

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 20 SEPTEMBER 2018 AT 9.00 AM**

PRESENT: Mayor Alex Walker
Cr Ian Sharp (Deputy Mayor)
Cr Shelley Burne-Field
Cr Kelly Annand
Cr Tim Aitken
Cr Tim Chote
Cr Gerard Minehan
Cr David Tennent

IN ATTENDANCE: Monique Davidson (Chief Executive)
Bronnda Smith (Group Manager, Corporate Support and Services)
Doug Tate (Group Manager, Customer and Community Partnerships)
Nicola Bousfield (People and Capability Manager)
Lisa Harrison (Organisation Transformation Lead)
Leigh Collecutt (Governance and Support Officer)
Lizz Jenkins (Governance and Support Officer)

1 PRAYER

2 APOLOGIES

Dr Roger Maaka – overseas

Cr Brent Muggeridge – on leave

Cr Tim Aitken - late

3 DECLARATIONS OF CONFLICTS OF INTEREST

Cr Annand declared conflict having previously worked for Epic Ministries

Cr Sharp declared conflict as a current sponsor of Epic Ministries

4 STANDING ORDERS

RESOLVED: 18.65

Moved: Cr Ian Sharp

Seconded: Cr David Tennent

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

CARRIED

5 CONFIRMATION OF MINUTES

RESOLVED: 18.66

Moved: Cr Gerard Minehan

Seconded: Cr David Tennent

That the minutes of the Ordinary Council Meeting held on 9 August 2018 as circulated, be confirmed as true and correct.

CARRIED

6 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

RESOLVED: 18.67

Moved: Cr David Tennent

Seconded: Cr Tim Chote

THAT Council has read the reports associated with items 8.1, 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, 9.11, 10.1, 10.2, 10.3 and 10.4 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 CHIEF EXECUTIVE REPORT

8.1 CHIEF EXECUTIVE - SIX WEEKLY ORGANISATION REPORT

PURPOSE

The purpose of this report is to present to Council, the six weekly organisation report for August/September.

RESOLVED: 18.68

Moved: Cr Ian Sharp

Seconded: Cr Gerard Minehan

That, having considered all matters raised in the report, the report be noted.

Mrs Davidson spoke to the report.

Cr Sharp sought clarification whether there were elected members on the water taskforce.

Cr Burne-Field sought clarification on whether the council was intending to purchase or lease private land for campgrounds and noted that previously leases have had cost implications.

Crs Tennent and Annand commended staff on the citizenship ceremony which took place 6 September 2018.

Cr Burne-Field sought clarification on what action is being taken to address issues identified through the drinking water assessors and also asked what the timeframe was for this work to be completed.

It was confirmed by officers that Water Safety Plans will address these issues.

Cr Sharp sought clarification on whether HBLASS was still considered an active entity?

It was confirmed by officers that in future the group will be referred to as "shared services" and indicated there would be further discussion around the mandate and purpose of group, future opportunities and priorities.

Mayor Walker sought clarification about whether officers have an indication of the cost of recent weather events. It was confirmed that this is currently being investigated but early estimates were between \$1m and \$2m. Officers also mentioned that the organisation was working with NZTA about how we can respond and ensure resilience in the network in future.

Cr Tennent noted that NZTA would be allocating more of their funding in regional areas, rather than main network, with resilience being a priority.

Cr Burne-Field asked about organisational performance and asked when the next staff survey would be undertaken? It was confirmed that an engagement survey would take place in October.

Cr Burne-Field enquired about what support was available to staff to prevent them from burning out. Mrs Davidson confirmed that the organisation employs a Safety and Wellbeing lead who has responsibility in this area. The organisation is working with individuals where needed and are conscious of assisting staff to manage high workloads.

CARRIED

9 REPORT SECTION

9.1 2017/18 EPIC MINISTRIES ANNUAL REPORT

PURPOSE

To present to Council the 2017/18 Annual Report of EPIC Ministries.

RESOLVED: 18.69

Moved: Cr Gerard Minehan

Seconded: Cr Tim Chote

That, having considered all matters raised in the report, the report be noted.

CARRIED

Mrs Renata introduced the speakers

Handout provided

Cassie O'Dowd and Kieran Hastings presented information about Ivan the Caravan's involvement in events around the district.

Mr Tama Bucknell spoke to the report.

Thanked Cr Annand for her ongoing support

Cr Minehan thanked Ms O'Dowd for her contribution and wished her the best for her future

Cr Burne-Field congratulated Tama on his civic award and Cassie and Kieran on their contribution.

Commended them on their engagement with the smaller communities in the district.

Would like to see more youth contribution at the council table.

It was confirmed that there is some work being done within the organisation about how this could be facilitated.

Mayor Walker encouraged Epic to ask for support from Councillors if they can assist at events and with specific projects.

9.2 2017/18 ANNUAL REPORT FROM SPORT HAWKE'S BAY**SPORPURPOSE**

The purpose of this report is to present to Council the 2017/18 Annual Report from Sport Hawke's Bay.

RESOLVED: 18.70

Moved: Cr Ian Sharp

Seconded: Cr Shelley Burne-Field

That, having considered all matters raised in the report, the report be noted.

CARRIED

Mrs Renata introduced the speakers.

Nicola Heremaia presented report to Council with support from Ryan Hambleton.

Ryan thanked Cr Sharp for his contribution to Sports Hawke's Bay.

Cr Burne-Field sought clarity on whether there was a specific strategy for sports in Central Hawke's Bay.

Mayor Walker sought confirmation about where the Council fit into the development of a sports strategy for the district.

Cr Minehan acknowledged the work that volunteers put into sports in Central Hawke's Bay and highlighted the need for a future strategy to ensure that people continue to put their hands up to volunteer in future.

9.3 2017/18 CENTRAL HAWKE'S BAY SETTLERS MUSEUM ANNUAL REPORT**PURPOSE**

To present the 2017/18 Annual Report of the Central Hawke's Bay Settlers Museum to Council.

RESOLVED: 18.71

Moved: Cr Tim Chote

Seconded: Cr Kelly Annand

That, having considered all matters raised in the report, the report be noted.

CARRIED

Mr Tate introduced Hans Dresel, Museum Curator and Jana Uhlirva, Manager of Settlers Museum.

Mr Dresel spoke to the report with support from Ms Uhlirva.

Meeting adjourned at 10.30am

Meeting commenced at 10.51am

9.4 APPROVAL TO GRANT EASEMENT - NELLY JULL PARK

PURPOSE

The matter for consideration by the Council is to seek approval as the administering body and under delegated authority from the Minister of Conservation, to approve the granting of an easement at Nelly Jull Park in favour of Centralines Limited, for the installation of a power transformer.

RESOLVED: 18.72

Moved: Cr Ian Sharp

Seconded: Cr Kelly Annand

That having considered all matters raised in the report:

- a) **That Council approve the granting of an easement in favour of Centralines Limited as set out in Attachment A on Lot 2 Deposited Plan 23677 - commonly known as Nelly Jull Park, in accordance with Section 48(1)d of the Reserves Act 1977, as the administering body of the Reserve;**
- b) **That Council approve the granting of an easement in favour of Centralines Limited as set out in Attachment A on Lot 2 Deposited Plan 23677 - commonly known as Nelly Jull Park, in accordance with Section 48(1)d of the Reserves Act, under delegated authority from the Minister of Conservation.**
- c) **That the Chief Executive be delegated authority to negotiate the specific details of the easement agreements with Centralines Limited.**

CARRIED

Mr Tate spoke to the report

Mayor Walker sought clarification of whether this was a matter that could be delegated to the Chief Executive. It was confirmed that this decision could only be made by Council in accordance with relevant laws.

Cr Tennent raised concern of the management of graffiti on power box units.

9.5 ADOPTION OF ENVIRONMENTAL AND SUSTAINABILITY STRATEGY PROJECT CHARTER

PURPOSE

The matter for consideration by the Council is to approve a Project Charter that will initiate a project to develop an Environmental and Sustainability Strategy for Central Hawke's Bay District.

RESOLVED: 18.73

Moved: Cr Gerard Minehan

Seconded: Cr Ian Sharp

That having considered all matters raised in the report:

- a) **That Council approve the Project Charter to initiate the Environmental and Sustainability Strategy project.**

CARRIED

Mr Tate introduced Tracey Hunt, Strategic Planner to speak to the report

Cr Burne-Field asked whether the strategy could have specific reference to climate change and its impact on infrastructure and environmental resilience.

Cr Tennent questioned why the Waste Minimisation Plan has not been considered as part of this project. It was confirmed by officers that it was not necessary to include in the project, because Waste Minimisation was managed in a standalone plan.

Cr Annand asked about opportunities for Council to be involved in setting direction and showing leadership in specific areas of the project.

9.6 ADOPTION OF THE DELEGATIONS REGISTER

PURPOSE

The matter for consideration by the Council is adoption of the Delegations Register.

RESOLVED: 18.74

Moved: Cr Tim Chote

Seconded: Cr Kelly Annand

That having considered all matters raised in the report:

That Council adopt the Delegations Register dated 20 September 2018.

CARRIED

Ms Smith spoke to the report.

Cr Burne Field raised concerns about whether Councilors had had other opportunities to discuss delegations. It was confirmed that the original changes to delegations had previously been workshopped with Council and that the register mainly showed changes to job titles to reflect the new organisation structure.

Cr Tennent sought confirmation that the new register would not have an impact on the way expenditure has been allocated.

9.7 CENTRAL HAWKE'S BAY CONSUMERS POWER TRUST 2018 TRUSTEE ELECTION**PURPOSE**

The matter for consideration by the Council is to approve the election of 4 candidates for the Central Hawke's Bay Consumers Power Trust 2018 election.

RECOMMENDATION FOR CONSIDERATION

That having considered all matters raised in the report:

- a) **Council proceeds with exercising its voting rights for the Central Hawke's Bay Consumers Power Trust 2018 election.**

- b) **Council votes for the following 4 candidates in the 2018 election.**
 - Insert Name**
 - Insert Name**
 - Insert Name**
 - Insert Name**

MOTION

Moved: Cr David Tennent

Seconded: Cr Ian Sharp

That Council does not exercise its voting rights for the Central Hawke's Bay Consumer Power Trust 2018 election.

Mrs Davidson spoke to the report.

9.8 OTANE WASTEWATER RESOURCE TREATMENT PLANT RESOURCE CONSENT EXTENSION**PURPOSE**

The matter for consideration by Council is to gain approval to apply for an extension to the resource consent for the Otane Wastewater treatment plant.

RESOLVED: 18.75

Moved: Cr Tim Chote

Seconded: Cr Gerard Minehan

That having considered all matters raised in the report:

- 1) That Council approve putting the Otane Wastewater Treatment Project on hold, and further options are investigated as part of the wider Waipawa and Waipukurau Wastewater Treatment project; and further**
- 2) That Council endorse seeking an extension application for 24 months with the Hawke's Bay Regional Council.**

CARRIED

Mr De Klerk spoke to the report

Crs Chote and Minehan both raised their support for the approach officers have taken in managing this matter and considered it sensible.

9.9 ELECTED MEMBERS REMUNERATION

PURPOSE

The purpose of this report is to seek agreement from Council to submit to the Remuneration Authority, Elected Members' Remuneration for the period 1 July 2018 to 30 June 2019.

RESOLVED: 18.76

Moved: Cr David Tennent

Seconded: Cr Kelly Annand

That having considered all matters raised in the report:

That Council submits to the Remuneration Authority that the allocation of the reviewed 2018/19 remuneration pool be as tabulated in the report.

In Favour: Crs Alex Walker, Ian Sharp, Kelly Annand and David Tennent

Against: Crs Shelley Burne-Field, Tim Chote and Gerard Minehan

CARRIED 4/3

MOTION

Moved: Mayor Alex Walker

Seconded: Cr Ian Sharp

That the recommended changes to elected members remuneration be effective from 20th September 2018.

CARRIED

Mrs Davidson spoke to the report.

Cr Minehan sought clarification about funding implications for the recommended option and whether that would have an impact on current budgets.

Cr Chote noted his opposition for additional remuneration for Chairpersons of Committees and asked whether Council could consider other ways of allocating funding for additional responsibilities to reflect the amount of time and work involved.

This was supported by Cr Burne-Field.

Cr Burne-Field wanted members to have the opportunity to discuss job descriptions prior to resolving this item.

Cr Annand sought clarification on what the implications would be if the item were not resolved at this meeting. It was confirmed that there was potential for the Remuneration Authority to challenge the decision.

Cr Tennent highlighted the need for remuneration to be an incentive for future candidates to run in the upcoming election and held the view that the figures presented were a fair reflection of work required in Chairperson roles.

Cr Chote spoke in support of the positive impact for ratepayers if salaries were not increased.

Cr Burne-Field raised concern that the proposed structure would cut out the importance of the committee structure.

Cr Minehan raised the point that given it was unlikely that most employees in the district would get a 30% salary increase, that this amount was overly generous to propose for elected members.

Mayor Walker acknowledged the work of chairpersons of committees and supported recommendation.

9.10 DRAFT RESULTS AND CARRY FORWARDS

PURPOSE

The matter for consideration by the Council is the draft financial results for 2017/18 and for Council to approve the Carry Forwards and additional Loans.

RESOLVED: 18.77

Moved: Cr Ian Sharp

Seconded: Cr Tim Chote

That having considered all matters raised in the report:

- a) **Council approve the budget allocations proposed to be carried forward from 2017/18 year to 2018/19 year to enable projects to be completed and future work to be funded.**
- b) **Council approve the Wastewater additional loans of \$200,933 for Operational for a period of 10 years and \$145,570 for Capital for a period of 20 years to fund the additional expenditure required for the 2017/18 financial year.**

CARRIED

Mrs Smith spoke to the report.

Cr Burne-Field opposed the recommendation and noted a preference that all members were in attendance prior to members making a decision to resolve this item.

Cr Sharp commended officers on financial transparency

At 12.51pm, Cr Tim Aitken returned to the meeting.

9.11 APPROVAL OF LOCAL ALCOHOL POLICY

PURPOSE

The matter for consideration by the Council is the approval of the Central Hawke's Bay Local Alcohol Policy.

RESOLVED: 18.78

Moved: Cr Gerard Minehan

Seconded: Cr Kelly Annand

That having considered all matters raised in the report:

The Central Hawke's Bay Local Alcohol Policy will come into force on 1 November 2018; except for elements 2.1.1, 2.2.1, 2.2.2, 2.3.2, which shall come into force on 1 February 2019.

CARRIED

10 PUBLIC EXCLUDED BUSINESS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLVED: 18.79

Moved: Cr Ian Sharp

Seconded: Cr Tim Chote

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Public Excluded Minutes of the District Plan Subcommittee Meeting held on 15 August 2018	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Public Excluded Minutes of the District Plan Subcommittee Meeting held on 29 August 2018	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	
10.3 - Public Excluded Minutes of the District Plan Subcommittee Meeting held on 12 September 2018	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - Public Excluded Minutes of the Council Meeting held on 9 August 2018	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

11 DATE OF NEXT MEETING

RESOLVED: 18.80

Moved: Cr Shelley Burne-Field

Seconded: Cr Tim Aitken

THAT the next meeting of the Central Hawke's Bay District Council be held on 4 October

2018.

CARRIED

12 TIME OF CLOSURE

The Meeting closed at 12.57pm.

The minutes of this meeting were confirmed at the Council Meeting held on 31 October 2018.

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CHAIRPERSON