

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON WEDNESDAY, 31 OCTOBER 2018 AT 9.00 AM**

**PRESENT:** Mayor Alex Walker  
Cr Ian Sharp (Deputy Mayor)  
Cr Shelley Burne-Field  
Cr Kelly Annand  
Cr Tim Chote  
Cr Gerard Minehan  
Cr Brent Muggeridge  
Cr David Tennent

**IN ATTENDANCE:** Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Helen O'Shaughnessy (Senior Planner)  
Bronda Smith (Group Manager, Corporate Support and Services)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Lisa Harrison (Organisation Transformation Lead)  
Leigh Collecutt (Governance and Support Officer)  
Commissioner Mick Lester  
Bridgett Bennett (Project Support Officer)  
Janeen Kydd-Smith (Sage Planning)  
Stella Morgan (Sage Planning)  
Rowena MacDonald (Sage Planning)

**1 PRAYER**

**2 APOLOGIES**

Cr Tim Aitken

**3 DECLARATIONS OF CONFLICTS OF INTEREST**

**4 STANDING ORDERS**

**RESOLVED: 18.96**

Moved: Cr Ian Sharp  
Seconded: Cr Gerard Minehan

THAT

1. The following standing orders are suspended for the duration of the meeting:
  - 20.2 Time limits on speakers
  - 20.5 Members may speak only once
  - 20.6 Limits on number of speakers
2. 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

**5 CONFIRMATION OF MINUTES****RESOLVED: 18.97**

Moved: Cr Gerard Minehan  
Seconded: Cr David Tennent

That the minutes of the Ordinary Council Meeting held on 20 September 2018, the Extraordinary Council Meeting held on 27 September 2018, the Extraordinary Council Meeting held on 4 October 2018 and the Extraordinary Council Meeting held on 18 October 2018 as circulated, be confirmed as true and correct.

**CARRIED****6 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

**RESOLVED: 18.98**

Moved: Cr Brent Muggerridge  
Seconded: Cr Kelly Annand

THAT Council has read the reports associated with items 8.1, 8.2, 8.3, 9.1 and 10.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

**CARRIED****7 REPORTS FROM COMMITTEES**

Nil

## 8 REPORT SECTION

### 8.1 SH2 BORE UPGRADE PROJECT

#### PURPOSE

The matter for consideration by the Council is regarding the original budget set for the project to upgrade the bores, pumps, wet well and general site on SH2 supplying water to the Pukeora reservoir.

CHBDC has a project to upgrade the bores onsite to ensure compliance with drinking water standards (DWS). The original budget set, prior to the LTP and #thebigwaterstory is insufficient to complete the project.

CHBDC has recently been working with WSP Opus to better understand the costs, finalise design and timeframe for completion of this project.

It has been identified the costs expected are in excess of the original budget, CHBDC identified it to be prudent to come back to council prior to moving any further with this project.

#### RESOLVED: 18.99

Moved: Cr David Tennent

Seconded: Cr Ian Sharp

**That having considered all matters raised in the report:**

**That Council approve officers to re-allocate \$71,758 from 17/18 water renewals and re-allocate \$87,000 from Takapau Water Treatment Improvement Project and \$84,000 from the Otane Alternate Supply project to the SH2 Bore Upgrade project..**

**CARRIED**

### 8.2 SEPTEMBER WEATHER EVENT FUNDING

#### PURPOSE

The matter for consideration by the Council is the approval of the use of \$450,000 from the adverse events fund to support Councils contribution to the costs of repairing the September storm damage.

#### RESOLVED: 18.100

Moved: Cr Gerard Minehan

Seconded: Cr Brent Muggeridge

**That having considered all matters raised in the report:**

- a) **That Council approve the use of up to \$450,000 from the Adverse Events Fund to support Councils contribution to the costs of repairing September storm damage.**
- b) **That Council delegate authority to the Chief Executive to expedite the procurement of services to support repair works.**

**CARRIED**

### **8.3 PROCUREMENT AND CONTRACT MANAGEMENT POLICY**

#### **PURPOSE**

The matter for consideration by the Council is the adoption of the Procurement and Contract Management Policy

#### **RESOLVED: 18.101**

Moved: Cr Shelley Burne-Field

Seconded: Cr Kelly Annand

**That having considered all matters raised in the report:**

- a) **Council adopts the Procurement and Contract Management Policy to replace the current Tendering Policy.**
- b) **That Council reviews the policy in 12 months**

**CARRIED**

### **8.4 ADOPTION OF COUNCIL'S 2019 MEETING SCHEDULE**

#### **PURPOSE**

The purpose of this report is to present the schedule of meetings for the Council and its Committees for 2019.

#### **RESOLVED: 18.102**

Moved: Cr Gerard Minehan

Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, Council adopts the 2019 meeting schedule.

**CARRIED**

## **9 MAYOR'S REPORT**

#### **MAYORAL UPDATE**

The purpose of this report is to present to Council, an update from the Mayor

**RESOLVED: 18.103**

Moved: Cr Gerard Minehan  
 Seconded: Cr Kelly Annand

**That the Mayor's report dated 31 October 2018 be noted.**

**CARRIED**

**10 CHIEF EXECUTIVE REPORT****10.1 CHIEF EXECUTIVE - SIX WEEKLY ORGANISATION REPORT****PURPOSE**

The purpose of this report is to present to Council, the six weekly organisation report for September/October.

**RESOLVED: 18.104**

Moved: Cr Shelley Burne-Field  
 Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, the report be noted.

**CARRIED**

**11 PUBLIC EXCLUDED BUSINESS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLVED: 18.105**

Moved: Cr Gerard Minehan  
 Seconded: Cr David Tennent

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>10.1 - Adoption of Draft District Plan Review</b>	s7(2)(b)(ba) - the withholding of the information is necessary to protect information where the making available of the information in the case only of an application for a resource	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would

	<p>consent, or water conservation order, or a requirement for a designation or heritage order, under the Resource Management Act 1991, to avoid serious offence to tikanga Maori, or to avoid the disclosure of the location of waahi tapu</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>exist under section 6 or section 7</p>
<b>CARRIED</b>		

<p><b>RESOLVED: 18.106</b></p> <p>Moved: Cr David Tennent Seconded: Cr Gerard Minehan</p> <p>That Council moves out of Closed Council into Open Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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## 12 DATE OF NEXT MEETING

### **RESOLVED: 18.107**

Moved: Cr Ian Sharp  
Seconded: Cr Shelley Burne-Field

THAT the next meeting of the Central Hawke's Bay District Council be held on 13 December 2018.

**CARRIED**

**13 TIME OF CLOSURE**

**The Meeting closed at 11.44am.**

**The minutes of this meeting were confirmed at the Council Meeting held on 13 December 2018.**

.....  
**CHAIRPERSON**

Unconfirmed