC for approval and submission to the NZ Transport Agency (NZTA) for inclusion in the National Land Transport Program (NLTP) at a national level.</p>

Organisation	Appointment	Description of Organisations
Climate Action Joint Committee	Mayor Alex Walker Cr Tim Aitken Alternate: Cr Jerry Greer	<p>The desire to establish a Joint Committee to oversee climate mitigation and adaptation work first arose at the Hawke's Bay Local Government Leaders (and CEs) Forum meeting on 31 October 2022. It was agreed that a joint committee provides an effective vehicle for a coordinated response to climate change which is identified in the Triennial Agreement as a significant cross-council priority affecting all communities in the Hawke's Bay region.</p> <p>It will also provide a platform for the work required of councils in meeting their statutory obligations to "have regard to" the <i>National Emissions Reduction Plan</i> and <i>National Adaptation Plan</i>, as well as meet obligations under the <i>Spatial Planning</i> and <i>Natural & Built Environments</i> legislation.</p> <p><u>Membership</u></p> <p>The Terms of Reference provides for:</p> <ul style="list-style-type: none"> • Up to two Regional Council elected members including the HBRC Chair and one alternate. The HBRC chair will be the appointed as the Chair of the Joint Committee. • Up to two elected members from each Territorial Authority within the Hawke's Bay region, and one alternate. • Up to two members and one alternate appointed by the HBRC Regional Planning Committee (RPC) to represent Post [Treaty] Settlement Governance Entity (PSGE) representatives on the RPC. <p>Up to two members and one alternate appointed by the HBRC Māori Committee to represent the Ngāti Kahungunu Taiwhenua and Board representatives on the committee.</p> <p>HBRC will be the administering authority for the Climate Action Joint Committee with administrative support (convening meetings, keeping minutes, etc) provided by the Hawke's Bay Regional Council's Governance team.</p>

Local Government Sector Appointments (National and Regional)

Organisation	Appointment	Description of Organisaioin
Local Government NZ – Rural and Provincial Sector	Mayor Alex Walker	<p>Each Council is a member of one of four sector groups – metropolitan, regional, provincial or rural. Each sector has one representative on the LGNZ National Council. The purpose of the sector groups, as set out in the Local Government New Zealand constitution, is to act as an electoral college for the appointment of National Council representatives.</p> <p>Each sector group has developed their own set of priority issues which are addressed, with assistance from Local Government NZ, with the objective of simultaneously pursuing the particular interests of each sector and the general interests of local government.</p> <p>The Rural Sector Group meets twice annually, usually, but not always, in Wellington.</p>
Local Government NZ Zone 3	Mayor Alex Walker	<p>Zones have been set up by Local Government New Zealand to amongst other things, provide an opportunity for two-way communication between Zone Member Authorities and Local Government NZ, and to provide information sharing opportunities.</p> <p>Central Hawke’s Bay District Council belongs to Zone 3 which comprises a group of Councils across the Central North Island.</p> <p>The Zone Chair and National Council and Community Board Zone representative are appointed after each triennial election and hold office until the next triennial election. The Chair Secretary is normally an officer from the chair’s council.</p>
Mayoral Taskforce for Jobs	Mayor Alex Walker	<p>Central Hawke’s Bay District Council is a member of the Mayor’s Taskforce for Jobs. The goal of the Taskforce is to try to ensure that all young people under 25 years are engaged in appropriate education, training, work or other activities that contribute to their long term economic independence and wellbeing.</p> <p>Council is represented on the Taskforce by the Mayor.</p>

Regional Community and Group Appointments

Organisation	Appointment	Description of Organisation
Biodiversity Hawke's Bay	Councillor Kate Taylor	<p>Biodiversity Hawke's Bay is a regional community-led 'for purpose' 11authorized11n established to work with, and on behalf of the community to deliver on the objectives of the Hawke's Bay Biodiversity Strategy 2015-2050 and Action Plan 2021 – 2025.</p> <p>Council is a strategy partner and a signatory to the Accord. This appointment provides liaison at a District level with the Trust.</p>
Hawke's Bay Crematorium Committee	Councillor Gerard Minehan	<p>The Hawke's Bay Crematorium Committee was established by an Order in Council in June 1989 as part of the Local Government (Hawke's Bay Region) Reorganisation Order 1989.</p> <p>Hastings District Council are tasked with establishing and maintaining a committee which consists of:</p> <ul style="list-style-type: none"> • Two members from Napier City Council • Two members from Hastings District Council • One member from Central Hawke's Bay District Council.
Hawke's Bay Medical Research Foundation	Council appointed representative – Bridget Smith	<p>The Hawke's Bay Medical Research Foundation was formed in 1961 to foster and support medical research and health education in and outside Hawke's Bay. The objectives of the Foundation are to promote, initiate and support research in all health related fields including medical and health education, knowledge and understanding.</p> <p>Funds are administered by skilled professionals from medical, legal, and business professions to foster medical research, education and the provision of equipment for the benefit of the people of Hawke's Bay.</p> <p>The governing body comprises of a president and nine Council members. Council members included nominees from Napier City Council, Hastings District Council, Central Hawke's Bay District Council, Wairoa District Council, four members appointed by the Foundation, and a Public Hospitals of Hawke's Bay staff representative.</p>

Organisation	Appointment	Description of Organisaioin
Hawke's Bay Sports Council	Councillor Exham Wichman	The Hawke's Bay Sports Council was formed (in June 2010) out of the Sport Hawke's Bay territorial authorities Stakeholders Group. It was decided that it was important to have Elected Members participation on a Hawke's Bay wide sporting strategy and the formation of a Sports Council was the best vehicle to achieve its aims.
Heritage Hawke's Bay	Charles Nairn	This Hawke's Bay regional group supports the outcomes of the Heritage Places Act 1993, and other regional heritage related projects and initiatives.
Howard Estate Advisory Board (Smedley Station)	Joint Council nominated representative – Richard Hilson.	<p>The original block of land was owned by the Howard Family. At the time of death the will specified that a Trust be formed to establish a farm cadet training centre that would use the original block of land and prevent it from reverting back to scrub to farm the land and train farm cadets. The trust formation structure and representation was specified in the original will and has been administered by the Public Trust since its inception. The Public Trust was appointed to run the Smedley Station and Cadet Training Farm by an Act of Parliament.</p> <p>The Trust comprises of six board members of which this Council collectively along with Tararua District Council, Wairoa District Council, Dannevirke Chamber of Commerce, Waipawa Chamber of Commerce and CHB Promotions all have the ability to nominate one representative to the advisory board. The six representatives represent A&P Society, School Trustee Association, Federated Farmers, Smedley Cadet Training Farm Old Boy's Association, and Napier/Hastings Chamber of Commerce. No financial support is provided by this Council. The performance of the 12authorized12n is monitored by the Public Trust.</p>
Rural Advisory Group	Councillor Tim Aitken	The Rural Advisory Group provides guidance and support to the Civil Defence Emergency Management Group on key issues that the rural community may face in the event of an emergency.

Council Community Organisation Appointments

Organisation	Appointment	Description of Organisaioin
Central Hawke's Bay Museum	Councillor Jerry Greer	This society has been established to ensure that the residents of Central Hawke's Bay and visitors have access to a Museum providing the history of the early settlement of the District. Council is represented on the society's committee and has one Council representative out of a total of ten committee members. Council provides ongoing financial support to the society on an annual basis, and its performance is monitored by the Council directly.
Creative Communities Funding Panel	Councillor Jerry Greer	The Creative Communities Scheme (CCS) provides funding to communities so New Zealanders can be involved in local arts activities. Creative New Zealand works with Central Hawke's Bay District council to deliver the scheme.
Eric Tate Scholarship Trust	Mayor Alex Walker	<p>The Eric Tate Scholarship Trust was established in 1984 to provide scholarships to students who normally reside in the area served by the former Waipawa District High School and the townships of Ongaonga, Tikokino and Otane.</p> <p>Scholarships are initially for one year to assist students in pursuing a full-time course at university. This may, however, be extended.</p> <p>The Scholarship Award Panel is the Mayor, Council Chief Executive and the Principal of the CHB College.</p>

Organisation	Appointment	Description of Organisations
<p>Forest Gate Domain</p>	<p>Councillor Tim Aitken</p>	<p>In 1980 Councils were asked to accept responsibility for their local Domain Boards. In the case of Forest Gate – the existing Domain Board decided to accept Council's control by way of vesting the Domain in the Waipawa District Council in trust for recreation purposes.</p> <p>Although the land has been vested in Council, effectively the "Domain Board Committee" has the day to day running of it. The Domain is split into a Golf Course run by the Onga Onga Golf Club, a small farm run by a Farming Committee, and a Cricket Club run by the Cricket Club. The Domain Board reports to Council once a year. An agreement between the Domain Board Committee and the Farming Committee is in place with a copy of this agreement kept by Council; it is not signed by Council. Any profits from the farm are split between the Farming Committee, Golf Club, and Cricket Club with rent being paid to the Domain Board.</p> <p>Council has never contemplated taking over the running of the Domain, part of the discussions and agreement at the time was that the running of the Domain would be left to the "Domain Committee". Council does appoint a Councillor to be on the Domain Board to give them Council's support.</p>

Organisation	Appointment	Description of Organisaioin
Landfill Committee (operational)	Councillor Pip Burne Councillor Kelly Annand	<p>The Landfill Liaison Committee is a requirement of Council's Resource Consent and comprises –</p> <ol style="list-style-type: none"> 1. One person representing the owners of neighbouring properties 2. One person representing the Hawke's Bay Regional Council (HBRC) (a staff member) 3. One person representing the Central Hawke's Bay District Council (CHBDC) (a staff member) 4. One person nominated by the local tangata whenua 5. So long as the landfill is leased by the CHBDC, one owner of the land, provided however that if the CHBDC shall acquire the fee simple, this entitlement of the owner to be a member of the Committee shall cease <p>The purpose of the committee is –</p> <ul style="list-style-type: none"> • To liaise with the Central Hawke's Bay District and the community in respect of the construction, operation and final restoration of the landfill and to facilitate consultation relating to the 15authorized15n and review of the Landfill Management Plan. • To disseminate information and to hear the concerns of residents and suggest ways of alleviating those concerns to the District and Hawke's Bay Regional Council.
Porangahau Environmental Management Team	Councillor Kate Taylor	<p>The Porangahau Environmental Management Team is a team set up to look at the treatment and disposal of wastewater for the Porangahau and Te Paerahi townships.</p> <p>The PEMT has not been active for some years, however wastewater for Porangahau and Te Paerahi are now an area of focus.</p>
Te Aute Drainage Scheme	Councillor Brent Muggerridge	<p>Council collects rates from Drainage Scheme members to fund the operations of the Scheme. The level of rates required is set each year at an Annual General Meeting. Payments are made by Council against 15authorized expenditure – which will be tabled for ratification by scheme members at the following Annual General Meeting.</p> <p>Council appoints a Councillor who attends the Annual General Meeting.</p>

Organisation	Appointment	Description of Organisatoin
Waipawa Building Society Trust	Mayor Alex Walker Councillor Pip Burne	The Waipawa Building Society Scholarship Trust was established in 1990 by the Waipawa County Permanent Building and Investment Society. As custodian trustee, the council is responsible for the allocation of funds from the trust. The council is represented by the Mayor, one other Elected Member and the Chief Executive along with representatives from the Waipawa Lions Club and the Waipukurau Rotary Club.

Council Trustee Appointments

Organisation	Appointment	Description of Organisatoin
Central Hawke's Bay District Community Trust	Two Council appointed trustees: Sarah Schaw 1 vacancy to be appointed.	<p>The Trust is the owner and operator of the indoor heated pool at Russell Park, Waipukurau. Council provides funding to the Trust under a Service Contract to enable the Trust to provide community access to modern recreational swimming and fitness facilities.</p> <p>The Trust Deed provides that there shall be no more than 10 Trustees, nor less than 6. The Trustees shall include two (2) Trustees appointed by the Central Hawke's Bay District Council. Elections are held three (3) yearly. Trustees appointed by the Central Hawke's Bay District Council may have their appointment revoked by giving written notice to the Trust Secretary. Council reviews these appointments after each triennial election.</p>
Ngā Ara Tipuna Operatonal Trust	Councillor Kelly Annand Councillor Exham Wichman	<p>The Ngā Ara Tipuna operatonal Trust was established as the asset owner and operational arm of the Project Ngā Ara Tipuna. In the Trust Deed, in which Te Taiwhenua o Tamatea is the Settlor, the Trust Deed provides for the appointment of two Trustees nominated by the Central Hawke's Bay District Council.</p>

Councillor Community Hall Appointments

Appointment	Membership
<p>Ashley Clinton/Makaretu/Sherwood Sherwood Halls</p> <p>Makaretu Hall Flemington Hall Wallingford Hall</p>	<p>Councillor Tim Aitken</p>
<p>Elsthorpe, Omakere, Otane Halls</p> <p>Elsthorpe Hall Omakere Hall Otane Hall</p>	<p>Councillor Brent Muggeridge</p>
<p>Ongaonga, Tikokino, Argyll Halls</p> <p>Tikokino Hall Argyll Hall Ongaonga Hall</p>	<p>Councillor Jerry Greer</p>
<p>Porangahau, Takapau Halls</p> <p>Takapau Hall Takapau Recreation Ground Porangahau Hall Otawhao Hall</p>	<p>Councillor Kate Taylor</p>
<p>Waipukurau</p> <p>Waipukurau Community Rooms/Plunket – Hunter Park</p>	<p>Councillor Kelly Annand</p>