

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
FINANCE AND PLANNING COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON THURSDAY, 22 MARCH 2018 AT 9.30 AM**

**PRESENT:** Cr Ian Sharp (Deputy Mayor),  
Cr Tim Aitken,  
Cr Kelly Annand,  
Cr Shelley Burne-Field,  
Cr Tim Chote,  
Cr Gerard Minehan,  
Cr Brent Muggeridge,  
Cr David Tennent

<b>IN ATTENDANCE:</b> Monique Davidson	CEO
Joshua Lloyd	Group Manager, Community Infrastructure and Development
Harry Robinson	Utilities Engineer
Helen O'Shaughnessy	Senior Planner
Bronda Smith	Group Manager, Corporate Support and Services
Doug Tate	Group Manager, Customer and Community Partnerships
Nicola Bousfield	People and Capability Manager
Lisa Harrison	Organisation Transformation Lead
Leigh Collecutt	Governance and Support Officer

## 1 APOLOGIES

Her Worship the Mayor Alex Walker

### APOLOGY

### COMMITTEE RESOLUTION

Moved: Cr Ian Sharp  
Seconded: Cr Brent Muggeridge

That the apology received from Mayor Alex Walker be accepted and leave of absence granted.

**CARRIED**

## 2 DECLARATIONS OF CONFLICTS OF INTEREST

**NONE**

## 3 STANDING ORDERS

### COMMITTEE RESOLUTION

Moved: Cr David Tennent  
Seconded: Cr Kelly Annand

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once

- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

#### **4 CONFIRMATION OF MINUTES**

##### **COMMITTEE RESOLUTION**

Moved: Cr Tim Chote  
Seconded: Cr Gerard Minehan

That the minutes of the Finance and Planning Committee Meeting held on 8 February 2018 as circulated, be confirmed as true and correct.

**CARRIED**

#### **5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

##### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand  
Seconded: Cr David Tennent

THAT Council has read the reports associated with items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8 and 6.9 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

**CARRIED**

#### **6 REPORT SECTION**

##### **6.1 WASTE WATER REPORT**

###### **PURPOSE**

The purpose of this report is to provide the Finance and Planning Committee with an update on the status, and performance, of CHBDC' waste water assets as well as an update on key programmes of work specific to waste water.

##### **COMMITTEE RESOLUTION**

Moved: Cr Tim Aitken  
Seconded: Cr Kelly Annand

That the content of this report is received as read

**CARRIED**

- Mr Lloyd spoke to the report.
- It was noted that upgrades to treatment plants would be considered as part of an ongoing project.
- Mr Lloyd advised that a project reference group would be set up and membership would be considered as part of wider objectives.

## **6.2 WASTEWATER FINANCIAL UPDATE**

### **PURPOSE**

The purpose of the report is to update the Finance and Planning Committee on the Forecast Wastewater Financials for the year ending 30 June 2018.

### **COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr David Tennent

That the report on the Wastewater Financial Report be noted.

**CARRIED**

- Mrs Smith spoke to the report
- Cr Tennant noted that had an independent report been undertaken previously, the Council could have made allowances in the budget for the projected costs
- It was noted that a recommendation would be brought before Council at the end of the financial year to determine funding sources and costs.

## **6.3 DRINKING WATER UPDATE**

### **PURPOSE**

Update Council on the supply of drinking water and an overview of how we are achieving the recommendations from the Havelock North enquiry.

### **COMMITTEE RESOLUTION**

Moved: Cr Shelley Burne-Field

Seconded: Cr Tim Chote

That the Drinking Water Update report be received as read.

**CARRIED**

- Mr Robinson spoke to the report
- Noted that blanket water restrictions applied to Porangahau area this year when this had not taken place previously. This was because during last year's restriction period, the plant had had issues meeting necessary demand.

- Dr Maaka noted that the matters raised in this report had implications for the district plan.
- It was noted that the Long Term Plan currently out for consultation seeks to address issues raised in the report but would require investment.

#### **6.4 LAND TRANSPORT REPORT**

##### **PURPOSE**

The purpose of this report is to provide Council with an update on the performance of the Land Transport team as well as an update on key activities within the team.

##### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand

Seconded: Cr Brent Muggeridge

That this report is received as read

**CARRIED**

- Mr Lloyd spoke to the report
- Cr Burne-Field wished to congratulate the Land Transport team for their focus on processes which promote excellence, action and value for money.
- Cr Sharp congratulated Mr Lloyd on taking a wider view than road transport when looking to engage engineers

#### **6.5 DISTRICT PLAN REVIEW UPDATE**

##### **PURPOSE**

**The purpose of this report is to:**

Update the Committee on the District Plan Review.

##### **COMMITTEE RESOLUTION**

Moved: Cr Kelly Annand

Seconded: Cr Shelley Burne-Field

That the report on the update of the District Plan is received as read.

**CARRIED**

- Mrs O'Shaughnessy spoke to the report
- It was noted that Councillors were pleased with the progress of the District Plan review

**6.6 ELECTED EXPENSES UPDATE JULY TO DECEMBER 2017****PURPOSE**

The purpose of this report is to update Council on the Elected Members Expenses for the six month period of July to December 2017.

**COMMITTEE RESOLUTION**

Moved: Cr Gerard Minehan

Seconded: Cr Tim Chote

That the Elected Members Expenses update for the six month period of July to December 2017 be received as read.

**CARRIED**

- Mrs Smith spoke to the report

**6.7 HAWKE'S BAY DRINKING WATER JOINT GOVERNANCE COMMITTEE TERMS OF REFERENCE****PURPOSE**

To obtain a decision regarding the updated Hawke's Bay Drinking Water Joint Governance Committee Terms of Reference.

**COMMITTEE RESOLUTION**

Moved: Cr Tim Aitken

Seconded: Cr Shelley Burne-Field

1. That the updated Terms of Reference for the Hawke's Bay Drinking Water Governance Joint Committee be adopted.

**CARRIED**

- CEO spoke to the report
- Cr Sharp thanked members for their involvement in the Joint Committee

**6.8 TEMPORARY ROAD CLOSURE FOR TARGA HAWKE'S BAY 2018 EVENT****PURPOSE**

To obtain a decision for the temporary road closure for the Targa Hawkes Bay 2018 Event.

**COMMITTEE RESOLUTION**

Moved: Cr Tim Chote

Seconded: Cr Kelly Annand

That the Finance and Planning Committee resolves to allow the temporary road closures For the Targa Hawke's Bay 2018 Event

**CARRIED**

- CEO spoke to the report
- It was noted that officers would bring a recommendation before Council to update the delegation register to enable the Chief Executive to approve future road closures.

**6.9 TEMPORARY ROAD CLOSURE - PATTISON ROAD, WAIPUKURAU****PURPOSE**

To obtain a decision for the temporary road closure of Pattison Road, Waipukurau for a gravel sprint event.

**COMMITTEE RESOLUTION**

Moved: Cr Tim Chote

Seconded: Cr Tim Aitken

That the Finance and Planning Committee resolves to allow the temporary road closure of Pattison Road, Waipukurau.

**CARRIED****7 DATE OF NEXT MEETING****COMMITTEE RESOLUTION**

Moved: Cr David Tennent

Seconded: Cr Kelly Annand

THAT the next meeting of the Central Hawke's Bay District Council be held on 3 May 2018.

**CARRIED****8 TIME OF CLOSURE**

**The Meeting closed at 10.33am.**

**The minutes of this meeting were confirmed at the Finance and Planning Committee Meeting held on 3 May 2018.**

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**CHAIRPERSON**