



Central Hawke's Bay District Council

# APPLICATION FOR LICENCE TO OCCUPY

*Roading Dept, CHB District Council, Ruataniwha St,  
Po Box 127, Waipawa 4240 Tel: 06-857-8060 Fax: 06-857-7179*

## Office Use Only

Date Received:	
Date Inspected:	
Date Response:	
Fee Received:	

Applicant: \_\_\_\_\_ Agent: \_\_\_\_\_  
 Property Owner: \_\_\_\_\_ Email: \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Tel (Bus): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Proposed licence to occupy location: \_\_\_\_\_

Size of area (if known) : \_\_\_\_\_

Enclose Location Plan (indicate the road and highlight the proposed area of licence to occupy)

Usage Type:

Comments:

### Terms and conditions:

I understand by making this application that I accept / comply with following conditions:

- **Application fee of \$235.00** is required for approval and inspection
- **An annual licence fee of \$60.00** (up to one acre (4000m<sup>2</sup>)), **annual fee of \$110.00** (larger than one acre (4000m<sup>2</sup>)) may be required in certain cases
- Your submitted application must be approved by the Council before you occupy the identified area
- The 'licence to occupy' agreement must be signed by you and Council

I hereby agree to observe and comply with all statues, regulation, Bylaws, licence to occupy agreement and instructions given by Council Officers covering the conditions.

Signature of applicant or agent: \_\_\_\_\_

Date: / /

**NB: Please attach the following with this application:**

**Location Plan**   
**Application fee of \$235**