

CENTRAL HAWKE'S BAY



I hereby give notice that a Community Development Committee Meeting will be held on:

Date: Thursday, 18 October 2018
Time: at the conclusion of the Risk and Audit Committee meeting
Location: Council Chamber
28-32 Ruataniwha Street
Waipawa

AGENDA

Community Development Committee Meeting 18 October 2018

Our vision for Central Hawke's Bay is a proud and prosperous district made up of strong communities and connected people who respect and protect our environment and celebrate our beautiful part of New Zealand.

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1 APOLOGIES

2 DECLARATIONS OF CONFLICTS OF INTEREST

3 STANDING ORDERS

RECOMMENDATION

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers

THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting.

4 CONFIRMATION OF MINUTES

Community Development Committee Meeting - 26 July 2018

**MINUTES OF CENTRAL HAWKES BAY DISTRICT COUNCIL
COMMUNITY DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, 28-32 RUATANIWHA STREET, WAIPAWA
ON THURSDAY, 26 JULY 2018 AT THE CONCLUSION OF THE RISK AND AUDIT
COMMITTEE MEETING**

PRESENT: Mayor Alex Walker
Cr Ian Sharp (Deputy Mayor)
Cr Tim Aitken
Cr Kelly Annand
Cr Shelley Burne-Field
Cr Gerard Minehan
Cr Tim Chote
Cr Brent Muggeridge
Dr Roger Maaka (Maori Consultation Representative)

IN ATTENDANCE: Monique Davidson (Chief Executive)
Joshua Lloyd (Group Manager, Community Infrastructure and Development)
Bronnda Smith (Group Manager, Corporate Support and Services)
Doug Tate (Group Manager, Customer and Community Partnerships)
Nicola Bousfield (People and Capability Manager)
Lizz Jenkins (Governance and Support Officer)

1 APOLOGIES

Nil

2 DECLARATIONS OF CONFLICTS OF INTEREST

Nil

3 STANDING ORDERS

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Ian Sharp

THAT the following standing orders are suspended for the duration of the meeting:

- 20.2 Time limits on speakers
- 20.5 Members may speak only once
- 20.6 Limits on number of speakers
- THAT 21.4 Option C under section 21 General procedures for speaking and moving motions be used for the meeting

CARRIED

4 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker
Seconded: Cr Shelley Burne-Field

That the minutes of the Community Development Committee Meeting held on 13 June 2018 as circulated, be confirmed as true and correct.

CARRIED

5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan
Seconded: Cr Tim Aitken

THAT Council has read the reports associated with items 6.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting.

CARRIED

6 REPORT SECTION

6.1 COMMUNITY DEVELOPMENT UPDATE

PURPOSE

To formally provide an update to the Community Development Committee on activities in the Community and Partnerships Group.

COMMITTEE RESOLUTION

Moved: Cr Gerard Minehan
Seconded: Cr Shelley Burne-Field

That having considered all matters raised in the report, the report be received for the Committees information

CARRIED

- Cr Annand provided overview of Oranga Tamariki Central Hawke's Bay Consultation Workshop.
- Community Development Co-ordinator did a great job. Oranga Tamariki will open a site in the CHB/Tararua district.
- Cr Sharp noted how far ahead of others in being an inclusive community.

- Mayor Walker shared the need to create safe walkways for youth as mainroads are extremely busy.
- Cr Burne-Field having attended the Local Government Conference noted how far we have come.
- Cr Sharp asked that the appreciation and congratulations of Council be passed on to library staff for their recent open day.
- Cr Annand provided further update from LGNZ Housing Symposium. BCITO have identified a skill shortage and we need to consider building up and or next to.
- Cr Sharp suggested that the New District Plan consider how people will live, size of dwelling and greenspace. We need to be aware of housing changes.
- Cr Annand suggested consideration to communal type philosophy for living. E.g. shared gardens, single parents living close by each other so that they can help each other with child care.
- Dr Maaka advised that a Trust he is a member of, has worked with 8 couples to complete a social housing development in Hastings
- Cr Burne-Field congratulated GM, Customer and Community Partnerships, his team and Community Development Office on the work that they are undertaking. There is amazing potential.
- Cr Sharp advised that it is an excellent reflection of effective communities.

7 DATE OF NEXT MEETING

COMMITTEE RESOLUTION

Moved: Mayor Alex Walker

Seconded: Cr Ian Sharp

THAT the next meeting of the Community Development Committee be held on 18 October 2018.

CARRIED

8 TIME OF CLOSURE

The Meeting closed at 10.30am.

The minutes of this meeting were confirmed at the Community Development Committee Meeting held on 18 October 2018.

.....
CHAIRPERSON

5 LOCAL GOVERNMENT ACT COMPLIANCE – PLANNING, DECISION MAKING AND ACCOUNTABILITY

Council is required to make decisions in accordance with the requirements of Part 6 Subpart 1 of the Local Government Act 2002.

RECOMMENDATION

THAT Council has read the reports associated with item 6.1 and considers in its discretion under Section 79(1)(a) that sufficient consultation has taken place in addition to the Councillors knowledge of the items to meet the requirements of Section 82(3) in such a manner that it is appropriate for decisions to be made during the course of this meeting

6 REPORT SECTION

6.1 COMMUNITY DEVELOPMENT UPDATE

File Number: COU-1411

Author: Christine Renata, Community Development Coordinator

Authoriser: Doug Tate, Group Manager Customer and Community Partnerships

Attachments:

1. CHB Positive Ageing Group Minutes 17 July 2018
2. CHB Positive Ageing Minutes 26 September 2018
3. Disability Reference Group Minutes 8 August 2018
4. Disability Reference Group Minutes 5 September 2018
5. Disability Reference Group Minutes 3 October 2018

PURPOSE

The purpose of this report is to update the Committee of Community Development activities for monitoring and review purposes.

RECOMMENDATION

That, having considered all matters raised in the report, the report be noted.

SIGNIFICANCE AND ENGAGEMENT

This report is provided for information purposes only and has been assessed as being of some importance.

DISCUSSION

This report provides an update on a range of Customer and Community Partnership Group activities relating to community development including:

Community Wellbeing Strategy

Safer CHB Action Plan

A Safer CHB strategic workshop was held in place of the bi-monthly meeting scheduled for August.

After a post reaccreditation reflection and discussion on injury data, the governance group recognized that the time was right to host a Safer CHB planning workshop and community consultation. This was held on 22 August at the Waipukurau Fire Station and was attended by over 25 members of the Safer CHB coalition.

The workshop had three key aims;

- To revisit the current Safer CHB Strategic Plan and evaluate the progress in each workstream.
- To find out what is happening in CHB. Were there any new or emerging issues that we needed to consider?
- What do we know and what don't we know? What data do we need to help us measure our success?

The workshop was very successful with all those in attendance providing valuable contributions to the discussion. Common themes of current and emerging issues were identified and will be included in the annual planning process of the group. The overwhelming feedback from those in attendance was the value of the Safer CHB coalition – its ability to provide a coordinated approach to community safety and the strength of the collaborative way of working.

Youth Action Plan

There were no meetings during this reporting period.

Positive Ageing Action Plan

This report provides the minutes of the CHB Positive Ageing group meetings held on 17 July and 26 September 2018 but also formally updates Councillors on the group's activities.

Council Officers have met with the group to gain feedback the Customer Excellence and Digital Enablement projects. A number of specific items relevant to the older population were raised and noted.

Age Concern have secured funding to hold another Positive Ageing Expo in Central Hawkes Bay and this will be held in Waipukurau on Monday 1 April 2019. Members of the Positive Ageing Forum have formed a working party to support the planning of this event.

National statistics supplied by LGNZ show that only 46% of these eligible for Rates Rebates actually apply for these. The Positive Ageing Forum are seeking clarification on the rate for Central Hawkes Bay and will use that as a benchmark for a project to increase the local uptake.

Disability Reference Group Action Plan

This report provides the minutes of the CHB Disability Reference group meetings held 8th August 2018, 5 September 2018 and 3 October 2018 but also formally updates Councillors on the group's activities.

Council Officers have met with the group to gain feedback the Customer Excellence and Digital Enablement projects. A number of specific items relevant to those who live with disabilities were raised and noted.

The Disability Reference Group have coordinated the development of localised mobility car-park maps both in paper form and as an interactive map on Councils website. This was completed in conjunction with the introduction of a new mobility car park on the southern side of Ruataniwha Street, Waipukurau.

The group has also completed a project which sees external powerpoints installed at both CHB Libraries. This project was initiated after Scooter Mob members completed the Tukituki trail, scootering from Waipukurau to Waipawa and back again. They found that they were running short on battery power and that this could be a barrier for them for future trips. Thanks to sponsorship from Centralines and Isaac's Electrical, mobility scooters can now re-charge their batteries 24 hours a day, 7 days a week in Waipawa and Waipukurau.

Community Development

Powhiri for new Central Hawke's Bay Sergeant Mel Leonard

On Monday 8 October the CHB Community welcomed Sergeant Mel Leonard as she takes up her new role as Officer in Command for CHB. Mel takes over the role after the retirement of Sergeant Ross Gilbert and is looking forward to working closely with the community.

Community Funding

Community Funding Policy Adoption

In August Council adopted its new Community Funding Policy, incorporating the new Community Pride and Vibrancy Policy, Community Voluntary Organisation Support Fund Policy, and the formalisation of the administrative functions of the Sport New Zealand Rural Travel Fund and Creative Community NZ Funding Scheme, with Council.

Community Voluntary Organisation Support Fund

On the 18th September the CVOS committee met to assess applications for the 2018 year.

A total of 44 applications to the fund were received, the highest number of requests in the funds history with over \$140,000 being collectively sought.

As part of the 2018 Long Term Plan, the Central Hawke's Bay District Council increased the Community Voluntary Organisation Support Fund by \$5,000 noting the impact that funds received has for local community organisations and how it positively contributes to the outcomes of Project THRIVE.

Organisations that received funding are:

Waipukurau Bowling Club

Ongaonga Historical Society

Waipukurau Little Theatre Inc

CHB Fire Safety & Education Charitable Trust

Takapau Promotions

Elsthorpe Hall Committee

Elsthorpe Community Playgroup

Pukehou Playgroup

Wanstead Polo Club

Omakere School and Community Association

The Food Basket

Takapau Scout Group

Takapau Tennis Club

Connecting for Youth Employment

Pakeke Centre – Anglican Care Waiapu

Growing Through Grief- Anglican Care Waiapu

The Paul Hunter Centre

Epic Ministries

Waipawa United Incorporated

Waipukurau Scout/Guide Hall

Porangahau Playcentre

Waipukurau Little Theatre Inc

St Vincent de Paul

CHB Foodbank

Takapau Playcentre

Christmas Lights House Takapau

Aramoana Environmental & Education Charitable Trust

CHB Volunteer Cancer Support Group

CHB Grey Power

Central Hawke's Bay Parents Centre

Central Hawke's Bay Budget Service Inc

Takapau Community Health Charitable Trust

Community Pride and Vibrancy Fund

Applications are now open for Councils new Community Pride and Vibrancy Fund.

The Community Pride and Vibrancy fund seeks to support community opportunities to create pride and vibrancy in Central Hawke's Bay. The fund support projects that are an activity, programme or development that will occur in a public space and promotes our Community to THRIVE.

Successful applications will result in outcomes that support our communities' identity, attract people's interest, inspire and engage people and overall, contribute to a sense of community.

Applications to the fund may not always be monetary and could include the provision of materials, labour or other support.

A media release and advertising for the fund was released the week of 8 October 2018.

Community Planning Update

Project planning continues for the implementation of the community planning programme. We will be shortly contacting Otane and Takapau communities to confirm suitable times.

Emergency Management

New Local Civil Defence Co-Ordinator Teresa Simcox

The new local Group Co-Ordinator starts with Council in November. Teresa has previously delivered various packages in Central Hawke's Bay with her previous roles as part of the HB Emergency Management Group.

Shakeout

18 October is the national earthquake Drill Shakeout. The Central Hawke's Bay District Council has promoted this initiative through ongoing channels, including with schools.

Safe Communities Precinct

Safer CHB will again be present at the CHB A & P Show, being held on 10th November 2018, with their Safe Communities Precinct. The theme for the precinct this year is "Resilience" and over 15 groups and organisations will come together to promote this to our community. Considerable marketing collateral for Civil Defence that has been collected over previous years will be shared with the public, further supporting the get ready – get thru messaging.

Economic Development

Recruitment

At the time of writing an offer to the preferred applicant for the role of Economic Development Lead was being made. We will be able to provide a verbal update on this at the meeting.

Employers Expo Day

In September we organised and held an Employers Expo day. This was really well received from those looking for work and Employers. There were two specific examples where potential employees began work the following day with new employers.

This Expo day supports outcomes identified in the 2018 Long Term Plan for Social and Economic Development.

Hawke's Bay Tourism and Spring Fling

Hawke's Bay Tourism will be presenting their annual report at the 31 October meeting. Local Co-Ordinator Jenna Mabey left HB Tourism in late September with Anna (Molly) Baldwin currently in an acting role. Adverts for a permanent replacement for this role will go out in October.

The Spring Fling range of events generally continues to be well supported. The fullest weekends of events are yet to occur at the time for writing. A full debrief of this year's events is planned.

Provincial Growth Fund

Officers have also been working closely with officials from the Ministry of Business Innovation and Employment (MBIE) and Regional Partners on applications and ongoing support work from the Provincial Growth Fund.

Central Hawke's Bay District Councils applications are focussing on the considerable foundational work that Council needs to undertake on behalf of the community and the capacity challenges we face in making applications to the fund.

Central Hawke's Bay District Council has five applications currently submitted:

- Enhancing Social Inclusion through Collaboration
- Nga Ara Tipuna - Waipukurau Pa Site Interpretation
- Supporting Central Hawke's Bay to participate in the Tukituki Water Taskforce
- Exploring central Hawke's Bay's Economic Development Opportunities
- Forestry Infrastructure Needs Assessment

Further applications are likely on the basis that these applications are successful, to progress work identified in these initial applications.

Officers continue to work closely regionally, to ensure consistency in approach, to identify opportunities for collaboration and minimising any potential duplication.

Social Housing Strategy

Work continues on the Development of the Social Housing Strategy. A further workshop is planned with Councillors at its November workshop.

Places and Open Spaces

Opening of the Centralines Multisport Turf

The official turf opening is now planned for 4 November. At the time of writing the final finishing touches were being made by the Trust, including the laying of the new synthetic carpet and tidying the grounds around the turf.

Recruitment

At the time of writing, offers to the preferred applicants for the roles of Places and Open Space Manager and Places and Open Spaces Officer had been made. We will be able to provide a verbal update on this at the meeting.

Porangahau Hall – Memorial Plaza

Work commenced the week of 8 October on a project to upgrade the memorial in front of the Porangahau Hall. The project will coincide with other work underway by the Hall committee in the entrance to the hall. This project will be opened on Armistice Day in November.

Waipukurau Holiday Park

The current Lessees of the Waipukurau Holiday Park have placed the business for sale looking to relocate. Council Officers are working closely alongside the agent and Lessees, with any future assignee required to be approved by the Landlord.

FINANCIAL AND RESOURCING IMPLICATIONS

There are no financial or resourcing implications from this recommendation.

IMPLICATIONS ASSESSMENT

This report confirms that the matter concerned has no particular implications and has been dealt with in accordance with the Local Government Act 2002. Specifically:

- Council staff have delegated authority for any decisions made;
- Any decisions made will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses;
- Unless stated above, any decisions made can be addressed through current funding under the Long-Term Plan and Annual Plan;
- Any decisions made are consistent with the Council's plans and policies; and
- No decisions have been made that would alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or would transfer the ownership or control of a strategic asset to or from the Council.

RECOMMENDATION

That, having considered all matters raised in the report, the report be noted.

Name of Meeting:	CHB Positive Ageing
Date:	Tuesday 17th July 2018
Time:	10.30am – 11.30am
In Attendance	Terry Kingston, Christine Renata (CHBDC), Tracey Ivamy (Woburn Rest Home),
Apologies	Christine Apperley (Red Cross), Janette Hudson (HB Positive Ageing Trust), Etu Araipu, Jeanette Birdsall (Pakeke Centre), Faith Kaufman, Shelley Burne-Field (Te Rangi Haeata)

MINUTES

1. WELCOME/APOLOGIES
2. MINUTE OF PREVIOUS MEETING
Minutes True & Correct Mov by Chairperson Terry
3. MATTERS ARISING FROM PREVIOUS MEETING
Easie Living Van is available 26th or 28th September and the CHB Health Centre are happy to host it.
Action: Christine will follow up with Lesley to confirm a date
4. CORRESPONDENCE
Inwards: Nil
Outwards: Nil
5. CHB DISTRICT COUNCIL RATES REBATES
These are now available for application with those who have previously received a rebate automatically sent an application form. Karen Bray, Senior Rates Officer at CHBDC is available to come and speak to groups regarding this.
6. FOOTPATH SCOPING EXERCISE
The Road Transport department of CHBDC is currently doing an inventory on the footpath network to prioritise work. Key priorities will be new footpaths and widening of footpaths to increase safety and to provide connectivity. Members of the group are invited to provide feedback on part of the footpath network where they feel new or widening of existing footpaths would increase safety or connectivity.
7. DISABILITY REFERENCE GROUP
Christine outlined the work of this group as there are many overlaps with the Positive Ageing group. It was agreed that the minutes of the DRG be shared with Positive Ageing group members and vice versa so that both groups are aware of each others activities.
Action: Christine to share DRG and Positive Ageing Minutes between groups.
8. GENERAL BUSINESS

Members of the Positive Ageing group are invited to a Safer CHB Strategic Workshop being held in Waipukurau on 22nd August at the Waipukurau Fire Station. An invitation will be sent out in due course.

CVOS funding opens on Monday 16th July and closes Friday 10th August.

HB Positive Ageing Trust: Digital Seniors update: programme is doing well, currently finishing up with the fourth group. The programme will then take a break and return at the beginning of October.

Internet Café being held every Wednesday between 10am and 12 noon at Age Concern.

A good discussion was held around respite care at Rest Homes, in particular day respite. This does not appear to be well utilised in the community and members felt that the need in our community is high. Day respite is also available in CHB via the Pakeke Centre.

Those in attendance committed to forming a work group

Action: Working party to be formed

Tracey offered to host the November meeting at Woburn Rest Home. Meeting time may change as Tracey has also offered to show us around the facility.

NEXT MEETING: ?? September 2018 10.30am

VENUE: CHB District Council

Remaining meetings for 2018:

20 November 2018

Name of Meeting:	CHB Positive Ageing
Date:	Wednesday 26th September 2018
Time:	1pm – 2pm
Venue	Waipawa Library Meeting Room
In Attendance	Terry Kingston, Christine Renata (CHBDC), Faith Kaufman, Shelley Burne-Field, Peter McClelland (FENZ) Noeline Lea (Grey Power), Nicola Dick (Age Concern) Guest Gina McGrath, Bronda Smith (CHB District Council)
Apologies	Christine Apperley (Red Cross), Mike Finucane (FENZ), Tracey Ivamy (Woburn Rest Home), Janette Hudson (HB Positive Ageing Trust), Eru Araipu, Jeanette Birdsall (Pakeke Centre), Sandra Ridley (CHB Health Centre) Kim Steffert (Te Ahurangi Services), Deborah Biggs (Age Concern), Makere Nepe-Apatu-Thorstenson (TToH), Debbie Bakkarus (Enlivan)

MINUTES

1. WELCOME/APOLOGIES
2. MINUTE OF PREVIOUS MEETING
Minutes True & Correct Mov by Chairperson Terry
3. MATTERS ARISING FROM PREVIOUS MEETING
Easie Living Van is in Waipukurau today outside the CHB Health Centre.
4. CORRESPONDENCE
Inwards: Nil
Outwards: Nil
5. CHB DISTRICT COUNCIL CUSTOMER EXCELLENCE DISCUSSION
Gina and Bronda spoke to the group about CHB District's council's customer excellence and digital enablement projects. Council wishes to understand how it can improve how it interacts with customers, this spans across all parts of councils business. Gina and Bronda led a discussion and received feedback from the group. Attached is a feedback form that members can complete and return.
6. LOCAL GOVERNMENT RATES REBATES
Shelly supplied statistics that only 46% of those eligible for Rates Rebates actually applied. (nationally) A discussion was held on how we could raise this level, CHBDC already goes to many forums to speak about rates rebates and provides information via its existing networks. It was agreed that we see if we can find out the percentage uptake for Central Hawke's Bay which will provide us with a benchmark to work from.
Action: Christine to research to see if we can get percentage of uptake at a TLA level.
Action: Have this information at the upcoming Positive Ageing Expo

7 INFORMATION NETWORK DEVELOPMENT

Following on from the discussion at May meeting it was agreed to progress this initiative.

Action: Working party members to meet – Shelley, Nicola, Jeanette B and Terry

8 POSITIVE AGEING WORKPLAN DEVELOPMENT

The next meeting will be a workshop to develop an annual work for the group. Attendance by every agency is vital so that they can provide input into the workplan. The workshop is planned for Tuesday 20th November 2019. 9.30am

Action: Peter to see if Waipukurau Fire Station is available

8 GENERAL BUSINESS

Tracey offered to host the November meeting at Woburn Rest Home however due to the desire to have the workplan development meeting in November we will change this visit until the first meeting in 2019.

Action: Christine to contact Tracy.

Disability Reference group minutes for 8th August and 5 September shared

NEXT MEETING: 20 November 2018 9.30am

VENUE: To be confirmed

Name of Meeting:	CHB Disability Reference Group
Date:	8 August 2018
Location:	Meeting Room, AW Parsons Stadium
In Attendance:	Kerry Harper, Kim Herd, Vivienne Leach, Johnny Lesveque, Christine Renata, Sue Robson, Katrina Jamieson, Allen Vickress, Barbara Haycock, Jill Garrett
Apologies:	Fred Howley, Jude Henderson, Robin Wilson
Time:	11am. – 12.15pm

MINUTES

1. WELCOME/APOLOGIES

2. MINUTES OF LAST MEETING & MATTERS ARISING

Minutes true and correct record Moved Vivienne, Seconded Sue

MATTER ARISING/ACTION

A number of action points are ongoing and running recording of these follow:

Mobility Parking in CHB

- Many of the group felt that these parks needed to be extended in length as many vehicles now have rear door entry and exit. Action: Shawn to follow up to see if extensions can be done

8/8/18 CHBDC Road Transport department are checking their current inventory and will be upgrading the current new park to 7 metres.

8/8/18 Action: Vivienne will check to see if 7m in length is enough for a rear exit vehicle.

- Napier and Hastings have a map showing mobility parks in their CBD areas however there is no such map for CHB. Action: Christine will see if CHBDC can produce a map for CHB. Susie to email Napier and Hastings maps to Christine.

8/8/18 Christine distributed draft copies of the map and those in attendance asked if the wheelchair icon could be enlarged. Christine will take back and get maps amended.

Roads – Russell Street - discussion held around how difficult it is to cross this road. Road seems to be getting busier (even before increased traffic due to Peel Street upgrade) and is hard to cross safely. Could a crossing island be introduced somewhere along this road,

Action: Shawn to investigate

Road Transport have assessed this street and identified a site for a proposed island.

Action Christine to follow up and report on progress at next meeting

8/8/18 This is to be programmed as part of the minor safety programme for later this year.

Scooter Charging. The CHB Scooter Mob have successfully scooted along the Tukituki trails between Waipukurau and Waipawa. The scooters have enough battery power to do the return trip but not enough to let them scooter around town. It would be very beneficial to have a place in both towns where scooters could re-charge.

Action: Christine to investigate whether external powerpoints could be put at Waipawa and Waipukurau libraries.

Council are currently gathering quotes for installation of external double powerpoints at the Waipawa and Waipukurau libraries

Action: Christine to follow up

8/8/18 – Awaiting quotes from Centralines and Isaacs Electrical.

3 . FOOTPATH INVENTORY UPDATE See running notes below from previous meetings.

Footpaths – New paths or widening of existing paths in CHB townships.

CHB District Council are doing an inventory on the footpath network to prioritise work and as previously discussed, would like input from this group to inform this work.. Key priorities will be new footpaths and widening of footpaths to increase safety and to provide connectivity.eg connect schools to playgrounds, shopping centres to health centres, etc A large map of Waipukurau was provided for the meeting and members have offered to scope sections of the town.

Vivienne – Area north of Ruataniwha Street up to River Tce

Fred – Block that is bordered by Gaisford Tce, Racecourse Road, Lakeview Road, Porangahau Road

Scooter Club – Block bordered by Ruataniwha St Racecourse Rd, Gaisford Tce, Porangahau Rd

Paul Hunter Centre – Area east of Herbert Street (by Russell Park) up Tavistock Road including Mitchell Street, Francis Drake, Mt Herbert, Tutanekai St areas.

Thank you to those who have volunteered to do these areas. We have a month to provide our feedback.

All members to contact Christine with details of any areas in Waipukurau, Waipawa or other townships that they think a footpath needs to be added or widened. It was also agreed that other improvements such as access points or footpaths in need or repair be forwarded to Christine

Members have been out scoping the footpath network and have fed back their reports to Christine. These are now with the Road Transport Department at CHBDC who will add this information to their own investigations and create a priority list. A number of other items were identified such as small maintenance issues and overhanging foliage and these have been also been reported to the Road Transport department. A huge thank you to all of those who have given so much of their time to this project.

Action: Christine to invite Shawn Mckinley to report back to the group once priorities have been confirmed.

3. RUSSELL PARK PLAYGROUND - deferred until next meeting (Fred)

4. WALK FOR LIFE/DUCK DAY UPDATE

Barbara distributed a draft flyer for the event and members gave her their feedback. Barbara will amend flyer and send to Christine. Members were asked how they can contribute to the promotion of the event. We will be able to put it into the Disability Resource Centre newsletter.

Action: Christine to send information to Sue

5. GENERAL BUSINESS

Waipukurau Library doors – the Disability Resource centre has doors on their premises that open by pressing a button.

Action: Sue will email Christine details of provider.

Guest for upcoming meetings – FENZ Safer CHB Smoke Alarm Project
CHB Business Assn.

Members happy for both to come and present to a meeting.

Action: Christine will invite.

Waipawa Memorial Baths Update – Kerry reported that fundraising is underway and that they are currently looking at the entranceway. Kerry will ask Johnny if he will attend next meeting so that he can provide further input into access and design of the entranceway. Kerry finishes his role with Strive this week but still plans to continue to be a part of this group if time allows. He will email in updates.

Kerry was acknowledged for his huge contribution to the disability sector in Hawkes Bay and for his input into this group. We wish him well for his new role with Mid Central Health as a connector for the Enabling Good Lives programme.

National Day of Person with Disability – planning for celebration at Andersen Park is ongoing. Organisations are being asked for a \$100 donation to help support the event.

Next meeting: Wednesday 5th September 2018 11am

Name of Meeting:	CHB Disability Reference Group
Date:	5 September 2018
Location:	Meeting Room, AW Parsons Stadium
In Attendance:	Kim Herd, Johnny Lesveque, Christine Renata, Allen Vickress, Barbara Haycock, Gloria Mason, Les Cunningham Guests: Peter McClelland, Natasha Brown FENZ
Apologies:	Fred Howley, Sue Robson, Katrina Jamieson, Jill Garrett, Graham Rudd
Time:	11am. – 12.15pm

MINUTES

1. WELCOME/APOLOGIES

2. MINUTES OF LAST MEETING & MATTERS ARISING

One amendment to minutes – Note that Gloria Mason was in attendance at the meeting.
Minutes true and correct record Moved Christine, Seconded Barbara

MATTER ARISING/ACTION

Updates in bold

- Napier and Hastings have a map showing mobility parks in their CBD areas however there is no such map for CHB. Action: Christine will see if CHBDC can produce a map for CHB. Susie to email Napier and Hastings maps to Christine.

8/8/18 Christine distributed draft copies of the map and those in attendance asked if the wheelchair icon could be enlarged. Christine will take back and get maps amended.

5/9/18 CHB Mobility maps and page on council website both completed.

Scooter Charging. The CHB Scooter Mob have successfully scooted along the Tukituki trails between Waipukurau and Waipawa. The scooters have enough battery power to do the return trip but not enough to let them scooter around town. It would be very beneficial to have a place in both towns where scooters could re-charge.

Action: Christine to investigate whether external powerpoints could be put at Waipawa and Waipukurau libraries.

Council are currently gathering quotes for installation of external double powerpoints at the Waipawa and Waipukurau libraries

Action: Christine to follow up

8/8/18 – Awaiting quotes from Centralines and Isaacs Electrical.

5/9/18 - Centralines and Isaacs Electrical have agreed to each sponsor one power point installation. Members of the Scooter Mob have checked out the proposed site of the power points at both libraries and are happy with their location. Media release will be done by CHB District Council once both libraries have been completed.

Gloria asked if multi plugs could be used – Christine will follow up.

3. GUEST SPEAKER – FENZ

Peter McClelland and Natasha Brown from FENZ were guest speakers at the meeting. Peter and Natasha spoke to those in attendance about the Safer Homes smoke alarm project – a project to get 10 year long life smoke alarms into every home in CHB. Target groups are the elderly, homes with children under 5 years, homes where residents hold a community services card and homes that have someone with a disability living in them.

They then showed a videos about Fire Safety in the home and a second video highlighting the speed that fire can destroy a home.

Peter and Natasha would like the opportunity to promote their Fire Safety messages and Safer Homes smoke alarm project to any groups in Central Hawke's Bay. Please contact Christine if you would like to arrange or if you have any questions arising for the presentation.

The free call number to request a smoke alarm for a home is 0800 347332. This number is based in Napier but CHB referrals will be forwarded down to the FENZ team here in Central Hawke's Bay.

3. WALK FOR LIFE/DUCK DAY UPDATE

The poster has been completed and the Lions have started distributing out in the community. Poster attached, please promote via your organisations and groups. Council will assist with promotion in October via Facebook. Flyer attached to these minutes.

5. GENERAL BUSINESS

Waipawa Memorial Baths Update – No update available. Allen is happy to attend meetings with Kerry.

Driving Assessments –When a person wishes to have their drivers licence re-instated after it has been temporarily suspended after an illness or accident, they need to visit their GP for sign off. In some instances their GP may require them to undertake a driving assessment. This assessment now carries a cost of \$500. The assessments are now completed by a private provider and the cost is no longer subsidised as in the past.

Insuring Scooters – members discussed insurance of mobility scooters, in particular if the owner is a resident of a Rest Home.

Action: Any members who have experience or knowledge around insuring mobility scooters could they please feed back to the group.

Next meeting: Wednesday 3rd October 2018 11am

Name of Meeting:	CHB Disability Reference Group
Date:	3 October 2018
Location:	Meeting Room, AW Parsons Stadium
In Attendance:	Fred Howley Johnny Lesveque, Christine Renata, Gloria Mason, Vivienne Leach, Bronwyn Erickson Guests: Gina McGrath, Bronda Smith, CHB District Council
Apologies:	Sue Robson, Katrina Jamieson, Graham Rudd, Les Cunningham
Time:	11am. – 12.15pm

MINUTES

1. WELCOME/APOLOGIES

2. MINUTES OF LAST MEETING & MATTERS ARISING

Minutes true and correct record Moved Christine Seconded Gloria

MATTERS ARISING/ACTION

CHB Libraries external powerpoints

Isaacs Electrical have installed a double external powerpoint at the Waipawa Library and Centralines are scheduled to do the Waipukurau Library on Friday 5th October. Once these are both completed a media release will be done to inform the public of this service.

Action: Gloria asked if multi plugs could be used – Christine will follow up.

Advice from Isaac's Electrical is that multi plugs could be used on these powerpoints however using these could trip the fuse. The fuse, which is located within the library, would then need to be re-set

FENZ Home Safety Presentation

Please refer directly to Peter McClelland or Natasha Brown if you would like them to come and speak to your group around Home Safety or you have a referral for a smoke alarm to be fitted in to a home.

Insuring Mobility Scooters while in a rest home – Christine will email Woburn and Mt Herbert Homes to see how their insurance process works for their clients.

3. GUEST SPEAKER – GINA MCGRATH/BRONDA SMITH CHB DISTRICT COUNCIL

Gina and Bronda spoke to the group about CHB Districts council's customer excellence and digital enablement projects. Council wishes to understand how it can improve how it interacts with customers, this spans across all parts of councils business. Gina and Bronda led a discussion and received feedback from the group. Attached is a feedback form that members can complete and return.

3. WALK FOR LIFE/DUCK DAY UPDATE

Posters have been distributed and CHBDC have created an event on their Facebook page and shared it to a number of other Facebook pages. Registrations able to be taken on the day.

5. GENERAL BUSINESS

Russell Park Playground – it has been identified that it is impossible for children in wheelchairs to go on the playground, the chair sinks into the soft surface. This therefore makes it difficult or impossible for children to access the play equipment unless they have an adult able to lift them onto apparatus. Fred has put together a proposal to alleviate this somewhat and this is attached.

Action: Christine to follow up with Parks & Open Spaces Manager

Workplan development – the first meeting for 2019 will be a workshop to develop an annual workplan for the group. Date and venue to be confirmed.

Congratulations to our Chairperson Fred Howley who has secured a role with CCS Disability Action. Fred begins his role on the 15th October.

Positive Ageing Meeting Minutes – it was agreed to share the minutes of this meeting with the Positive Aging Forum and to receive the minutes from that group as many of the issues they are highlighting are relevant to both groups. Positive Ageing minutes from the meeting held 26th September are attached.

Next meeting: Wednesday 14th November 2018
11am AW Parsons Meeting Room.

7 DATE OF NEXT MEETING

RECOMMENDATION

THAT the next meeting of the Central Hawke's Bay District Council Community Development Committee be held in 2019 with the date to be advised .

8 TIME OF CLOSURE