

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND PLANNING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 8 FEBRUARY 2018 AT 11.00AM**

**PRESENT:** Mayor Alex Walker, Cr Ian Sharp (Deputy Mayor), Cr Kelly Annand, Cr Shelley Burne-Field, Cr Tim Chote, Cr Gerard Minehan, Cr Brent Muggeridge, Cr David Tennent

**IN ATTENDANCE:** Joshua Lloyd (Group Manager, Community Infrastructure and Development), Monique Davidson (CEO), Harry Robinson (Utilities Engineer), Shawn McKinley (Land Transport Manager), Bronda Smith (Group Manager, Corporate Support and Services), Lisa Harrison (Organisation Transformation Lead), Roger Maaka (Maori Consultative Representative)

**1 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan  
Seconded: Cr Shelley Burne-Field

That the apology received from Cr Aitken be accepted and leave of absence granted.

**CARRIED**

**2 DECLARATIONS OF CONFLICTS OF INTEREST - NONE**

**3 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Cr David Tennent  
Seconded: Cr Gerard Minehan

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

**CARRIED**

**COMMITTEE RESOLUTION**

Moved: Cr David Tennent  
Seconded: Cr Gerard Minehan

THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

**4 CONFIRMATION OF MINUTES - NONE****5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

**COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker

Seconded: Cr Kelly Annand

THAT Council has read the reports associated with items 6.1, 6.2, 6.3, 6.4, 6.5 and 7.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

**CARRIED**

**6 REPORT SECTION****6.1 QUARTERLY ACTIVITY REPORTING - SEPTEMBER TO DECEMBER 2017****PURPOSE**

Provide Council with a summary of Council's quarter activity reporting for period of 1 September to 31 December 2017.

**COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand

Seconded: Mayor Alex Walker

THAT the quarterly activity reporting from 1 September to 31 December 2017 be received.

**CARRIED**

- CEO, Monique Davidson spoke to the report.
- Discussion around Landfill and Leachate Storage.

**6.2 DECEMBER 2017 QUARTER FINANCIAL REPORT****EXECUTIVE SUMMARY**

Provide Council with a summary of Council's Second Quarter financial performance for the 2017/18 financial year

**COMMITTEE RESOLUTION**

Moved: Cr Brent Muggerridge

Seconded: Mayor Alex Walker

THAT the report on Council's Second Quarter financial performance for the 2017/18 financial year be received.

**CARRIED**

- Group Manager, Corporate Support and Services Bronda Smith spoke to the Report.
- Some minor changes to be made to the quarterly report to make it easier to read.

- Any feedback on the report layout changes to be expressed to the Group Manager, Corporate Support and Services directly.
- Cr Sharp found the Project Tables very informative.
- CEO, Monique Davidson advised the only area that she expects to be over budget at year end is Waste Water.

### **6.3 DRINKING WATER UPDATE**

#### **PURPOSE**

Update Council on the supply of drinking water and an overview of how we are achieving the recommendations from the Havelock North enquiry.

#### **COMMITTEE RESOLUTION**

Moved: Cr David Tennent  
Seconded: Cr Tim Chote

THAT the Drinking Water Update be received.

**CARRIED**

- Utilities Engineer, Harry Robinson spoke to the report.
- Cr Sharp expressed his thanks to Harry for the relationship that has been built between the HBRC and CHBDC.

### **6.4 DISTRICT PLAN REVIEW UPDATE**

#### **PURPOSE**

Update the Committee on the District Plan Review.

#### **COMMITTEE RESOLUTION**

Moved: Cr David Tennent  
Seconded: Cr Shelley Burne-Field

THAT the report on the update of the District Plan is received.

**CARRIED**

- Senior Planner, Helen O'Shaughnessy spoke to the report.
- Crs would like to receive more regular updates on the District Plan.

### **6.5 WASTEWATER UPDATE**

#### **PURPOSE**

Update Council on the District wastewater treatment.

#### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
Seconded: Cr David Tennent

THAT the wastewater treatment update be received.

**CARRIED**

- CEO, Monique Davidson spoke to the report.

- Mayor, Alex Walker was disappointed in the quality of this report.
- Update from the Mayor on the meeting held at HBRC.
- CEO, advised that a working party is going to be set up and that the TOR will be brought back to the Environment and Regulatory Committee Meeting.
- Cr Muggeridge asked about the testing at Ovation. CEO advised that all of the actions required from the independent review received have been implemented.
- Cr Annand asked if the Survey going out to the residents on the database that have raised concerns or complained could be sent to all of the residents in the area for feedback. CEO will follow up on this.

### RESOLUTION TO EXCLUDE THE PUBLIC

#### COMMITTEE RESOLUTION

Moved: Cr David Tennent  
 Seconded: Mayor Alex Walker

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - PROFESSIONAL SERVICES CONTRACT PROCUREMENT APPROACH</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**8 DATE OF NEXT MEETING**

**COMMITTEE RESOLUTION**

Moved: Cr Shelley Burne-Field

Seconded: Mayor Alex Walker

THAT the next meeting of the Finance and Planning Committee be held on 22 March 2018.

**CARRIED**

**9 TIME OF CLOSURE**

**The Meeting closed at 12.51pm.**

**The minutes of this meeting were confirmed at the Finance and Planning Committee Meeting held on 22 March 2018.**

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**CHAIRPERSON**