

## Central Hawke's Bay District Council – Report

**TO:** Council  
**FROM:** Corporate Services Manager  
**DATE:** 17 February 2010  
**FILE REF:** COU1-801  
**SUBJECT:** **CIVIC AWARDS POLICY**

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### 1.0 SUMMARY

The current Civic Awards Policy has largely been in its current format since May 2003.

Council has expressed a view that the Policy requires to be reviewed, and a draft Policy is presented for consideration.

Should the proposed amendments be accepted – nominations for changes to the composition of the Selection Panel will be brought to the next Council meeting.

### 2.0 RECOMMENDATION

#### *THAT*

The amended Civic Awards Policy be adopted.

#### **REASON**

**The Objective of the decision will contribute to the following Community Outcomes:**

- *Social , Economic and Environmental wellbeing of the District*

### 3.0 BACKGROUND

The nomination and awarding of Civic Awards has historically been undertaken jointly with the CHB Women's Institute.

Councillors have expressed the view that the current Policy should be amended in that the second citizen representative on the Selection Panel, should be a Council nominee, rather than a nomination of the CHB WI.

The Policy has been amended accordingly.

### 4.0 OPTIONS

#### **Option 1**

The amended Civic Awards Policy be adopted.

**Option 2**

Adopt the amended Policy subject to further changes.

**5.0 CONSULTATION****5.1 External**

Not applicable

**5.2 Internal**

Councillors

**6.0 FINANCIAL**

Provision is made in the 2009/19 LTCCP for the cost of Civic Award ceremonies.

**7.0 POLICY/DELEGATION REFERENCE**

Policy Manual – Policy 1.4.

Kevin Brown  
**Corporate Services Manager**

<b>Central Hawke's Bay District Council</b>	<b>POLICY MANUAL</b>	
	<b>Document #</b>	1.4
<b><i>CIVIC AWARDS POLICY</i></b>	<b>Approved by:</b>	Council
	<b>Adoption Date:</b>	17-2-10
	<b>Last Amended:</b>	18-12-08
	<b>Review Date:</b>	December 2010
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That a Civic Award be established for the District of Central Hawke's Bay and be awarded to not more than four persons on an annual basis in the form of a Certificate and a badge of the District's 'Coat of Arms'.

Nominations of candidates for the awards shall be called for by Public Notice each year closing on 31 May.

A Selection Panel consisting of the Mayor, two Councillors and two citizens shall be confirmed by Council following the triennial election for a three-year term and have the power to act in making the awards.

The two citizen representatives will be Group President of the CHB Women's Institute (WI), and an additional citizen nominated by Council.