

CENTRAL HAWKE'S BAY



**I hereby give notice that a Environment and Regulatory Committee Meeting will be held on:**

**Date:** Thursday, 6 September 2018  
**Time:** at the conclusion of the Risk and Audit Committee meeting  
**Location:** Council Chamber  
28-32 Ruataniwha Street  
Waipawa

# **AGENDA**

## **Environment and Regulatory Committee Meeting**

**6 September 2018**

**Monique Davidson  
Chief Executive**



## Order Of Business

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**1 APOLOGIES**

**2 DECLARATIONS OF CONFLICTS OF INTEREST**

**3 STANDING ORDERS**

**RECOMMENDATION**

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**4 CONFIRMATION OF MINUTES**

Environment and Regulatory Committee Meeting - 13 June 2018



**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL  
ENVIRONMENT AND REGULATORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA  
ON WEDNESDAY, 13 JUNE 2018 AT THE CONCLUSION OF THE RISK AND AUDIT  
COMMITTEE MEETING**

**PRESENT:** Mayor Alex Walker  
Cr Ian Sharp (Deputy Mayor)  
Cr Brent Muggeridge  
Cr David Tennent  
Cr Shelley Burne-Field  
Dr Roger Maaka (Maori Consultative Representative)

**IN ATTENDANCE:** Monique Davidson (Chief Executive)  
Joshua Lloyd (Group Manager, Community Infrastructure and Development)  
Doug Tate (Group Manager, Customer and Community Partnerships)  
Nicola Bousfield (People and Capability Manager)  
Lisa Harrison (Organisation Transformation Lead)  
Lizz Jenkins (Governance and Support Officer)

**1 APOLOGY**

**COMMITTEE RESOLUTION**

Moved: Cr Brent Muggeridge  
Seconded: Mayor Alex Walker

That the apology received from Cr Chote be accepted and leave of absence granted.

**CARRIED**

**2 DECLARATIONS OF CONFLICTS OF INTEREST**

**NIL**

**3 STANDING ORDERS**

**COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker  
Seconded: Cr Ian Sharp

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

**CARRIED**

#### **4 CONFIRMATION OF MINUTES**

##### **COMMITTEE RESOLUTION**

Moved: Mayor Alex Walker  
Seconded: Cr Brent Muggeridge

That the minutes of the Environment and Regulatory Committee Meeting held on 22 March 2018 as circulated, be confirmed as true and correct.

**CARRIED**

#### **5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

##### **RECOMMENDATION**

THAT Council has read the reports associated with items 6.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

#### **6 REPORT SECTION**

##### **6.1 ENVIRONMENT AND REGULATORY COMMITTEE UPDATE**

###### **PURPOSE**

The purpose of this report is to provide a formal update to the Environment and Regulatory Committee on key activities in the Community Infrastructure and Development Group.

##### **COMMITTEE RESOLUTION**

Moved: Cr Ian Sharp  
Seconded: Mayor Alex Walker

**That, having considered all matters raised in the report, the report be received for the Committees information.**

**CARRIED**

- Group Manager, Community Infrastructure and Development spoke to the report.
- Matters discussed included Wastewater reference group being a representative group including local community. Upgrade of the ponds involves installing a tertiary treatment system and operational budget on wastewater is being managed.
- Mayor Walker acknowledged regular financial reporting for Wastewater as being very helpful, transparent and shows accountability.
- Cr Muggeridge asked for expected timeline for Waipukurau and Waipawa upgrade.
- GM, Community Infrastructure and Development advised that consent is currently being drafted to be submitted to Regional Council within 12 months of April 2018. Allowing for twelve month consent process, build is expected to have started within two years of that date.



- GM, Community Infrastructure and Development advised that repeated failures are occurring with Stormwater coil pipes. They can be relined rather than replaced.
- Dr Maaka asked 'what is the relationship between the Environmental Strategy and the District Plan.
- Mayor Walker noted that we already have a lot of information around community expectations e.g. water tanks, grey water management, tree planting etc which should be taken into account when developing Environmental Strategy.
- GM, Community Infrastructure and Development provided additional information on the work being undertaken by the Building Consents Team. A meet and greet evening is planned so that the team can communicate directly with builders and stakeholders.
- Mayor Walker asked that she be included in the invites.
- Cr Tennent congratulated Building Consents Team for their service delivery.
- CEO advised that successes are being published in external media.

## **PUBLIC EXCLUDED**

### **7 DATE OF NEXT MEETING**

#### **COMMITTEE RESOLUTION**

Moved: Cr Brent Muggeridge

Seconded: Cr Ian Sharp

THAT the next meeting of the Environment and Regulatory Committee be held on 6 September 2018.

**CARRIED**

### **8 TIME OF CLOSURE**

**The Meeting closed at 10.27am**

**The minutes of this meeting were confirmed at the Environment and Regulatory Committee Meeting held on 6 September 2018.**

.....  
**CHAIRPERSON**

**5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY**

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

**RECOMMENDATION**

THAT Council has read the reports associated with items 6.1, 6.2 and 7.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting

## 6 REPORT SECTION

### 6.1 ENVIRONMENT AND REGULATORY COMMITTEE UPDATE

**File Number:** COU1-1412

**Author:** Josh Lloyd, Group Manager - Community Infrastructure and Development

**Authoriser:** Monique Davidson, Chief Executive

**Attachments:** Nil

#### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**

#### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as being of some importance.

#### DISCUSSION

##### 3 WATERS REVIEW

The Government is reviewing how to improve the management of drinking water, stormwater and wastewater (three waters) to better support New Zealand's prosperity, health, safety and environment.

Local Government Minister Nanaia Mahuta has announced a reform programme to transform drinking, storm and wastewater. It is focussed on the challenges facing the sector, including funding pressures, rising environmental standards, climate change, seasonal pressure from tourism, and the recommendations of the Havelock North Inquiry. The review is in its second stage.

Stage One – This stage explored the issues and opportunities with three waters services by gathering and analysing information. This was completed at the end of 2017.

Stage Two – This stage commenced in March 2018. It is looking at options for improving the three waters system, including the management, service delivery, funding, and regulatory arrangements.

Central government have made a commitment to working closely with councils, iwi and all stakeholders with an interest in three waters services in order to develop options and recommendations by the end of the year.

Initial advice to cabinet will be presented in October, noting that further work is likely to be required. While no decision has been made, government are clear that status quo is not an option. Council can expect further updates and engagement on this critically important matter.

#### WASTE WATER

##### Waipukurau and Waipawa (and Otane) WWTP Upgrade

Last week the Project Reference Group (the Group) for the upgrade of the Waipawa and Waipukurau WWTPs met for the second time. This time, supported by the technical working group consisting of two independent consultancy teams, the group sought to confirm the Terms of Reference for the Group, to agree a working approach for selecting solutions and to receive a technical update on the plants.

The meeting also introduced the Otane plant for consideration through the remainder of the project and this was updated in the agreed ToR. Otane will be considered as part of the project for the obvious synergies and benefits for including it. The Project Reference Group has been extended to include an additional member from the Papanui sub-catchment group.

These meetings will be facilitated by the 3 Waters Programme Manager and Chaired by the GM Community Infrastructure and Development.

### Enforcement Orders

In July the Enforcement Orders issued against CHBDC almost one year prior were overturned, revised and re-issued in a reduced form. The changes to the orders represent the strong relationship now formed between CHBDC and HBRC and agreement to move forward with solutions for the failing plants.

## **DRINKING WATER**

### Big Water Story Launch

On August 23rd the Big Water Story was officially launched in Otane. The event, which included invited guests, speeches and the gifting of some trees, marks the start of 10 years worth of investment in our 3 waters infrastructure. The programme of work encompasses 50 or more projects at a combined cost of more than \$30 million and will be headed by Programme Manager Darren de Klerk. As the programme starts to ramp up and more projects get underway, the team will be providing regular updates through targeted internal and external media.

### Waipukurau Second Supply

Progress is being made on one of the flagship projects of the Big Water Story (the Waipukurau Second Supply). Opus are working to lodge consent for test bores with HBRC in late August. Officers are investigating 3 favourable locations for bores with private landowners engaged and open to supporting the project with the provision of land. HBRC are also engaged with early involvement and input into the preferred bore locations, the intended pipe route and the chosen reservoir location.

## **ENVIRONMENTAL STRATEGY**

In August Council workshopped the Environmental and Sustainability Strategy facilitated by Tracey Hunt of Geoff Canham Consulting. The workshop sought to confirm the priorities and objectives of the strategy that is intended to guide all of Council's activities with respect to managing direct environmental and environmental-related risks. Officers are continuing to work on the strategy with an expectation to bring a draft to Council for adoption and consultation in November.

## **LEACHATE TO LAND**

The initiative to discharge leachate from landfill back to land has progressed alongside key procurements including that of the Environmental Waste contracts. Officers have compiled all existing information and investigative work completed to date including completed survey work. The progress being made on the project to upgrade the Waipawa and Waipukurau Waste Water Treatment Plants has made clear that leachate can no longer be discharged to the ponds at either plant going forward. In September Officers will begin working with HBRC to understand the requirements of the required Resource Consent to apply leachate back to land.

## **BUILDINGS AND CONSENTS**

The focus of the Building and Consents team remains firmly on regaining IANZ accreditation. During July the team was taken through a pre-accreditation process by an external assessor who identified strengths and areas for improvement against accreditation criteria. The findings were very positive with only minor areas for improvement noted.

The accreditation date has been set for the 13-16th November and the assessor and technical expert identified by IANZ.

In addition, the consents team are looking forward to welcoming a new resource consents planner, Brandon, who starts in early September. Resource Consent and Building Consent numbers are both tracking higher than last year.

## **FINANCIAL AND RESOURCING IMPLICATIONS**

There are considered to be only minor financial and resourcing implications from the information contained within this report.

## **IMPLICATIONS ASSESSMENT**

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

## **RECOMMENDATION**

**That, having considered all matters raised in the report, the report be noted**

## 6.2 VERBAL UPDATE ON THE PROGRESS OF THE WASTEWATER PROJECT REFERENCE GROUP

**File Number:** COU1-1412  
**Author:** Monique Davidson, Chief Executive  
**Authoriser:** Monique Davidson, Chief Executive  
**Attachments:** Nil

### PURPOSE

To provide a verbal update on the progress of the Wastewater Project Reference Group.

### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**

### SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as being of some importance.

### IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Council staff have identified and assessed all reasonably practicable options for addressing the matter and considered the views and preferences of any interested or affected persons (including Māori), in proportion to the significance of the matter;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

### RECOMMENDATION

**That, having considered all matters raised in the report, the report be noted.**

**7 PUBLIC EXCLUDED**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
7.1 - Public Excluded Minutes of the Environment and Regulatory Committee Meeting held on 13 June 2018	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**8 DATE OF NEXT MEETING**

**RECOMMENDATION**

THAT the next meeting of the Environment and Regulatory Committee be held on 29 November 2018.

**9 TIME OF CLOSURE**

The meeting closed at .....