

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND PLANNING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 26 JULY 2018 AT AT THE CONCLUSION OF THE PUBLIC FORUM WHICH  
COMMENCES AT 9.00 AM**

**PRESENT:** Mayor Alex Walker  
Cr Ian Sharp (Deputy Mayor)  
Cr Tim Aitken  
Cr Kelly Annand  
Cr Shelley Burne-Field  
Cr Tim Chote  
Cr Gerard Minehan  
Cr Brent Mugeridge  
Dr Roger Maaka (Maori Consultative Representative)

**IN ATTENDANCE:** Monique Davidson (Chief Executive)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Bronnda Smith (Group Manager, Corporate Support and Services)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Nicola Bousfield (People and Capability Manager)  
Lizz Jenkins (Governance and Support Officer)

## **1 APOLOGIES**

### **APOLOGY**

#### **COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan  
Seconded: Cr Shelley Burne-Field

That the apology received from Cr Tennent be accepted and leave of absence granted.

**CARRIED**

## **2 DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

## **3 STANDING ORDERS**

#### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
Seconded: Cr Tim Aitken

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once

- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

#### **4 CONFIRMATION OF MINUTES**

##### **COMMITTEE RESOLUTION**

Moved: Cr Shelley Burne-Field  
Seconded: Mayor Alex Walker

That the minutes of the Finance and Planning Committee Meeting held on 13 June 2018 as circulated, be confirmed as true and correct.

**CARRIED**

#### **5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

##### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker  
Seconded: Cr Tim Aitken

THAT Council has read the reports associated with items 6.1, 6.2, 6.3, 6.4 and 7.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

**CARRIED**

## **6 REPORT SECTION**

### **6.1 FINANCE AND PLANNING COMMITTEE UPDATE**

#### **PURPOSE**

The purpose of this report is to provide an update to the Finance and Planning Committee on matters that fall within the Committee mandate and areas of priority.

#### **COMMITTEE RESOLUTION**

Moved: Cr Tim Aitken

Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

Chief Executive spoke to the report.

### **6.2 ELECTED MEMBERS EXPENSES FOR JANUARY TO JUNE 2018**

#### **PURPOSE**

The purpose of this report is to update Council on the Elected Members Expenses for the six month period of January to June 2018.

#### **COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Brent Muggeridge

That, having considered all matters raised in the report, the Elected Members Expenses for January to June 2018 report be noted.

**CARRIED**

- Group Manager, Corporate Support and Services spoke to the report.
- Mayor Walker acknowledged email received from Cr Tennent advising he only claims mileage from Takapau, which is where, he was living when elected.

### 6.3 QUARTERLY FINANCIAL REPORTING TO 30 JUNE 2018

#### PURPOSE

Provide Council with a summary of Council's Fourth Quarter financial performance for the 2017/18 financial year.

#### COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, the report on Council's Fourth Quarter financial performance for the 2017/18 financial year be noted.

**CARRIED**

- Group Manager, Corporate Support and Services spoke to the report.
- Discussion on the report included variation in cash held vs debt and treasury report position.
- Cr Aitken questioned the amount of rates that are in arrears.
- Cr Sharp asked that in future the report show the number of rate payers.
- Collection initiatives discussed and preferred option is communication and contact with the rate payer. Extreme outcome after all options have been exhausted is to sell property.
- Discussion progressed to debt relating to Maori land. Freehold Maori land cannot be sold. If debt is written off this increases rate burden on other ratepayers.
- Councillors agreed that this matter is to be discussed further to establish an appropriate policy. Work is being undertaken to identify properties.
- Dr Maaka recommended inclusion of major land owners and Maori Land Court representatives in the discussions.
- Other Councils are having similar discussions but CE was not aware of resulting resolutions.

### 6.4 ADOPTION OF POLICY ON APPOINTMENT OF COUNCIL REPRESENTATIVES

#### PURPOSE

The purpose of this report is for Council to consider the adoption of the Policy on Appointment of Council Representatives.

#### COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan

Seconded: Mayor Alex Walker

**That having considered all matters raised in the report:**

- a) That Council adopts the Policy as amended on Appointment of Council Representatives**

**CARRIED**

- Chief Executive spoke to the report.
- Terminology of the Policy document discussed to allow for clear understanding of expectations. The Selection and Criteria section lists the skills relevant to the position.

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
 Seconded: Cr Gerard Minehan

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p><b>7.1 - Adoption of Key Project Status Reports</b></p>	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

**7 DATE OF NEXT MEETING**

**COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
 Seconded: Cr Tim Chote

THAT the next meeting of the Finance and Planning Committee be held on 6 September 2018.

**CARRIED**

**8 TIME OF CLOSURE**

The Meeting closed at 9.53am.

**The minutes of this meeting were confirmed at the Finance and Planning Committee Meeting held on 6 September 2018.**

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**CHAIRPERSON**