



# Information For Applicants

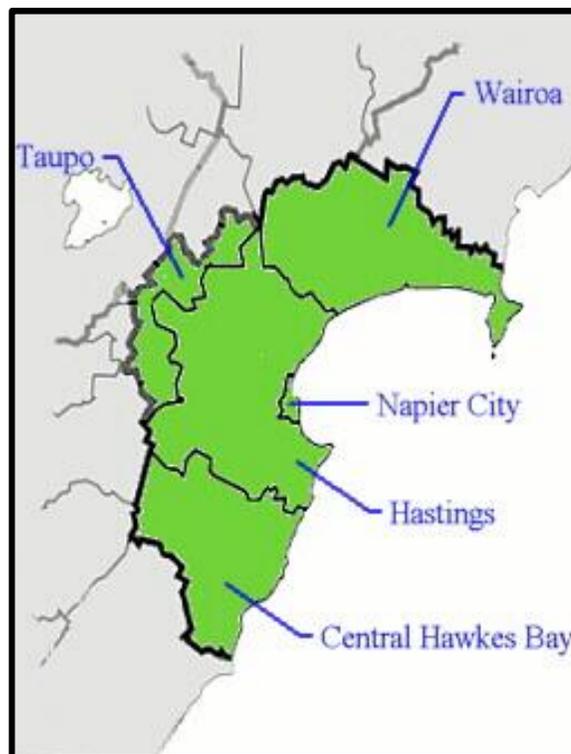
A guide to give you some background information about Central Hawke's Bay and the Central Hawke's Bay District Council



Central Hawke's Bay District Council  
PO Box 127, Waipawa 4240  
Phone (06) 857 8060 Fax (06) 857 7179  
email: [info@chbdc.govt.nz](mailto:info@chbdc.govt.nz)  
[www.chbdc.govt.nz](http://www.chbdc.govt.nz)

## Central Hawke's Bay

Central Hawke's Bay (CHB) is situated in the North Island of New Zealand between Hastings and Dannevirke. The District forms the lower part of the Hawke's Bay Region, as shown in the Map below:



Central Hawke's Bay has a population of approximately 13,000 and a land area of 3,324 square kilometres covering:

- Aramoana
- Ashley Clinton
- Blackhead
- Elsthorpe
- Flemington
- Kairakau
- Omakere
- Onga Onga
- Otane
- Patangata
- Porangahau
- Purerere
- Takapau
- Te Paerahi
- Tikokino
- Waipawa
- Waipukurau
- Wakarara
- Wallingford
- Wanstead

Central Hawke's Bay is an aesthetically pleasing district with many parks, reserves, beaches and heritage trails. It has an excellent all year round climate with an average of 1973 sunshine hours annually, and temperatures ranging from 7.5 to 34.5 degrees Celsius. On average, 829 millimetres of rain falls annually.

The district has a diverse physical environment which includes the forest covered Ruahine Ranges, the rolling flat plains where agriculture and horticulture predominates, the urban areas accessed by the East Coast Rail Line and State Highway Two, and the coastal beaches on the east coast. Less than 1 % of the land area in the district is classed as urban. The district has a strong history of farming which continues through to present day including dairy, beef, sheep and mixed farming. Farming and agriculture are supported by the manufacturing industry, where many local products are processed within the Hawke's Bay region.

A number of farms have diversified into orcharding and cropping to meet changes in the market. The Ruataniwha Plains are an ideal place to grow cash crops such as squash, peas, corn, tomatoes, and green feed. The Plains also provide an ideal environment for orchards, particularly apples. Two companies have large orchards in the Onga Onga area.

## **Culture**

Central Hawke's Bay has a number of cultural events and groups that are known both nationally and internationally.

The "Electra" Art Gallery is situated in the main street of Waipukurau. The gallery displays and sells a number of arts and crafts created locally.

There is also a strong theatrical scene in Central Hawke's Bay, supplied by two local Theatres. The *Little Theatre* in Waipukurau provides four shows a year in its small, cosy surroundings. The *Waipawa Musical & Dramatic Club* is the other active Theatre group in the district. Their musical shows are staged in the CHB Municipal Theatre in Waipawa, with an average of three shows each year.

In mid February, one of Central Hawke's Bay's art patron groups WETA (We Encourage The Arts) hosts the Weta Wine and Food festival. The festival is well attended by people from within and outside the district.

Central Hawke's Bay is also well known for the annual Otane Arts and Crafts exhibition held around Queen's Birthday weekend and The Festival (which is also an arts and crafts event) and Lamb Country events.

## Central Hawke's Bay Towards 2020

In 1997, the Council worked with the community to produce a vision for Central Hawke's Bay into the year 2020. A group of stakeholders (representing business, industry, students, community groups etc) worked in conjunction with the Council to think about what they thought CHB would be like in the year 2020, and what we can do to maintain and enhance the qualities identified.

They came up with the "vision" for *CHB* shown below:

### **Caring Community - Outstanding Lifestyle**

The community said Central Hawke's Bay will be:

*"good for work and business"*

*"naturally clean and green"*

*"have things to do for all people"*

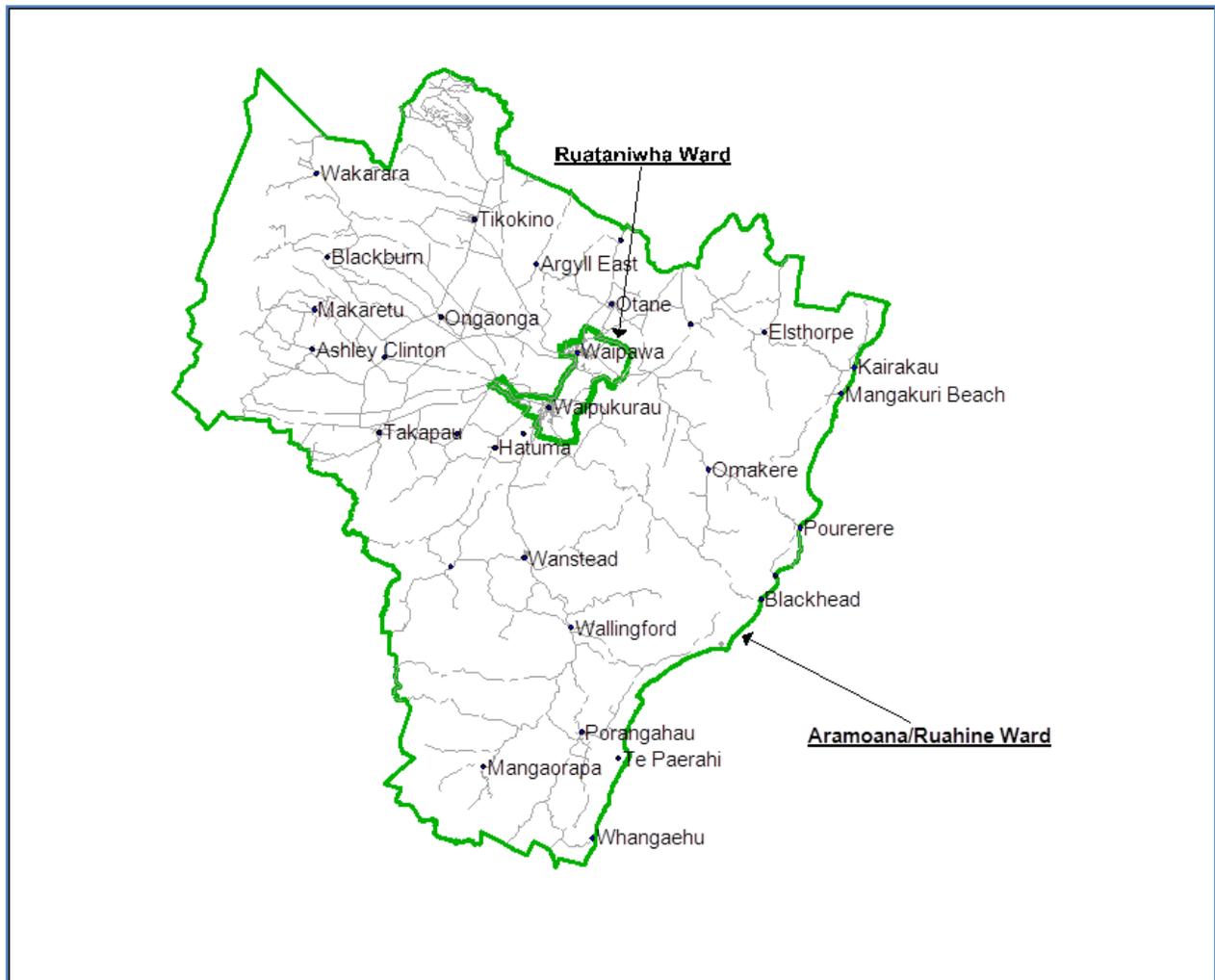
*"a community where people live, learn and belong"*



## The Council

The Central Hawke's Bay District Council came into existence on 1 November 1989 with the amalgamation of the Waipawa District Council, Waipukurau District Council, a part of the Dannevirke District Council, Waipawa River Board, Hatuma Domain Board, Pourerere Domain Board and the Elsthorpe Reserve Board.

The Central Hawke's Bay District Council is a territorial authority within the Hawke's Bay Region. The Council consists of a Mayor and 8 Councillors, each of whom were elected by the community for a three year term from October 2010. There are two wards in the district—Ruatanuiha Ward (Urban) and Aramoana/Ruahine Ward (Rural).



Council meets on a six weekly cycle on a Thursday to carry out the functions of Council. Councillors are assigned portfolios to provide an overview of the Long Term Plan (LTP) activities. Council also has a Finance and Services Committee, Audit Committee, Hearings Committee and a Maori Consultative Committee that meet periodically.

### **Finance and Services Committee:**

#### **Objective:**

*Maintain and develop services of a high standard and provide the minimum framework of regulations and bylaws consistent with legislative requirements and with the preservation of the freedom and quality of life of the citizens of the district.*

#### **Functions:**

- 1. Evaluate, prepare and recommend financial, services and regulatory policy.*
- 2. Consider departmental budgets and recommend adoption of estimates.*
- 3. Recommend rate strike resolution.*
- 4. Receive monthly reports including Income and Expenditure and Funding Reports.*
- 5. Consider and recommend the Land Transport Programme.*
- 6. Monitor the delivery and standard of public services.*
- 7. Formulate policy, develop and review District Plan.*
- 8. Ensure implementation of the Health Act 1956, Building Act 2004, the Resource Management Act 1991, the Sale of Liquor Act 1989, the Dog Control Act 1996, and other acts.*
- 9. Develop and implement the District Fire Plan.*
- 10. Develop and implement the Civil Defence Plan.*
- 11. Develop and adopt bylaws.*

## **Council Services**

The Council has a number of activities grouped under 6 main functions, Community Leadership, Planning and Regulatory, Solid Waste, Land Transport, Water Services and Recreation and Community Facilities. The Council has a number of responsibilities under each of these functions including:

- Leadership, Governance and Consultation
- Economic and Social Development
- District Planning
- Land Use and Subdivision Consents
- Building Control
- Public Health
- Animal Control
- Emergency Management
- Bylaws
- Land Transport
- Solid Waste
- Water Supplies
- Wastewater
- Stormwater
- Parks, Reserves and Pools
- Public Toilets
- Retirement Housing
- Libraries
- Theatres, Halls and Museums
- Cemeteries
- Property and Buildings

## Council's Mission Statement

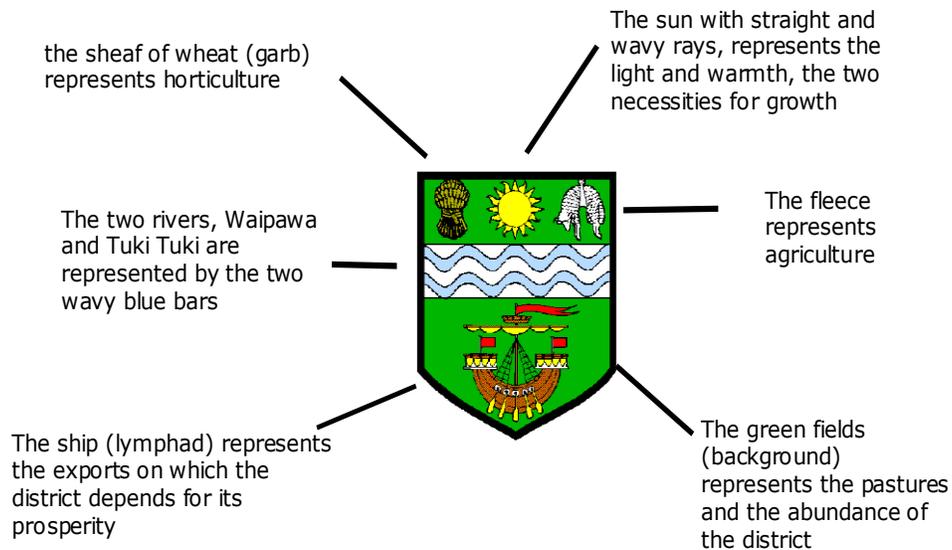
The Council's Mission Statement is as follows:

***“The Central Hawke’s Bay District Council will be accountable to its citizens for the good management of the public assets of the District and provide open Local Government at minimum economic cost, with the least possible intervention in the private lives of residents.”***

This statement guides Council in many of its policies and planning. The mission statement helps to ensure that these values are reflected in decisions made by Council.

## Council's Coat of Arms

The Coat of Arms is the official symbol of the Central Hawke’s Bay District Council.



## **Overview of Departments**

### **Chief Executive**

John Freeman is Council's Chief Executive. The department is responsible for:

- Democracy
- Economic Development
- Corporate policy
- Communication
- Human resources
- Elections

### **Finance**

Bronda Smith is Council's Chief Financial Officer. The department is responsible for:

- Accounts Payable
- Accounts Receivable
- Payroll
- Rates
- Financial Reporting
- Long Term Plan (LTP)
- Annual Plan
- Annual Report
- Customer Service
- Strategic Documents
- Information systems
- Libraries

### **Regulatory Services**

Te Aroha Cook is Council's Regulatory Services Manager. The department is responsible for:

- Animal control
- Building control
- Bylaws
- Civil defence
- Dangerous goods
- District planning
- Environmental health
- Liquor licensing
- Rural fire
- State of the environment
- Health and Safety

## **Land Transport**

Shawn McKinley is Council's Land Transport Manager. The department is responsible for:

- Road asset management
- Road business unit
- Short and long term planning
- Project management and investigation
- Contract procurement and management
- Strategy and policy
- Roothing professional services
- Road maintenance
- Road construction
- Road use consents
- Footpaths
- Road Signage
- Street Lights
- Bridges
- Roadside trees
- Road safety

## **Technical Services**

Steve Thrush is Council's Technical Services Manager. The department is responsible for:

- Asset management
- GIS
- In house consultancy services
- Long term planning
- Project management and investigation
- Technical assistance
- Wastewater

## **Utilities**

Brett Way is Council's Utilities Manager. The department is responsible for:

- Camping grounds
- Cemeteries
- Civic theatre
- District and ward halls
- Holding paddocks
- Parks, reserves and pools
- Retirement housing
- Property, buildings and leases
- Public conveniences
- Storm water
- Waste management and refuse collection
- Water supply

## **In closing**

The Central Hawke's Bay District Council is a small local authority. We have a small population and the Council consists of a small dedicated team.

We offer a unique lifestyle in a district that stretches from the Ruahine Ranges to the Pacific Ocean coastline. We thank you for expressing interest in our Council, and look forward to receiving your application.

Applications can be return either by:

*Post:*  
*Human Resources*  
*Central Hawke's Bay District Council*  
*PO Box 127*  
*Waipawa 4240*

OR

*Email:*  
*hr@chbdc.govt.nz*

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**Council is an Equal Employment Opportunity Employer and operates a smoke free workplace.**