

CENTRAL HAWKE'S BAY



I hereby give notice that a Environment and Regulatory Committee Meeting will be held on:

Date: Wednesday, 13 June 2018
Time: at the conclusion of the Risk and Audit Committee meeting
Location: Council Chamber
28-32 Ruataniwha Street
Waipawa

AGENDA

Environment and Regulatory Committee Meeting

13 June 2018

**Monique Davidson
Chief Executive**

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- 1 **APOLOGIES**
- 2 **DECLARATIONS OF CONFLICTS OF INTEREST**
- 3 **STANDING ORDERS**

RECOMMENDATION

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

- 4 **CONFIRMATION OF MINUTES**

Environment and Regulatory Committee Meeting - 22 March 2018

RECOMMENDATION

THAT the minutes of the Environment and Regulatory Committee Meeting held on 22 March 2018 as circulated, be confirmed as true and correct.

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
ENVIRONMENT AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 22 MARCH 2018 AT THE CONCLUSION OF THE RISK AND AUDIT
COMMITTEE MEETING**

PRESENT: Mayor Alex Walker, Cr Ian Sharp (Deputy Mayor), Cr Tim Chote, Cr Brent Muggeridge, Cr David Tennent

IN ATTENDANCE: Joshua Lloyd (Group Manager, Community Infrastructure and Development),
Monique Davidson (CEO),
Harry Robinson (Utilities Engineer),
Bronnda Smith (Group Manager, Corporate Support and Services),
Doug Tate (Group Manager, Customer and Community Partnerships),
Nicola Bousfield (People and Capability Manager),
Lisa Harrison (Organisation Transformation Lead)
Leigh Collecutt (Governance and Support Officer)

1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Cr Ian Sharp
Seconded: Cr Tim Chote

That the apology received from Her Worship the Mayor be accepted and leave of absence granted.

CARRIED

2 DECLARATIONS OF CONFLICTS OF INTEREST

None

3 STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge
Seconded: Cr Tim Chote

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

CARRIED

4 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

COMMITTEE RESOLUTION

Moved: Cr Tim Chote
Seconded: Cr Ian Sharp

THAT Council has read the reports associated with items 5.1, 5.2 and 5.3 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

CARRIED

5 REPORT SECTION

5.1 CONFIRMATION OF MINUTES

PURPOSE

Attached are minutes of the Environment and Regulatory Committee meeting held 30 November 2017

COMMITTEE RESOLUTION

Moved: Cr Ian Sharp
Seconded: Cr Brent Muggeridge

THAT the minutes of the Environment and Regulatory Committee meeting held 30 November 2017, as circulated be confirmed as true and correct.

CARRIED

5.2 LEACHATE TO LAND UPDATE

PURPOSE

The purpose of this report is to provide the Environment and Regulatory Committee an update on the Leachate to Land project

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge
Seconded: Cr Tim Chote

- (a) That the Leachate to Land Update be received as read

CARRIED

- Mr Robinson spoke to the report
- Noted that staff are working to determine whether the council repairs or replaces the leachate pond which ruptured in 2007
- It was noted that managing high ammonia concentrations is a priority
- Discussion around Resource Consent progress – will be reported back to committee within next 3 months.
- Discussion around estimated length of life for a landfill. One of the factors to consider is the ability to reduce waste through recycling.
- It was noted that our current consent expires in 2030

5.3 WASTE WATER REVIEW AND INVESTIGATION UPDATE

PURPOSE

The purpose of this report is to provide the Environment and Regulatory Committee with an update on the progress to date, and key timelines going forward, for the review and improvement of the Waipukurau and Waipawa waste water treatment plants.

COMMITTEE RESOLUTION

Moved: Cr Brent Muggeridge

Seconded: Cr Ian Sharp

That the Waste Water Review and Investigation Update is received as read.

CARRIED

- Mr Lloyd spoke to the report
- Cr Sharp congratulated Mr Lloyd on the clear road map outlined in the report
- It was noted that Hawkes Bay Regional Council would be part of the project reference group for which terms of reference will be presented to Council on 5th April.

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Annual Strategic Review and Business Unit Update of BCA	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

COMMITTEE RESOLUTION

Moved: Cr Tim Chote

Seconded: Cr Ian Sharp

That Council moves out of Closed Council into Open Council.

CARRIED

7 DATE OF NEXT MEETING

COMMITTEE RESOLUTION

Moved: Cr Ian Sharp

Seconded: Cr Tim Chote

THAT the next meeting of the Central Hawke's Bay District Council be held on 13 June 2018.

CARRIED

8 TIME OF CLOSURE

The Meeting closed at 11.59am

The minutes of this meeting were confirmed at the Environment and Regulatory Committee Meeting held on 13 June 2018.

.....
CHAIRPERSON

5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

RECOMMENDATION

THAT Council has read the reports associated with items 6.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting

6 REPORT SECTION

6.1 ENVIRONMENT AND REGULATORY COMMITTEE UPDATE

File Number: COU1-1412

Author: Josh Lloyd, Group Manager - Community Infrastructure and Development

Authoriser: Monique Davidson, Chief Executive

Attachments: Nil

PURPOSE

The purpose of this report is to provide a formal update to the Environment and Regulatory Committee on key activities in the Community Infrastructure and Development Group.

RECOMMENDATION

That, having considered all matters raised in the report, the report be received for the Committees information.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as being of some importance.

DISCUSSION

This report provides an update on a range of Community Infrastructure and Develop Group activities relating to Environmental and Regulatory matters including:

WASTE WATER

Waipukurau and Waipawa WWTP Upgrade

The project to upgrade the Waipukurau and Waipawa WWTPs remains a top focus that will be managed at the same level as the Big Water Story projects. The Project Reference Group, seen as integral to the success of the project, is being formed with the first meeting of the group planned for June. The group will consist of the following members:

- Chair of Finance and Planning
- Chair of Environment and Regulatory
- Representative from iwi x2 (Taiwhenua)
- Haana Irimina (Community Rep)
- Michael Severnson (Community Rep)
- Robert Barry (Community Rep)
- Representative from Forrest and Bird
- Representative from HBRC

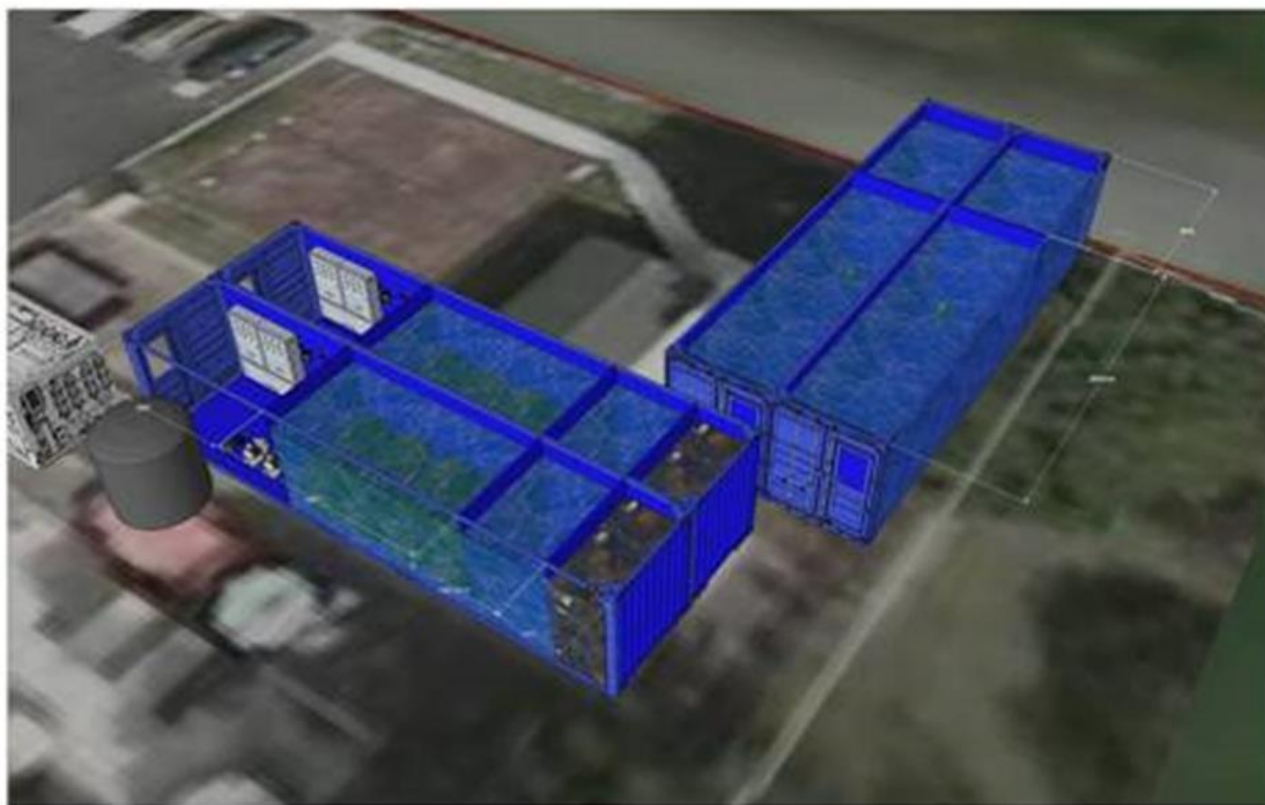
Dedicated project/programme management resource currently being recruited for internally will support the project.

Enforcement Orders

Officers have been actively engaging with the HBRC to enact a previously agreed cessation of current enforcement orders for Waipawa. The orders are burdening Council with additional compliance and reporting measures that both parties agree are not necessary nor an effective use of funds and resources. The additional compliance measures being undertaken to meet the requirements of the enforcement order are costing Council an estimated \$5,000 per month. It is hoped that Council and HBRC will jointly submit to cease existing orders to the Environment Court in June.

Otane WWTP Upgrade

In May, the technical specification for the Otane WWTP upgrade to meet new resource consent conditions was finalised. This specification has been put to the market for tender for the design/build of the project. The specification includes an approach new to this Council but tried and tested across NZ and the globe. The majority of plant will be constructed offsite in specialist facilities and installed onsite in moveable containers. This approach saves cost, time and provides flexibility and scalability for the future.



The new plant will be built in the coming months and installed and ready for use by Christmas well ahead of the requirement to meet our new Resource Consent conditions in March next year.

Waipukurau misting system

The misting system at Waipukurau will remain use until the plant is upgraded or replaced. The system is considered effective in minimising odour and has been well received by the public and affected residents. Unfortunately, the system continues to be maintenance intensive. Recent changes to chemical levels have reduced some cost in operating the system but the ongoing requirement to maintain and manage the equipment is a burden. The operation of this equipment will become part of the new Community Facilities and Infrastructure Maintenance contract.

Operational budget

As reported previously, operational budgets for the management of the waste water network/s have been exceeded. This is due largely to the additional compliance work required to manage the poor-performing Waipukurau and Waipawa plants. Significant changes have been made to maintenance and operational methods of all waste water assets to control budgets and this continues to be a focus for the team who are now confident that expenditure has stabilised and will not increase further.

DRINKING WATER

Water Safety plans

A lengthy and iterative process between officers and DHB drinking water assessors has seen the completion and final submission of Water Safety Plans for Waipawa in late May. Officers have been frustrated at times by seeming shifting goal posts about requirements for the plans and are hopeful the current plan meets compliance requirements with no changes required in the next 12 months.

Pukeora UV Plant Commissioning

Work on site has completed at Pukeora to install 2x new UV treatment plants. The new plants are fully operational and are in the final stages of commissioning and will be ready ahead of the July 1 deadline to be considered for use in compliance reporting for the new financial year. Elected members are invited to visit Pukeora at view the new plant upon request.

Waipukurau Second Supply

The project to create a second supply for Waipukurau and improve security of supply as well as capacity and pressure is being prioritised amongst Big Water Story projects. Officers have this week instructed Opus to progress with work to drill test bores and complete all necessary work to obtain consent for a production bore. The Council-owned campground on the Southern side of the Waipukurau bridge has been identified as the preferred location for the bore. Beyond this work, a larger project will be put to market to drill the production bore, build the treatment plant, reservoir and pipe infrastructure to complete the second supply.

LGNZ Water Summit

In May, Josh Lloyd attended the LGNZ Water Summit in Wellington. The sell-out event was attended by Council's, politicians and water industry representatives from across the country and focussed primarily on changes required to drinking water management in NZ following the Havelock North crisis. The key takeaway from the summit was that change is inevitable both for the regulatory, operational and funding models across NZ. The timeframe for these changes was not made clear however it was communicated the Ministers plan to report back on possible reform later in 2018.

Less clear was the potential options for changes to funding models other than a clear agreement from Ministers and all others in attendance that they are not currently adequate to address needs.

STORM WATER

The condition of 'heli-coil' pipes, installed largely in Waipukurau, are providing a key focus for officers with several recent asset failures. Inspections are underway to assess the true condition of this specific type of pipe and this will inform targeted replacement work programmes for 2018/19.

ENVIRONMENTAL STRATEGY

They key strategic focus for the Community Infrastructure and Development Group, following adoption of the Long Term Plan, is the creation and publication of a comprehensive Environmental Strategy. The Strategy will guide all of Council's activities with respect to managing direct environmental and environmental-related risks. The Strategy is expected to be workshopped in the coming months with publication following the completion of a Section 17(a) review of solid waste later in 2018.

BUILDINGS AND CONSENTS

The building and consents team are operating smoothly despite maintained high throughput volumes. Work has begun actively on inspecting swimming pools and additional focus is being applied to further 'compliance' requirements such as liquefaction and earthquake prone building policies/plans. The key focus for the team outside of processing consent applications is planning and preparing for accreditation. The accreditation process is expected to last from June through to November and poses risk that requires careful planning and management. Officers are learning from Hastings who have recently been through the re-accreditation process and note a painful experience. Officers will continue to provide updates to Council.

LEACHATE TO LAND

Solid waste management is becoming a major focus for Officers. Several initiatives planned for the next 12 months can be logically grouped under the umbrella of solid waste including:

- SWMMP phase 1 review
- Section 17(a) review of solid waste activity
- Development of Environmental Strategy
- SWMMP phase 2 review
- Review of solid waste contracts (refuse collection, transfer stations, landfill)
- Leachate to Land review

The Leachate to Landfill initiative is now being prioritised by Officers following adoption of the Long Term Plan and given the focus described above on solid waste management. Officers have worked with consultants to complete the initial topographical survey requirements for Landfill Cell 1. This survey will inform a resource consent application that will be filed this calendar year. An update on the Leachate to Land initiative with a firmer timeline will be provided at the next Environmental and Regulatory Committee meeting.

RECOMMENDATION

That, having considered all matters raised in the report, the report be received for the Committees information.

7 DATE OF NEXT MEETING

RECOMMENDATION

THAT the next meeting of the Central Hawke's Bay District Council be held on 6 September 2018.

8 TIME OF CLOSURE