

Central Hawke's Bay District Council – Report

TO: Council
FROM: Corporate Services Manager
DATE: 30 October 2008
FILE REF: ANN1-300
SUBJECT: ANNUAL REPORT ADOPTION

1.0 SUMMARY

The purpose of this report is to present the 2007/2008 Annual Report for adoption by Council.

2.0 RECOMMENDATION

THAT

The Annual Report for 2007/2008 be adopted subject to any adjustment arising from the audit and any typographical or presentation corrections.

REASON

To meet the requirements of section 98 Local Government Act 2002.

3.0 BACKGROUND

The two main purposes of the annual report are:

- (a) To compare the actual activities and the actual performance of Council in the year with the intended activities and the intended level of performance as set out in a long-term council community plan or annual plan.
- (b) To promote Council's accountability to the community for the decisions made throughout the year.

According to section 98(3) of the Local Government Act 2002, the Annual Report must be adopted within four months of the end of the financial year to which it relates. In this case, the report is to be adopted by the end of October 2008.

Once the Annual Report is adopted by Council, copies must be made available to the public within one month, and a summary of the Annual Report produced. Copies of both these documents must be sent to the Secretary of Local Government, the Auditor General and the Parliamentary Library.

4.0 OPTIONS

Option 1

Adopt the Annual Report

Some changes may be required following the release of the final audit opinion and it is requested that the Annual Report be adopted subject to possible amendment.

This is the recommended option.

Option 2

Do not adopt the Annual Report

This option is not recommended.

5.0 STATUTORY IMPLICATIONS

The production of an Annual Report is a requirement of the Local Government Act 2002. Section 98 of the Act specifies when and how the report must be produced and Part 3 Schedule 10 of the Act specifies the content of the Annual Report. Section 99 of the Act requires that the Annual Report contain an audit report regarding its content.

6.0 CONSULTATION

No consultation was required.

7.0 FINANCIAL

The costs of the audit are as per our contract with Office of the Auditor-General/Ernst & Young. Audit costs are a statutory disclosure and are included in note 1 of the Annual Report.

8.0 STRATEGIC LINKS

- 2006/2016 LTCCP and 2006/2007 Annual Plan

9.0 POLICY/DELEGATION REFERENCE

There is no power to delegate the adoption of an Annual Report.

Kevin Brown
Corporate Services Manager