

CENTRAL HAWKE'S BAY DISTRICT COUNCIL

Minutes of the inaugural meeting of the eighth term of the Central Hawke's Bay District Council held in the Council Chamber, 32 Ruataniwha Street, Waipawa on **Thursday, 4 November 2010** commencing at **3.00pm (1500 hours)**.

The Chief Executive John Freeman took the Chair.

1.0 PRAYER

2.0 APOLOGIES:

RESOLVED:

That the apology for absence received from H C Pedersen be sustained.

M J Waite / S Butler
CARRIED

3.0 INVESTITURE

3.1 CHIEF EXECUTIVE TO ANNOUNCE ELECTION RESULT.

The Chief Executive announced the Election result as declared by the Electoral Officer.

3.2 ORAL AND WRITTEN DECLARATION BY MAYOR

The Chief Executive received and witnessed the Mayoral declaration in accordance with Schedule 7 Part 1 Section 21 of the Local Government Act 2002.

3.3 ORAL AND WRITTEN DECLARATIONS BY COUNCILLORS

The Chief Executive received and witnessed Members' declarations in accordance with Schedule 7 Part 1 Section 14 of the Local Government Act 2002.

4.0 SUMMARY OF LEGISLATION AFFECTING MEMBERS AND MEETINGS - LOCAL GOVERNMENT ACT - FIRST MEETING FOLLOWING THE TRIENNIAL GENERAL ELECTION

*The Chief Executive gave a brief explanation of legislation as a requirement of Clause 21(5) of Schedule 7 of the Local Government Act 2002 -
Local Government Official Information and Meetings Act 1987
Appropriate provisions of the Local Authorities (Members' Interests) Act 1968
Sections 99, 105 and 105A of the Crimes Act 1961
Secret Commissions Act 1910
Securities Act 1978.*

RESOLVED:

That the legislative information be received.

Crs Kingston / Story
CARRIED

His Worship the Mayor took the chair.

PRESENT: His Worship the Mayor, P G Butler
Councillors S Butler, T K Kingston, M R Manning, I G S Sharp,
T G Story, M J Waite and M A Williams

IN ATTENDANCE:

J B Freeman	[Chief Executive]
K E Brown	[Corporate Services Manager]
S J Thrush	[Technical Services Manager]
T R Cook	[Regulatory Services Manager]
B E Way	[Utilities Manager]
P S McKinley	[Roading Manager]
H R Kitson	[Executive Assistant]
M Black	[Maori Consultative Committee Representative]

5.0 APPOINTMENTS

5.1 APPOINTMENT OF DEPUTY MAYOR

His Worship the Mayor called for nominations for the position of Deputy Mayor.

Councillor Waite was nominated by Councillor Williams and seconded by Councillor Manning.

RESOLVED:

That Council appoints Councillor M J Waite to the position of Deputy Mayor.

Crs Williams / Manning
CARRIED

5.2 STANDING COMMITTEE STRUCTURE

RESOLVED:

That Council establishes three Standing Committees for the next three year term, these being:

- Audit Committee
- Finance and Services Committee
- Hearings Committee

Crs S Butler / Sharp
CARRIED

5.3 MEMBERSHIP OF STANDING COMMITTEES

RESOLVED:

That the membership of the Standing Committees be as follows:

Audit Committee

His Worship the Mayor
Councillor M J Waite
Councillor S Butler
Councillor T G Story

Finance and Services Committee

Councillor M J Waite (Chairman)	Regulatory Portfolio
Councillor S Butler (Deputy Chairman)	Finance Portfolio
Councillor T K Kingston	Roading Portfolio
Councillor M R Manning	Roading and Utilities Portfolios
Councillor H C Pedersen	Regulatory Portfolio
Councillor I G S Sharp	Finance Portfolio
Councillor T G Story	Finance Portfolio
Councillor M A Williams	Utilities Portfolio
His Worship the Mayor ex officio	

Hearings Committee

Councillor M J Waite (Chairman)
Councillor S Butler
Councillor M A Williams
His Worship the Mayor ex officio

Maori Consultative

That the Maori Consultative Committee consists of representatives of the Marae of the district and that Council be advised by the former Maori Consultative committee as to the makeup of the new committee.

That there be no Councillors appointed to the committee.

That the Mayor be an ex-officio member, and Councillors and Officers of the Council attend at need.

Crs Waite / Story
CARRIED

5.4 MEMBERSHIP OF AD HOC COMMITTEES AND OTHER COUNCIL REPRESENTATION

RESOLVED:

That the representatives on the following Committees be as follows;

Chief Executive Review Committee

His Worship the Mayor
Councillor M J Waite
Councillor S Butler
Councillor T G Story

Conduct Review Committee

His Worship the Mayor
and two other members co-opted as required

Hawke's Bay/East Coast Leaders Group

His Worship the Mayor

Central Hawke's Bay Settlers Museum

Councillor S Butler

Regional Transportation Committee

Councillor Kingston

Hawke's Bay Crematorium Committee

Councillor Manning

Civic Awards Selection Panel

His Worship the Mayor Butler,
Councillors Waite and Pederson

Tenders Board

Councillor Story

Landfill Liaison Committee (2)

Councillors Kingston and Manning

Community Voluntary Organisation Support Fund

Assessment Committee (3)

Councillors Butler, Manning and
Pedersen

Creative Communities Scheme Assessment Committee

Councillor Pedersen

Local Government NZ Zone 3

His Worship the Mayor

CHB Promotions Inc.

Councillor Sharp

Waipawa Municipal Theatre Refurbishment Project Committee (3)

Councillors Kingston, Story and
Williams

2009/2019 Long Term Council Community Plan Steering Committee (2)

Councillors Butler and Sharp

Hawke's Bay Sports Council

Councillor Story

Porangahau Environmental Management Team (2)

Councillors Story and Williams

Te Aute Drainage Scheme

Councillor Manning

Crs Kingston / Williams
CARRIED

5.5 ADOPTION OF STANDING ORDERS WITH AMENDMENT

RESOLVED:

That Council adopt the NZS 9202:2003 (incorporating Amendment No. 1) Model Standing Orders with the following amendment:

That the Mayor or Chairman or other person presiding at the meeting has a deliberative vote; and in the case of an equality of votes has a casting vote.

Appendix H – Provision for Casting Vote applies.

Crs Kingston / S Butler
CARRIED

6.0 INDICATIVE POOL 2010/2011 – ELECTED MEMBERS REMUNERATION POST ELECTION 2010

RESOLVED:

That Council approves the Elected Member Remuneration for the period following the October 2010 elections, to 30 June 2011 - as set out in the amended "Elected Member Remuneration and Expenses Policy 1.8".

Crs S Butler / Williams
CARRIED

7.0 POLICIES AND DELEGATIONS

RESOLVED:

That the existing Policies as contained in the Policy Manual reviewed and adopted as at 18 December 2008 and amended to 1 April 2010, and the Delegations of Council as contained in the Delegations Register adopted as at 17 February 2010, be adopted.

Crs Story / Waite
CARRIED

8.0 LOCAL GOVERNANCE STATEMENT

RESOLVED:

That the Central Hawke's Bay District Council Local Governance Statement adopted as at 14 May 2009 be adopted with any review to be not later than 9 April 2011.

REASON

Section 40 of the Local Government Act 2002 requires each local authority to prepare and make publicly available a local governance statement.

Crs Williams / Kingston
CARRIED

9.0 CODE OF CONDUCT

RESOLVED:

That the Central Hawke's Bay District Council Code of Conduct adopted as at 30 October 2008 be adopted with any review to take place as soon as practicable.

REASON

Schedule 7 Local Government Act 2002 requires each local authority to adopt a code of conduct.

Crs Sharp / Kingston
CARRIED

10.0 SCHEDULE OF FUTURE MEETINGS

RESOLVED:

1. That the first ordinary meeting of the Central Hawke's Bay District Council be held on Thursday 9 December 2010.
2. That an Extraordinary Meeting of Council be held on Wednesday 17 November 2010 for the purpose of adopting the Central Hawke's Bay District Council Annual Report 2009/2010.
3. That the first meeting of the Finance and Services Committee be held on Wednesday 17 November 2010.
4. That Council holds Council and Finance and Services Committee meetings on a six weekly Thursday meeting cycle.
5. That the schedule of meetings for the 2011 calendar year be adopted.

Crs Manning / Kingston
CARRIED

11.0 TIME OF CLOSURE

There being no further business the meeting closed at 3.45pm (1545).

Confirmed this 9th day of December 2010

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CHAIRMAN