



**CENTRAL HAWKES BAY DISTRICT COUNCIL**  
RUATANIWHA STREET, PO BOX 127, WAIPAWA, 4170, NEW ZEALAND  
TELEPHONE: (06) 857 8060, FAX: (06) 8577179  
EMAIL: info @chbdc.govt.nz

**Application form (Form 9) for Resource Consent Pursuant to Section 88 of the Resource Management Act 1991**

This form provides us with your contact details, and details about your proposed activity.

Note: All information in this form is available to the public.

If you fail to complete this form and/or fail to provide all the necessary information, including the deposit fee (not required from 1 July 2021), your application may not be accepted for processing. See Appendix 1 for a list of all required information.

## **RESOURCE CONSENT APPLICATION**

**(under the Resource Management Act 1991)**

### **1. CONTACT DETAILS**

#### **APPLICANT'S DETAILS**

I am the:  Property Owner  Lessee  Authorised Agent  Trustee

Name:

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Postal Address:

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Contact phone number:

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Email address:

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#### **OWNER'S DETAILS (If owner is not the applicant)**

Preferred means of correspondence:  Mail  Email  Phone  Fax

Name:

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Postal Address:

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Contact phone number:

Fax number:

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Email address:

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#### **BILLING DETAILS (All invoices will be sent to the owner unless otherwise specified)**

Name:

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Postal Address:

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**2. SUBJECT SITE INFORMATION**

Location of the activity and/or property address:  
\_\_\_\_\_  
\_\_\_\_\_

Valuation Number:  
\_\_\_\_\_

Legal Description:  
\_\_\_\_\_

Site visit information (Is there anything we need to know before making a site visit, dogs, access issues etc):  
\_\_\_\_\_  
\_\_\_\_\_

**3. DETAILED DESCRIPTION OF THE ACTIVITY OR WORKS PROPOSED**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this a (tick all that apply):       Land Use Consent       Subdivision Consent

**4. NATIONAL ENVIRONMENTAL STANDARD (NES): Assessing and Managing Contaminants in Soil**

Does the piece of land have, or has had, an activity or industry described as HAIL undertaken on it?  
 Yes       No

HAIL activities are described in more detail in Appendix 2.

If **Yes**, please describe the activity that is, or was, undertaken on the site:  
\_\_\_\_\_  
\_\_\_\_\_

**5. CONSULTATION**

Have you consulted with any persons, organisations or Iwi on your activity:  Yes       No

If **yes**, please ensure any affected persons approvals are provided on our affected person’s approval form which can be downloaded from our website or picked up in our office. Please note, we cannot accept affected persons approvals unless they are on the approved form and a copy of the plans must also be signed by these parties if applicable.

**6. SIGNATURE OF APPLICANT(S) OR AGENT**

Please read these notes before signing the application form.

**Payment of fees and charges:**

The Council may charge the applicant for all costs actually and reasonably incurred in the processing of this application. Subject to the applicant’s rights under sections 357B and 358 of the RMA to object to any costs, the applicant undertakes to pay all and future processing costs incurred by the Council. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company, in signing this application the applicant binds the trust, society or company to pay all the above costs and guarantee to pay all the above costs in their personal capacity. Refer to Council’s fees and charges schedule found at: [www.chbdc.govt.nz](http://www.chbdc.govt.nz)

**Development Contributions:**

When granting consent to certain activities, the council may levy a monetary contribution. Development Contributions are levied under the Local Government Act 2002, in accordance with Council’s Development Contributions Policy. When these contributions are due, the consent holder is responsible for their payment. Unless otherwise advised, the name and contact address of the person responsible for payment of any contributions will be taken as the applicant.

**Alternative contact and address for development contributions:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Site visit:**

By signing this form, if you are the owner of the application site, you confirm that the Council may undertake a site visit.

**Privacy information:**

The information on this form is required to be provided under the Resource Management Act 1991 and is required to process your application. This information (including your personal details) has to be made available to members of the public and the media, including business organisations. In appropriate circumstances it may also be made available to: other units in the Council, Council’s approved contractors and approved agencies. Under the Privacy Act 1993 you have the right to access the personal information held about you by the Council, and you can also request that the Council correct any personal information it holds about you.

**Declaration for the applicant or authorised agent or other**

I/we confirm that I/we have read and understood the notes above.

I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct. I undertake to pay all actual and reasonable application costs levied by the Central Hawkes Bay District Council.

Signature of the Applicant or person authorised to sign on their behalf:

\_\_\_\_\_

Date: \_\_\_\_\_

## APPENDIX ONE: INFORMATION TO BE SUBMITTED WITH YOUR APPLICATION

To satisfy the requirements of s88(2) and Schedule 4 of the Resource Management Act (1991) RMA, please attach the following information to your application:

- At least one copy of all information, including plans, for the application to be dropped off as either a hard copy at the CHBDC front desk or electronically to [planner@chbdc.govt.nz](mailto:planner@chbdc.govt.nz)
- Application deposit fee – as of 1 July 2021 deposits are no longer required.
- Certificate of Title(s) less than three months old for the site to which this application relates. Attach the title and any consent notices, covenants, easements attached to the title if relevant or affected by the proposed activity.  
*We can supply a Certificate of Title for you, an extra charge will apply, please refer to our fees and charges schedule for this charge.*
- Locality plan or aerial photo, indicating the location of the site in relation to the street and other landmarks.
- An Assessment of Effects on the Environment (AEE) in accordance with Schedule 4 of the RMA at a level of detail that corresponds with the scale and significance of the effects that the proposed activity may have on the environment. This may require one or more specialist/technical reports. Include a full description of the proposed activity, the effects that may be generated and how these would be managed. For more information refer to Schedule 4 of the RMA 1991.
- An assessment against the matters in Part 2 of the RMA. This may be included in your AEE or in a separate document.
- An assessment against the relevant provisions of a statutory document that may apply, ie Hawke's Bay Regional Council plans, National Policy Statements. This may be included in your AEE or in a separate document.
- If your application is for a subdivision then please provide all that apply:
  - The position of all new boundaries
  - The areas of all new lots
  - The location and areas of all new reserves including any esplanade strips or reserves
  - The locations of any existing esplanade reserves, esplanade strips, and access strips
  - The location and areas of any land below mean high water springs of the sea, or of any part of the bed of a river or lake, to be vested in the Crown or the local authority under section 237A of the RMA 1991
  - The locations and areas of land to be set aside as a new road
  - Positions of any building platforms that can be identified
  - Positions of any vehicle crossings to serve the site
  - Positions of any hazards relating to the site
  - Pre-development storm water flow rates (all zones)
  - Stormwater catchment design (ie when new roads are formed)
  - Site servicing plan including connections to Council services where applicable (residential/township zones only)
  - The location and areas of all (SNA) Significant Natural Areas (refer to CHBDC website for identification)
  - Identification and location of areas of heritage and cultural significance
  - Information that may be required:
    - Earthworks and sediment control plan
    - Geotechnical report (if natural hazards are identified)
    - Other specialist reports/assessments: odour, noise, HAIL, traffic

## APPENDIX TWO: NATIONAL ENVIRONMENTAL STANDARD FOR CONTAMINATED LAND GUIDANCE

Resource consents are required to be assessed under the Resource Management (National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health) Regulations 2011. This is done in conjunction with a resource consent and no separate application is required to be made.

The Ministry for the Environment publishes a Hazardous Activities and Industries List (HAIL) which can be found on their website. It is recommended that applicants consult this list before lodging an application, as if a HAIL activity has occurred on the site previously, or you are proposing to undertake an activity that is on the HAIL you will be requested to provide a contaminated land report from a technical expert.

[www.mfe.govt.nz](http://www.mfe.govt.nz)