

PERMIT APPLICATION FOR  
MONUMENTAL HEADSTONE OR PLAQUE  
(Installation or Renovation)



**CENTRAL  
HAWKE'S BAY**  
DISTRICT COUNCIL

All Headstones and Cemetery Monuments must abide by NZS 4242:2018 Standards, Legislation, The Prohibition of Gang Insignia in Government Premises Act 2013 and Central Hawke's Bay District Council's Cemetery Policy when being erected. Council has the right to remove any headstone or plaque that does not comply with the Standard, the legislation or policy.

Company:

Phone #:

Date of Application:

We wish to advise that we have been contracted to carry out monumental work as detailed below and wish to apply for the required permit. If you have any queries please advise the sender:

Deceased

Name of the deceased

Date of Death:

Plot Information

Cemetery

Plot Number:

Block:

Authorised by:

Name

Signature

Relationship to Deceased:

Date

Proposed Work Details

Headstone or Plaque: **(please delete one)**

Monument to be supplied by:

To be erected by:

Date of installation:

**Attach: Plan of outline of Headstone and Base showing all dimensions and materials to be used, also a copy of the text and graphics (use back of this form if necessary)**

Base size for headstone: **920x450x100mm**

Cremation Base: **600x250x100mm**

**Permit Fee as per Fees and Charges \$\_\_\_\_\_**

Permit Fee per Central Hawke's Bay District Council Fees and Charges