

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND PLANNING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 6 SEPTEMBER 2018 AT THE CONCLUSION OF THE PUBLIC FORUM  
WHICH COMMENCES AT 9.00AM**

**PRESENT:** Cr Ian Sharp (Deputy Mayor) (Chair)  
Mayor Alex Walker  
Cr Tim Aitken  
Cr Kelly Annand  
Cr Shelley Burne-Field  
Cr Tim Chote,  
Cr Gerard Minehan,  
Cr Brent Muggeridge  
Cr David Tennent

**IN ATTENDANCE:** Monique Davidson (CEO)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Bronnda Smith (Group Manager, Corporate Support and Services)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Nicola Bousfield (People and Capability Manager)  
Lisa Harrison (Organisation Transformation Lead)  
Harry Robinson (Solid Waste Manager)  
Gina McGrath (Customer Relationships & Experience Manager)  
Alison Francis (Customer & Consents Manager)  
Brandon Bailie (Resource Consents Planner)  
Gareth Saxby (Infrastructure Engineering Cadet)  
Helen O'Shaughnessy (District Plan Manager)  
Lizz Jenkins (Governance and Support Officer)

## 1 APOLOGIES

### APOLOGY

#### COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan  
Seconded: Cr Kelly Annand

That the apology received from Dr Roger Maaka be accepted and leave of absence granted.

**CARRIED**

Dr Roger Maaka is on leave overseas

## 2 DECLARATIONS OF CONFLICTS OF INTEREST

Ian Sharp and Tim Chote declared a pecuniary interest in respect to Report 5.2. Both left the table when this report was discussed.

## 3 STANDING ORDERS

#### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Tim Chote

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

#### **4 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

#### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand

Seconded: Cr Gerard Minehan

THAT Council has read the reports associated with items 5.1, 5.2, 5.3, 5.4 and 6.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

**CARRIED**

#### **5 REPORT SECTION**

##### **5.1 FINANCE AND PLANNING COMMITTEE WORK PROGRAMME REPORT**

#### **PURPOSE**

The purpose of this report is to provide an update to the Finance and Planning Committee on the key priorities as identified in the Terms of Reference and work programme for the committee.

#### **COMMITTEE RESOLUTION**

Moved: Cr Brent Muggeridge

Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

- CE spoke to the report.
- Cr Burne-Field asked what were the key learnings from the LTP workshop?
- CE advised – consultation, engagement and informed decision making.
- Cr Burne-Field asked how are the key learnings going to be implemented?
- CE advised LTP is a continuous process, key learnings will be considered.

- Cr Sharp advised that it allows elected members to be involved in LTP
- Cr Burne-Field asked who was being referred to in the Funding Finance Review and questioned Place based format.
- CE advised that 6 weekly organisation report provides informaton and includes THRIVE
- Cr Burne-Field suggested workshop in the future.
- Cr Burne-Field acknowledged that it was great to see an external funding strategy.
- Mayor Walker questioned coming into the annual plan, how soon are we going to see at a high level what things need to be included.
- CE advised that workshops have been booked for 20 September and October to cover this. By the end of January mid February 2019 we will have a good understanding of what is required from Community consultation.
- Mayor asked how are we going to get the idea of how and where community is being funded.
- CE advised that Council will make this information known.
- Cr Muggeridge queried that financial will be clarified.
- CE advised information will appear in first monthly reporting.

## **5.2 ADOPTION OF STATEMENT OF INTENT FOR PRIORITY ROUTES - BUILDING (EARTHQUAKE-PRONE) BUILDINGS AMENDMENT ACT 2016**

### **PURPOSE**

The matter for consideration by the Council is the adoption of the Statement of Proposal of routes of importance, in accordance with the Building (Earthquake-prone Buildings) Amendment Act 2016.

### **COMMITTEE RESOLUTION**

Moved: Cr Tim Aitken

Seconded: Cr Kelly Annand

That having considered all matters raised in the report:

Council shall adopt the Statement of Proposal for consultation with the public on routes of importance for Earthquake-prone buildings.

That Council delegate authority to the Chief Executive to make editing changes to the Statement of Proposal.

**CARRIED**

- Crs Ian Sharp and Tim Chote left the table due to declared conflict of interest.
- Cr David Tennent took over the chair after confirming he does not have a conflict of interest.
- Manager Customer & Consents Manager spoke to the report.
- Cr Burne-Field asked that congratulations be passed on to staff. Process is very good, informative, broad ranging and excellent work.
- Consultation process will identify buildings, key streets and alternative routes. e.g. St John in Waipukurau
- Mayor Walker advised that this was being processed in a professional way. It is challenging to talk about routes when people will want to talk about buildings. Positive and excellent work from Council staff.

### **5.3 APPOINTMENT OF COUNCIL REPRESENTATIVE - HOWARD ESTATE ADVISORY BOARD**

#### **PURPOSE**

The purpose of this report is for Council to determine its process for the appointment of the Council representative on the Howard Estate Advisory Board.

#### **COMMITTEE RESOLUTION**

Moved: Cr David Tennent

Seconded: Cr Kelly Annand

#### **That having considered all matters raised in the report:**

Council approves the process and appoints Cr Tim Aitken to lead the process along with representatives from Tararua District Council and Wairoa District Council and report back to Council with a recommendation.

**CARRIED**

- Group Manager – Corporate Support and Services spoke to this report.
- Cr Annand offered congratulations on a very good example of a good process.
- Mayor Walker acknowledged the partnership approach and asked if CHBDC staff were recommending that we take the administration lead.
- CE confirmed yes, with the approval of others.
- Cr Chote nominated Tim Aitken, seconded by Cr Burne-Field
- Cr Sharp thanked nomination and accepted.

### **5.4 ANNUAL DOG CONTROL POLICY AND PRACTICES REPORT**

#### **PURPOSE**

Each year the Council reports on the effectiveness of the Central Hawke's Bay Dog Policy and dog control practices. This report is required under the Dog Control Act 1996.

The reports include statistics for registrations and complaint investigation, as well as key achievements for the reporting period.

#### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand

Seconded: Mayor Alex Walker

That, having considered all matters raised in the report, the report be received.

**CARRIED**

- Customer Relationships & Experience Manager spoke to this report.
- Cr Aitken asked why the first six months information was not included.
- Customer Relationships & Experience Manager advised that the information was not available due to Mr Styles passing away.

#### **RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RECOMMENDATION**

Moved: Cr Gerard Minehan  
 Seconded: Cr Brent Muggeridge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>7.1 - Project Status Report August - District Plan and #BigWaterstory</b>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

Cr Burne-Field wished her opposition to this report being public excluded to be recorded.

**4 DATE OF NEXT MEETING****COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
 Seconded: Mayor Alex Walker

THAT the next meeting of the Central Hawke's Bay District Council be held on 18 October 2018.

**CARRIED**

**5 TIME OF CLOSURE**

**The Meeting closed at 11.43am**

**The minutes of this meeting were confirmed at the Finance and Planning Committee Meeting held on 18 October 2018.**

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**CHAIRPERSON**